

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

December 2, 2025

2:30 PM

- **APPROVAL OF MINUTES — November 4, 2025**
- **FINANCIAL**
 - November YTD Report
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Jail camera project
 - Vesta Next Gen 911 update.
 - K9 program.
- **PERSONNEL**
 - Update on Vacancies
- **RESOLUTIONS**
 - Modify 2025 Budget and Transfer Funds – Sheriff's Office.
 - Authorize the Re-Establishment of Prior Year Funds For 2026 Budget - Sheriff's Office.
 - Approve Sole Source Agreement with Trinity Services Group for Jail Food Supply Services - Sheriff's Office.
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

November 4, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 4, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Jake Brown	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Undersheriff Rich Hallett	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner and Assistant Fire Coordinator

Guest:

Jackson Bailey	County Administrator
Cathy Haskell	Legislative Clerk

Absent:

Sheriff Gary Howard	Sheriff's Office
William Ellis	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of October 7, 2025 minutes: Legislator Brown made the motion, seconded by Legislator Standinger to approve the October 7, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are on track.

NEW BUSINESS:

- Training – Utilizing Jefferson & Onondaga County Training Academies as Broome County is already full.
- New Electronic Monitoring System training – first training session was completed in October. The second session will be held in November.
- ATI funding - anticipate receiving \$60,000 from the State, however, no funds have been received as of yet.
- Arming the Department – guidelines have been established.

- Magistrates Association – Director Cain will be presenting to them in November to discuss issues which need to be resolved.
- Owego Halloween Festival – Probation staff had a table at this event, which was very well attended.
- Juveniles – 5 appearance tickets in October
- 4 individuals are on electronic monitoring.
- Weekend Work Program (WWP) – running both days.
- 37 People at Pre-Trial; Court Ordered Investigations were 59; Supervision 188 cases; Violation of Probation 10 petitions.

PERSONNEL:

- One vacant Probation Assistant position exists.
- One vacant P/T Accounting Specialist III position exists.

RESOLUTIONS:

- **Resolution to Approve a Contract Between the Tioga Co Probation Dept & the Family and Children's Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment and Treatment Services in the Journey Project**
- A resolution was presented to approve a contract with Family & Children's Counseling Services.

***Committee agreed to move this resolution forward*

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

Radio Project:

- Consultant is working on utilities; Electrical inspection is the hold up.
- Spencer Tower – everything has been completed. Tentatively scheduled for Veterans Day to install the tower.
- Apalachin tower – Legislator Brown mentioned the work being done is on a blind corner which can create a hazardous situation for oncoming traffic. Corinne will address this with the work crew.
- RFP for Prospect Driveway – changes need to be made to the RFP so it will need to be reissued and the resolution will be presented in December.
- Microwave equipment – installation has been rescheduled due to high winds.
- Motorola submitted preliminary maintenance costs. Director Cornelius stated we are locked into the advanced package since we are a member of the consortium. These would start 365 days from the date we are online. Legislator Sauerbrey asked when we would be up and running on the new system. Director Cornelius said we should be up and running by Fall of 2026. Once the towers are online, we need training for users and everything needs to be installed in the cars. Towers will be brought online as we move forward and we can tie into Broome to start testing. The 911 Center

will not be connected until the fibers are connected. The final testing of the system needs to be done with the leaves on the trees so any adjustments could be made.

- Director Cornelius mentioned Attorney DeWind wanted her to discuss giving \$1,000 to three landowners due to the noise they are dealing with during the construction period.

EMERGENCY MANAGEMENT:

- CEPA - (County Emergency Preparedness Assessment). Met with NYS DHSES on October 29th, as well as other participants with a vested interest. Legislator Standinger asked if Public Health was involved and Director Cornelius said they were in attendance.
- Director Cornelius attended a Mass Casualty tabletop in Broome County.
- Threat Assessment Team – the team has met on a regular basis. Bob Williams attended the TAMS Conference along with Deputy Zelesnikar.
- Director Cornelius and Deputy Director Ellis will be graduating from Leadership Tioga in November.

