TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER LEGISLATIVE COMMITTEE AGENDA

April 5th, 2022

1:00 PM

- MINUTES
 - o Approval of minutes of March 8th, 2022
- FINANCIAL
 - o Economic Development- tracking
 - o Planning-tracking
 - Sustainability Management- tracking
- OLD BUSINESS
 - o Reports
 - o Grants
 - Economic/Community Development
 - o Land Bank
 - o Workforce Development
 - o Planning
 - o Sustainability Management
 - o IDA
 - o Misc.
- NEW BUSINESS
 - o Reports
 - o Grants
 - Economic/Community Development
 - o Land Bank
 - Workforce Development
 - o Planning
 - o Sustainability Management
 - o IDA
 - o Misc.
- PERSONNEL
 - o PT-OSII
- RESOLUTIONS
 - D03-Authorization to Renew E-Waste Agreement with Towns to Accept Household Electronic Waste from Tioga Co Residents
 - D15-Authorize Transfer of Funds for Purchase of an iPad in the EDP Department

- D19-Authorization to Accept Hooker Foundation Funds and Modify ED&P Budget
- PROCLAMATIONS- N/A
- ADJOURNMENT



ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION



ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING March 8, 2022

ATTENDEES:

Legislators: Barbara Roberts, Dale Weston, Ron Ciotoli, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Cathy Haskell, Peter DeWind

Guests: T Hanson, Cornell Cooperative Extension

Committee Chair, Legislator Barbara Roberts, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney – Agenda and attachments previously emailed.

I. MINUTES

A. Approval of minutes of February 8th, 2022 Committee Chair, Legislator Roberts, asked for approval of the minutes from the February 8, 2022 committee meeting. Legislator Weston made a motion to accept the February 8, 2022 minutes, seconded by Legislator Mullen. All were in favor.

II. FINANCIAL

The Year-to-Date Budget Reports are in the committee packets; Ms. Tinney reported the following budgets are all tracking:

- A. Economic Development
- B. Planning
- C. Sustainability Management There was confusion regarding the date on two of the Year-to-Date Budget Reports. The month of the report needs to be updated before running the report. This will be corrected next month.

III. OLD BUSINESS

- A. Reports Ms. Tinney introduced Ms. Hanson.
 - Cornell Cooperative Extension, T Hanson Monthly report previously emailed. Ms.
 Hanson reviewed her report highlighting: 4-H & Youth Development, Strengthening
 ties for Youth in Agriculture across Tioga County and Other Community
 Engagements. Ms. Hanson announced hiring Bobbie Kuhlman as the new 4-H Youth
 Educator.

Ms. Tinney reported the following reports were previously emailed and are in the committee packet distributed:

- 2. Tioga County Tourism
- 3. Tioga County Soil & Water Conservation District No report this month.

B. Grants

- 1. Status Ms. Tinney reported on the status of grants the ED&P Department is involved in:
 - a. Potential 14
 - b. Pending 12
 - c. Active 32
 - d. Completed 0

C. Economic/Community Development

- 1. Village of Owego The following projects are ongoing:
 - a. Downtown Revitalization Initiative (DRI) administration
 - b. NY Main Street (North Ave.) administration
- 2. Village of Waverly
 - a. RESTORE-Twigg Waiting for final paperwork from the State.
 - b. Mural Project Waverly Central School students submitted designs for the gateway beautification project that will be located at the railroad viaduct.
- 3. Town of Nichols
 - a. Sweeper/Vacuum Truck; shared services Ordered; waiting for it to come in.
 - b. Broadband
 - i. USDA ReConnect Grant/STN Grant application is due Wednesday morning. Southern Tier Network (STN) is the applicant; ED&P is providing assistance for broadband build out for unserved and underserved areas in the Town of Nichols. A portion of the ARPA funds that is designated for broadband expansion will be used for this project. The funding identified is 75% grant with a 25% match required. An agreement was made to split the match with the County and the Town; both are contributing a little over \$270,000.00 to make the application. The ARPA funds left that are designated for broadband will be used for other communities. When asked how locations were determined for expansion, Ms. Tinney explained that areas were defined in the Fujitsu Study. A year ago, the IDA paid for and partnered with STN to conduct a study with Fujitsu to determine where unserved and underserved communities were in Tioga County. Mr. Loveland, ITCS, will also provide input.
- 4. Village of Candor
 - a. NY Main Street administration \$500,000.00 award to restore Main Street; construction has begun.
- 5. Municipalities
 - a. Visit the Town of Nichols
 - b. Snowmobile Grants Ongoing
- 6. Annual Breakfast
 - a. Date moved to Thursday, April 28th
 - b. Location Tioga Downs

