

**ECONOMIC DEVELOPMENT & PLANNING  
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING  
January 8, 2019**

**ATTENDEES:**

**Legislators:** Dale Weston, Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen

**Staff:** LeeAnn Tinney, Linda Sampson, Andy Fagan, Zack Baker, Christine Curtis

**Guests:** None

**MINUTES**

- Approval of minutes from December 4, 2018 – Legislator Weston asked for approval of minutes from the December 4, 2018 committee meeting. Legislator Roberts made a motion to accept the December 4, 2018 minutes, seconded by Legislator Hollenbeck. All were in favor.

**SOIL & WATER CONSERVATION: Wendy Walsh** – Ms. Walsh was not in attendance. Her monthly report was previously emailed; highlighting Agriculture, Chesapeake Bay TMDL, Dean Creek Watershed, Hazard Mitigation, Stormwater, Stream Program, various meetings, trainings and miscellaneous activities.

**CORNELL COOPERATIVE EXTENSION: Andy Fagan** – Mr. Fagan distributed and reviewed his monthly report; highlighting Agriculture and Horticulture, Dairy, 4-H Youth Development, Youth Employment, Family Development, Community Health and Wellness.

**ECONOMIC DEVELOPMENT & PLANNING**

Not on the agenda, Ms. Tinney introduced Christine Curtis, the new IDA Executive Administrator; stating that Ms. Curtis has been on board for just over a month and is doing a good job.

Ms. Tinney introduced Zack Baker, ED&P Agricultural Development Specialist. Mr. Baker reported on the GDP (Gross Domestic Product) growth in Tioga County; his PowerPoint presentation was distributed.

Ms. Tinney reported the following; agenda previously emailed:

**1. PLANNING REPORT**

- **239 Reviews**
  - County Case 2018-030: Village of Spencer, Site Plan Review, Renovus. – Applicant requests approval to establish and operate a real estate office at 63 N Main Street. Staff recommended approval, and the TCPB unanimously carried the vote.

- County Case 2018-031: Village of Newark Valley, Site Plan Review, Talcott – Applicant requests approval to establish a mixed-use business including a salon on the first floor and apartments on the second floor at 9 N Main Street. Staff recommended approval with the condition that Village official submit the proposal to NYS DOT Region 9's Site Plan Review Committee for their comment and to the Tioga County Public Health Department for their comments or requirements on reuse of the septic system, and the TCPB carried the vote.
- **Municipal Projects/Plans:** Ms. Jardine continues to assist with the following:
  - Village of Spencer – Researching other local foundations' funding cycles for baseball grandstand historic restoration.
  - Village of Waverly – Continue to work on the Comprehensive Plan with the Planning Board.
  - Village of Owego – Assisting with the \$10M DRI up-front grant planning process, specifically the Arts District project.
- **Other Activities:** Ms. Jardine is working on following:
  - Hazard Mitigation Plan Update – The 30-day comment period for the Draft Plan was announced and has expired. Outstanding items are now being addressed for inclusion in the final Draft before passing on to FEMA for review.
  - Agricultural District Annual Inclusions – The 30-day enrollment period of January 2 – January 31 has been announced.
  - Tourism Strategic Plan – Draft Plan is ready for LDC presentation and adoption.
  - Downloaded most recent Census Data sets (American Community Survey 2013 – 2017) for Tioga County and municipalities and posted on county website.
  - Forming a Tioga County Complete Count Committee to conduct an awareness campaign for the April 1, 2020 decennial Census Day.

**Resolutions** – None

**2. ECONOMIC DEVELOPMENT REPORT** – Ms. Tinney reported on the following; agenda previously emailed:

- **Outreach**
  - Historic Owego Marketplace – Continue to work with Nelson Development regarding the public restroom situation; close to a resolution.
  - Tioga State Bank – Attended a joint meeting with Tioga Opportunities regarding "The Pit" property on North Ave.; an agreement is close for transferring the property to Tioga Opportunities for development.
  - OHRY – Met with Owego Harford Railway to discuss future plans.
  - IDA – Ms. Tinney is working closely with Ms. Curtis familiarizing her with IDA procedures.
  - VEDA – Attended monthly meeting.
  - Crestwood (Central NY Oil & Gas) – A joint meeting with Owego Apalachin Schools is coming up regarding the PILOT coming to an end in the near future.
  - Tioga Downs Foundation Announcement – Attended this event Friday, January 4<sup>th</sup>.
  - White Knight Productions – Met with Elin Barton to discuss creating a continuing log of the DRI; showing a history of before and after.