FIRE:

- Continues to be very busy with calls across the county.
- We are trying to encourage safe heating practices during this heating season.
- Attended the NYS Fallen Firefighters Memorial in Albany.

PERSONNEL:

- EMS position – job description has been updated and posted.

RESOLUTIONS:

- **Modify 2025 Budget and Transfer Funds**
A resolution was presented to transfer funds and modify the 2025 budget to cover the cost of the I Am Responding Program.
- **Modify 2025 Budget and Transfer Funds**
A resolution was presented to transfer funds from the Sheriff's overtime budget line to the Equipment not Car budget line.
- **Amend Reso No 135-25: Award Contract Radio Consulting Services**
A resolution was presented to amend Reso No 135-25 to fund the consultant through March 2026.

***Committee agreed to move these resolutions forward*

SHERIFF – Undersheriff Rich Hallett:

FINANCIAL:

- Revenues are at \$344,675.81 which is 67% of the budget. Expenditures are at \$10,458,557.88 which is 81% of budget. Inmate boarders are at \$143,025.78 which is 95% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - All positions are filled.
 - Corrections:

- Corrections Officers – all positions are filled.
- 1 part-time Cook position.
- There are 2 Corrections Officers on light duty
- 1 Corrections Officer is on military deployment.
- Road Patrol:
 - 6 vacant Deputy positions
 - No Deputies are on light duty
- Communications:
 - 2 vacant E911 Dispatcher positions
- Records:
 - All positions are filled.
- Administration:
 - All positions are filled.

NEW BUSINESS:

- New cameras were installed on building.
- Inmate population is 51 for the month of October.
- Both unions are still in negotiations.
- Discussed K9 Program - planning for anticipated implementation.
- Car Funds – resolution will be done next month to carry funds over from our car account to help fund a K9 car.
- 207C Issues – we have a Corrections Officer who incurred an injury while at the academy and now needs surgery. Personnel denied his 207C paperwork. An appeal is in the process.

RESOLUTIONS:

- **Authorize Acceptance of 2025-2026 NYS Stop-DWI High Visibility Engagement Grant and Appropriation of Funds**

A resolution was presented requesting authorization to accept the 2025-2026 NYS Stop-DWI High Visibility Engagement Grant and appropriate funds.

- **Modify 2025 Budget and Transfer Funds**

- A resolution was presented to transfer funds from the Sheriff's overtime budget line to the Equipment no Car budget line.

- **Resolution Recognizing Tina Kidney's 25 Years of Dedicated Service to Tioga County**

A resolution was presented recognizing Tina Kidney's 25 Years of dedicated service to Tioga County.

- **Approve Purchase of a Utility Task Vehicle**

A resolution was presented requesting authorization to purchase a Utility Task Vehicle.

(Legislator Flesher asked if the trailer came with it and if we had a vehicle to use to tow it. Undersheriff Hallet responded that we are buying a trailer separately and that we have multiple cars that can tow it. County Administrator Bailey asked if EMO could utilize it and Undersheriff

Hallett said that most Fire Departments already have them and we would be happy to assist with ours if needed).

- **Authorize Position Reclassification**

A resolution was presented requesting authorization to reclassify the Office Specialist II position to Office Specialist III effective September 29, 2025.

- **Authorize Acceptance of SY2025 Next Generation 911 Grant Program (NG911) Appropriation of Funds & Modify Budget**

A resolution was presented requesting authorization to accept the Next Generation 911 Grant and to appropriate the funds.

***Committee agreed to move these resolutions forward*

CORONER – Robert Williams, Coroner:

- There was an industrial death at Upstate Shredding.

RESOLUTIONS:

- **Authorize Annual Stipend**

A resolution was presented requesting authorization to continue the \$7,500 stipend to Cathy Haskell for her administrative tasks with the Coroner's Office.

- **Increase Coroner Case Rates**

A resolution was presented requesting authorization to increase the rates paid to the Tioga County Coroners to \$150 for non-autopsy cases and \$225 for autopsy cases effective January 1, 2026.