D. Land Bank

- 1. Temple & Liberty Street
 - a. Demolitions Mid March; waiting on the contractors to move forward.
 - b. Village of Owego Local Approval Process Still pending; continue to work on.
- 2. Owego Apalachin Central School District Project The Land Bank is partnering with the school on the purchase of a house that needs renovation. This will be a teaching tool for the students; they will be doing the renovating. When the project is complete the house will be sold for reinvestment in another property. There was a short discussion on how the Land Bank was established, its history and how it is separate from the County.

E. Workforce Development

1. Workforce Pipeline Development Study- Mr. Lanning has begun implementation; making a connection with the Ag program.

F. Planning

- 1. Marijuana Regulation and Taxation Act (MRTA) Summary is near completion. When asked what the municipalities are doing, Ms. Tinney reported Ms. Jardine has offered guidance to the municipalities and is tracking this information. Ms. Tinney will get those opt-in/opt-out results to the committee.
- 2. Training Ms. Jardine and Ms. Pratt are working on the following trainings available to the municipalities:
 - a. NYSERDA Renewable Energy; 2 of the 5 trainings are complete. They have been well attended.

G. Sustainability Management

- 1. Renewable Energy Best Practices Study This project continues to move forward.
- 2. Ms. Pratt is working in partnership with Public Health and CCE on the End Food Waste Program.
 - a. Working with CCE, Ms. Pratt is seeking funding for Composting Program equipment.
- 3. Tioga County Energy Acton Plan Looking for funding to move forward with this plan.

H. IDA

- Lounsberry Industrial Pocket Working with a developer to build a 5 or 6 light manufacturing spec space; this project is moving forward.
- 2. Owego Gardens II This project is moving forward.
- 3. SunEast PILOT negotiations continue; IDA is standing firm with \$10,000.00 per megawatt.

I. Misc.

- 1. GIS Mapping
- 2. GIS/IDA/EDP Site Mapping is ready for release. Maps of available industrial and commercial sites in Tioga County are located on the ED&P and IDA website; making them available to the public. A press release will be going out soon.

IV. NEW BUSINESS

A. Grants – Funds are available to not-for-profits, ED&P approached for County to act as the applicant for the following:

- 1. Tioga Opportunities- CDBG CARES Act; resolution for authorization to apply listed below.
- 2. Racker Center-CDBG CARES Act; resolution for authorization to apply listed below.
- B. Economic/Community Development
 - 1. Presentations No presentations this month.
- C. Land Bank Ms. Woodburn attended the following:
 - 1. Rural Land Bank Committee and Regular Meeting
- D. Workforce Development Mr. Lanning has begun making connections with school districts and BOCES.
- E. Planning
 - 1. 239 Reviews (2)
 - a. 2022-002 Town of Owego, Special Use Permit- Farmer Brown Solar; recommended approval
 - b. 2022-003 Town of Owego, Site Plan Review, Special Use Permit and Area Variance-Centerline Communications; recommended approval
- F. Sustainability Management Ms. Pratt is working on the following:
 - 1. Electronic Waste drop off within Tioga County
 - 2. Funding for EV charging stations for interested parties
- G. Misc.
 - 1. State Lead Responses None this month.

V. PERSONNEL

- A. PT- OSII
 - 1. This position remains vacant.

VI. RESOLUTIONS

- A. C02-Authorize Submission of FEMA HMP Update Grant Application
- B. C22-Re-Appoint Member (J Ward) to the TCLDC Board
- C. C23-Re-Appoint Member (M Kiechle) to the TCLDC Board
- D. C24-Authorization for EDP to Submit Grant Application to CDBG-CV Cares Act Program for Racker
- E. C25-Resolution to Schedule Public Hearing NYS CDBG-CV for Racker Project
- F. C26-Authorization for EDP to Submit Grant Application to CDBG-CV Cares Act for Tioga Opportunities
- G. C27-Resolution to Schedule Public Hearing CDBG-CV for TOI Project
- H. C30-Filing of an Application for State Grant

After reviewing the resolutions, Ms. Tinney asked this committee for support to move the resolutions forward; vote on the resolutions follows:

Legislator Roberts - yes Legislator Mullen - yes Legislator Weston - yes Legislator Ciotoli - yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted, Linda Sampson Administrative Assistant Economic Development & Planning





FOR 2022 04	-						
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel A6422 419890 Contribution To Ec A6422 421891 Other Home & Commu A6422 510010 Full Time A6422 540010 Advertising A6422 540040 Books A6422 540040 Car Maintenance A6422 540180 Dues A6422 540180 Dues A6422 540320 Automobile Fuel A6422 540320 Leased/Service Equ A6422 540300 Meals/Food A6422 540300 Mileage Expense A6422 540420 Office Supplies A6422 540420 Postage A6422 540480 Postage A6422 540660 Frinting/Paper A6422 540660 Telephone A6422 540638 Scoral Security Fr A6422 581088 Social Security Fr A6422 584088 Workers Compensati A6422 585588 Disability Insuran A6422 585888 Eap Fringe	-30,000 -20,000 -26,200 277,161 12,190 3,000 450 2,000 150 1,320 750 0 1,280 380 1,500 20,000 100 740 5,000 15,206 22,030 8,944 384 56,915 88	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	-30,000 -20,000 -26,200 277,161 12,190 3,000 450 2,000 4,450 2,000 1,320 750 200 1,280 380 1,500 15,550 100 740 4,800 15,206 22,030 8,944 384 56,915	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-30,000.00 -20,000.00 -26,200.00 214,767.94 12,190.00 2,804.50 2.97 1,883.84 4,450.00 227.00 150.00 1,320.00 710.00 106.64 1,107.38 380.00 1,500.00 20,550.00 100.00 596.96 4,028.00 9,590.31 16,802.33 7,368.41 300.53 41,049.01 69.78	.0%* .0%* 22.5% .0% 6.5% 99.3% 5.8% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0
TOTAL Economic Development	353,788	0	353,788	87,932.42	.00	265,855.60	24.9%
TOTAL General Fund	353,788	0	353,788	87,932.42	.00	265,855.60	24.9%
TOTAL REVENUES TOTAL EXPENSES	-76,200 429,988	0	-76,200 429,988	.00 87,932.42	.00	-76,200.00 342,055.60	



FOR 2022 04									
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
	GRAND TOTAL	353,788	0	353,788	87,932.42	.00	265,855.60	24.9%	

^{**} END OF REPORT - Generated by Sampson, Linda **



FOR 2022 04									
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
A8020 Planning									
A8020 510010 Full Time A8020 540010 Advertising A8020 540140 Contracting Servic A8020 540180 Dues A8020 540220 Automobile Fuel A8020 540320 Leased/Service Equ A8020 540320 Meals/Food A8020 540390 Mileage Expense A8020 540402 Office Supplies A8020 540480 Postage A8020 540485 Printing/Paper A8020 540486 Printing/Paper A8020 540590 Services Rendered A8020 540660 Telephone A8020 540660 Training/All Other A8020 581088 Sate Retirement F A8020 583088 Social Security Fr A8020 584088 Workers Compensati A8020 585588 Disability Insuran A8020 586088 Health Insurance F Eap Fringe	150,743 200 600 22,000 800 200 1,200 190 600 500 900 1,000 4,875 600 1,200 11,872 10,535 2,449 136 44,033 29	-2,500 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	150,743 200 600 19,500 800 200 1,200 190 600 500 900 1,000 7,375 600 1,200 1,872 10,535 2,449 136 44,033 29	35,056.35 .00 143.00 .00 .757.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	115,686.65 200.00 457.00 19,500.00 200.00 1,200.00 1,200.00 500.00 900.00 1,000.00 2,375.00 537.54 639.00 7,930.92 7,570.34 1,771.35 99.57 32,496.29 21.38	23.3% .0% 23.8% .0% 94.6% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0		
TOTAL Planning	254,662	0	254,662	60,744.14	.00	193,918.04	23.9%		
TOTAL General Fund	254,662	0	254,662	60,744.14	.00	193,918.04	23.9%		
TOTAL EXPENSES	254,662	0	254,662	60,744.14	.00	193,918.04			



FOR 2022 04								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	GRAND TOTAL	254,662	0	254,662	60,744.14	.00	193,918.04	23.9%