Not on the agenda, Ms. Tinney mentioned that Engelbert Farms has purchased The Creamery in Village of Nichols and have installed a commercial kitchen on the property. They will be moving the farm store to that location and stated they have more plans for the property as well.

- **Project Updates**

- Gateway - Ribbon cutting event with State officials on December 6<sup>th</sup> and the following is complete:
  - All apartments have been rented.
  - All commercial space has been rented.
  - Tourism office move is completed.After 90 days of the above items being completed, the fund closing portion of this project can be completed.
- Parkview – This project is nearing completion; it has to be completed by February.
- Owego Gardens 2 – This project is moving forward. Participated in a recent phone conference discussing an offer that will be made to the IDA at the February meeting for the purchase of the property, as well as a PILOT application being made.
- Owego Gardens 1 - Drainage issues continue. The IDA has reached out to Wendy Walsh, Soil and Water, to look at the creek bed that has been eroded; seeking advice on the best way to move forward to solve the issue.
- V&S - Met with company reps and engineers on December 6<sup>th</sup> to discuss building plans; working on the following:
  - Land purchase between the Town, IDA, County and V&S.
  - Water and sewer district inclusion is moving forward.
  - CAP Funds – This is money has been made available to us through Senator Akshar's office for the extension of water and sewer; however no one at the State level is aware of how to access these funds at this time.
- Restore NY Projects
  - Village of Owego – Upon resolving an issue slowing down the process, this project will begin to move forward.
  - Village of Waverly – This project is close to moving forward.
- Village of Owego DRI – A lot going on with this project; the following meetings have been attended:
  - Local Planning Committee meetings - December 5<sup>th</sup> and 9<sup>th</sup>.
  - Co-Chair Conferences - December 5<sup>th</sup> and January 2<sup>nd</sup>.
  - TEAM Tioga meetings - December 10<sup>th</sup> and 13<sup>th</sup>.
  - Work Group meetings – December 5<sup>th</sup>, 11<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup>; January 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>.
  - Village Trustees meeting – December 11<sup>th</sup>.

- State Leads – None

- Workforce Development
  - Workforce Development Pipeline Strategy Study – Kick off date was December 18<sup>th</sup>; Ms. Woodburn and Mr. Baker continue to work on this project.
- Housing
  - Housing Study – Phase II
    - Kick off date for this project was December 28<sup>th</sup>; a work group is being formed and the first meeting is January 14<sup>th</sup>.
- Other
  - GDP Presentation - Mr. Baker presented earlier in the meeting.
  - Ag update – Mr. Baker reported the following:
    - Slaughter House Research – Farmers are concerned whether there are enough slaughter house facilities available; or are new facilities necessary. Mr. Baker has begun the research with identifying all slaughter houses within a 60 mile radius of the County. He will then send a survey to each facility to gather capacity level information.
    - Hemp - A lead has come in from an individual interested in establishing a large scale hemp growing and processing facility for CBD to possibly locate within Tioga County.
- Budget – Ms. Tinney reviewed the end of year budget reporting the use of all the 2018 Economic Development budget except for \$175.00 and close to the same in the Planning budget. The 2019 budget has been approved. Also, Ms. Tinney reported there is a resolution going before the Finance Committee regarding reestablished grant funds for 2019 and for Economic Development there was one grant for the Parkview Main Street Project; \$118,750.00 remaining to be disbursed in 2019.

Resolutions – None

Ms. Tinney asked for a motion to go into Executive Session. Legislator Hollenbeck made the motion to go into Executive Session, seconded by Legislator Mullen.

**ADJOURNMENT** – With no further topics of discussion or questions, the meeting was adjourned at 2:00P.M.

Respectfully Submitted,  
Linda Sampson, Administrative Assistant to Economic Development & Planning