

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES**
May 2, 2017

Legislators Present: Tracy Monell, Richard Huttleson

Legislators Absent: Loretta Sullivan, Mike Roberts

Meeting Date and Time: May 2, 2017 at 10:36AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services; Denis McCann, Public Health

Minutes of the previous meeting were not accepted because a quorum of legislators was not present.

Budget Status:

Mr. Camin stated that the budget is tracking as expected.

Status of Projects:

- a. **Fixed Assets:** Mary Hogan continues work on matching the auditors depreciation records to our files.
- b. **TCMEE:** Rich Dixson is working with Maureen Dougherty to get the Minutes and Resolutions into Munis.
- c. **SSRS:** Mr. Camin stated that reports are continuing to be requested from the Departments.
- d. **ESS:** No new news
- e. **New Hiring:** No new news.
- f. **Records Purging:** No new news.
- g. **Miscellaneous:**
 - 1. Fiber Optic Ring construction: Permits for the telephone and railroad have been completed and site reviews with the various entities have been conducted. A review of the project with people at Public Safety due to the new EMO director coming on board will be scheduled.
 - 2. Southern Tier Network Buildout: No new news. They are currently holding waiting for "make ready" work to be completed by other vendors.

3. Camera System: All cameras have been deployed at 56 Main. Additional testing and adjustment is being conducted. Cameras have been requested at other locations and will be deployed according to policy.

Open Discussion: None

Meeting was adjourned at 10:47 AM

Respectfully Submitted
By
Douglas J. Camin