** END OF REPORT - Generated by Sampson, Linda **



FOR 2022 04					-		
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8160 Refuse & Garbage							
## 18160 439892 Solid Waste State ## 18160 510010 ## 1911time ## 18160 510050 ## 18160 540010 ## 18160 540180 Dues ## 18160 540180 Dues ## 18160 540270 ## 18160 540240 Office Supplies ## 18160 540420 Office Supplies ## 18160 540440 Permits, Fees, Ins ## 18160 540480 Postage ## 18160 542140 Contracting Servic ## 18160 542140 Supplies (Not Office Supplies (Not Offic	-28,000 61,961 325 7,500 175 1,425 167 2,000 200 100,000 75,000 1,500 11,000 3,900 7,587 4,396 1,411 113 9,585	000000000000000000000000000000000000000	-28,000 61,961 325 7,500 175 1,425 167 2,000 200 100,000 75,000 1,500 1,	.00 14,683.37 .00 480.80 .00 1,275.55 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-28,000.00 47,277.63 325.00 7,019.20 175.00 149.45 166.75 2,000.00 100.00 200.00 88,657.50 75,000.00 1,500.00 1,500.00 3,900.00 5,149.53 3,143.27 1,068.21 94.73 6,700.44 111.08	.0%* 23.7% .0% 6.4% .0% 89.5% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0
TOTAL Refuse & Garbage	260,460	0	260,460	34,721.96	.00	225,737.79	13.3%
TOTAL General Fund	260,460	0	260,460	34,721.96	.00	225,737.79	13.3%
TOTAL REVENUES TOTAL EXPENSES	-28,000 288,460	0	-28,000 288,460	.00 34,721.96	.00	-28,000.00 253,737.79	



FOR 2022 04	<u></u>							
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	GRAND TOTAL	260,460	0	260,460	34,721.96	.00	225,737.79	13.3%

** END OF REPORT - Generated by Pratt, Ellen **

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Tioga County Municipalities NYSMRTA OPT-OUT STATUS

MUNICIPALITY	OPT-OUT STATUS		PETITION	OVERRIDE	FINAL STATUS	
	Retail	Onsite	E POINT		Retail	Onsite
	Dispensaries	Consumption			Dispensaries	Consumption
Town of Barton	X	Х			OUT	OUT
Town of Berkshire					IN	in
Town of Candor					IN	IN
Town of Newark Valley	Х	X			OUT	OUT
Town of Nichols					IN	IN
Town of Owego	X	Х			OUT	OUT
Town of Richford	Х	Х	Х		OUT	OUT
Town of Spencer	Х	Х			OUT	OUT
Town of Tioga	Х	Х			OUT	OUT
Village of Candor			-		IN	IN
Village of Newark Valley		Х			IN	OUT
Village of Nichols	Х	Х			OUT	OUT
Village of Owego					IN	IN
Village of Spencer	Х	Х	Х	Х	IN	OUT
Village of Waverly	Х	Х	Х	Х	IN	OUT

Date: 3/16/2022

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

AUTHORIZATION TO RENEW THE AGREEMENT WITH TOWNS TO ACCEPT HOUSEHOLD ELECTRONIC WASTE FROM TIOGA COUNTY RESIDENTS

WHEREAS: In January of 2015, New York State banned consumers from disposing of certain types of electronic waste in landfills, waste-to-energy facilities, in the trash, or at curbside for trash pickup; and

WHEREAS: Due to this ban, Tioga County's only drop off for residents is through the County's Household Hazardous Waste program which is located at the Broome County Landfill; and

WHEREAS: The Department of Solid Waste will pay for the recycling costs for acceptable household electronic waste brought to the Town either during their cleanup event or at an agreed upon permanent drop off location; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to enter the said agreement for the year 2022 upon its approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

FINANCE COMMITTEE

RESOLUTION NO. -22

AUTHORIZE TRANSFER OF FUNDS FOR

PURCHASE OF AN IPAD FOR THE

ECONOMIC DEVELOPMENT & PLANNING

OFFICE

WHEREAS: The Economic Development & Planning Department has a need for an iPad; and

WHEREAS: The Economic Development & Planning Department would like to purchase an iPad and has acquired 3 quotes from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422-520090 has no funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the iPad and complete the following budget transfer as follows:

