**LEGAL/SAFETYCOMMITTEE MEETING MINUTES –December 10, 2019**

PRESENT: Legislators Balliet, Sauerbrey, Standinger, Weston, Mullen, Monell, Sullivan, Roberts and Hollenbeck, County Attorney Peter DeWind, Public Defender George Awad and Assigned Counsel Administrator Irene Graven

Meeting convened at 4:30 p.m.

**Minutes** - On motion of Legislator Sauerbrey, seconded by Legislator Standinger and unanimously approved the minutes from the November 12, 2019 meeting were approved.

**Budget** – YTD tracking well.

**New Business:**

* Resolution to increase the hours and pay for part time Assigned Counsel Administrator and part time Accounting Associate III in the Assigned Counsel office. These increases will be funded by the ILS grant (Hurrell-Harring).
* The year two budget for the Hurrell-Harring grant was resubmitted to correct benefit information. Still waiting for final budget approval from the State. Hiring of Data Officer is on hold until final approval of the budget.
* Resolution accepting $61,902 ILS grant. Irene Graven stated that this is not the Hurrell-Harring grant, but a different ILS grant that covers other expenditures for assigned counsel/indigent legal services.
* Resolution to contract with Partners in Safety to run the CDL drug testing program.
* Resolution to extend Lexis Nexis online research tool subscription for one year at the current price. Lexis Nexis agreed to extend the current contract with the County for one year at the current price instead of entering into the usual three year contract.
* Resolution to appoint part time Paralegal in the Family Court Public Defender’s office effective December 11, 2019. This position is fully funded by ILS grant money.

**Space Modifications** –

* Work at 56 Main Street is progressing well. There have been some setbacks at the Court Annex building due to the need for the high density filing system used by SCU and the inability of the floor in the County Clerk’s building to structurally sustain it. Legislator Sauerbrey stated that she has been in contact with the two departments effected (DA and DSS/SCU) and a meeting has been set up for December 16 to discuss the space requirements and options. She also stated that the County is running out of space and in the future other options will have to be taken into consideration regarding space usage.

Resolution to opt out of Federal Opioid Negotiating Class - Upon advice and discussion with counsel (Napoli Shkolnik), this resolution was not acted upon.

**Meetings** –

* Loss Control Committee– Meeting held 12/4. Incident claims are down and risk minimal
* Criminal Justice Reform- Attorney DeWind has attended two meetings regarding the impact this legislation will have on the effected departments.
* CAASNY – Attorney DeWind attended this meeting on 12/9. He stated that these meetings provide information regarding pending or signed legislation and that he can share it with the Legislature as they wish. Legislator Sauerbrey stated that she was interested in receiving the information. Legislator Roberts stated that he’d be interested in receiving the information as it pertains to public works.

Meeting adjourned at 4:50 p.m.