From: A6422 - 540733 Training \$998.98

To: A6422 - 520090 Computer \$998.98

REFERRED: ED&P COMMITTEE

FINANCE COMMITTEE

RESOLUTION NO. -22 RESOLUTION AUTHORIZING AND APPROVING THE

ACCEPTANCE OF ADMINISTRATIVE SERVICE

FUNDS AND MODIFY THE ECONOMIC

DEVELOPMENT BUDGET

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #231-21 to create the Education Workforce Coordinator position that will be funded by way of grant funds and Resolution #33-22 to authorize the appointment of Sean Lanning to the position of Education Workforce Coordinator; and

WHEREAS: TCEDP is to provide the Education Workforce Coordinator with salary, fringe benefits, administrative services, office space and equipment necessary for the performance of the Workforce Development Program (WDP); and

WHEREAS: The Hooker Foundation (HF) will be providing the funds for this position by way of a grant in the amount of \$100,000 annually over three (3) years to offset all expenses associated with the newly created position and it's program expenses; and

WHEREAS: Salaries have been appropriated in the 2022 budget in the amount of \$47,009.00 the remaining funds will need to be appropriated to the TCEDP budget; and

WHEREAS: The annual amount requested to be paid by the Hooker Foundation for the calendar year 2022 is not to exceed \$100,000.00; and

WHEREAS: Appropriation of funds and budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

To: A6422 422800 Grant-Non State Federal (HF) \$100,000.00

From: A6422 540487 Program Expense (WDP) \$ 52,991.00

And be it further

RESOLVED: That the Tioga County Legislature hereby authorizes and approves the acceptance of up to \$100,000.00 annually from the Hooker Foundation to provide for the cost of salary, fringe benefits, office space and equipment for the performance of the duties of the Education Workforce Coordinator; and be it further

RESOLVED: That the Chair of the Legislature or duly authorized representative (including County Treasurer and/or Budget Officer), is hereby authorized to make any transfers of funds required within the Economic Development budget.



Tioga County Tourism March 2022

DRI Wayfinding Sign Project

The steering committee met with the Branding and Design Team to begin this process of defining a new brand for the Village of Owego.

- The Tioga Arts Council's renovations are complete with the exception of the reception desk. An opening is planned for April 2022.

Tourism Rebranding and Website Update Project

TCT is reviewing a proposal for a new brand and website update from Trampoline, the company that is creating the new brand for the Village of Owego.

Visitor Center Art Exhibit

An exhibit has been put up in the Visitor Center featuring the work of local artists Michael Husted and Timothy Jackson. The Visitor Center will be open on March 4th for First Friday to welcome the public to view the exhibit.

Recruitment Website

The branding process and website navigation for the recruitment website is ongoing. The tagline "Find Your Way Here" has been chosen and a logo is in being developed.

Agricultural Resource Group (ARG) / Finger Lakes Farm Country (FLFC)

Tourism will be working with ARG to organize and promote Sundaes at the Farm in July. TCT has submitted content for the Finger Lakes Farm Country website and campaigns. Becca will be attending the 2022 International Agritourism Conference with Finger Lakes Farm Country in August.

Tioga County Maple Weekend

In conjunction with NYS Maple Weekend, Tioga County will have its own tour featuring four Maple Producers and two pancake breakfasts in Norther Tioga County. The tour is being developed on the website and app, and will also include restaurants, shops and farms along the route to encourage visitors to explore the different businesses in Norther Tioga County.

ILNY Matching Funds Cooperative Marketing Program

Tioga County Tourism has been approved to run a \$30,000 cooperative marketing program in 2022. Outreach for applications will begin after our ILNY funds are received.

Online Services Technical Assistance Grant

Lisa Churakos, the consultant hired to work one-on-one with participating businesses, came to Tioga County to do in-person site visits. She is excited at the opportunities to assist them in adding, updating and marketing their online services. The participating business are: Broad Street Records, Owego Parkview, Lilly Style Loft, and Anam Cara Photography.

Finger Lakes Regional Tourism Council (FLRTC)

Becca is on the communications committee for FLRTC, which is working on two main objectives:

- 1) The selection of Public Relations firm to run a program in 2022.
- 2) Working with Advance Media on creating region-wide content that includes Tioga County partners and assets for social media and digital campaigns.

Outdoor Accessibility

Becca is part of a group that is looking at accessibility for people with disabilities in our outdoor spaces, including upgrades to existing trails, the creation of new trails that are geared toward individuals with Autism, and adding signs and digital wayfinding specific to this group.