ADJOURNED

Meeting was adjourned at 3:05 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
11/4/25



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3020 Public Safety Communication E							
A3020 411400 Emergency Telephon	-185,000	0	-185,000	-95,708.04	.00	-89,291.96	51.7%*
A3020 433060 NG911 State Aid-Hom	0	-1,266,796	-1,266,796	.00	.00	-1,266,796.00	.0%*
A3020 433310 State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020 510010 Full Time	600,433	0	600,433	527,616.18	.00	72,816.82	87.9%
A3020 510020 Part Time/Temporar	6,800	0	6,800	493.68	.00	6,306.32	7.3%
A3020 510030 Overtime Pay Only	45,406	0	45,406	48,450.68	.00	-3,044.65	106.7%*
A3020 510050 All Other(On Call,	21,812	0	21,812	15,620.58	.00	6,191.62	71.6%
A3020 520090 Computer	500	0	500	429.99	.00	70.01	86.0%
A3020 520130 Equipment (Not Car	5,750	-5,350	400	321.47	.00	78.53	80.4%
A3020 520130 NG911 Equipment (No	0	633,398	633,398	.00	.00	633,398.00	.0%
A3020 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3020 540140 NG911 Contracting S	0	633,398	633,398	.00	.00	633,398.00	.0%
A3020 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3020 540350 Office Equip Maint	315	699	1,014	387.62	.00	626.47	38.2%
A3020 540485 Printing/Paper	0	301	301	300.91	.00	.00	100.0%
A3020 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020 540620 Software Expense	0	0	0	.00	.00	.00	.0%
A3020 540660 Telephone	39,821	-1,000	38,821	11,490.97	5,168.09	22,161.94	42.9%
A3020 581088 State Retirement F	76,098	0	76,098	54,344.76	.00	21,753.24	71.4%
A3020 583088 Social Security Fr	52,446	0	52,446	45,837.21	.00	6,608.79	87.4%
A3020 584088 Workers Compensati	13,145	0	13,145	12,446.06	.00	698.94	94.7%
A3020 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020 585588 Disability Insuran	748	0	748	601.62	.00	146.38	80.4%
A3020 586088 Health Insurance F	154,924	0	154,924	118,185.92	.00	36,738.08	76.3%
A3020 588988 Eap Fringe	176	0	176	164.02	.00	11.98	93.2%
A3110 Sheriff							
A3110 412703 Shared Services Sh	-20,000	0	-20,000	-13,639.11	.00	-6,360.89	68.2%*
A3110 415100 Sheriff Fees	-80,000	0	-80,000	-62,027.32	.00	-17,972.68	77.5%*
A3110 422600 Public Safety Serv	0	0	0	-1,900.00	.00	1,900.00	100.0%
A3110 425450 Licenses	-35,000	0	-35,000	-16,568.00	.00	-18,432.00	47.3%*
A3110 425950 Patrol Income	-1,000	0	-1,000	-1,024.00	.00	24.00	102.4%
A3110 426250 Forfeiture Of Crim	0	-23	-23	-22.60	.00	.00	100.0%
A3110 426260 Forfeiture Of Crim	0	-163	-163	-162.72	.00	.00	100.0%
A3110 426650 Sale Of Equipment	0	0	0	.00	.00	.00	.0%
A3110 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3110 427050 PLS01 Gifts And Don	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 427700 Other Unclassified	0	0	0	.00	.00	.00	.0%
A3110 433190 State Aid- Bullet	0	0	0	.00	.00	.00	.0%
A3110 433470 State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110 433480 State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110 433890 State Aid-Sheriff	0	0	0	.00	.00	.00	.0%
A3110 433890 BWC22 State Aid-She	0	0	0	.00	.00	.00	.0%
A3110 433900 State Aid-Police T	0	0	0	-5,363.08	.00	5,363.08	100.0%
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960 St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190 Fed Aid Bullet Pro	0	0	0	-6,085.20	.00	6,085.20	100.0%
A3110 445890 Federal Aid-Other	0	-13,200	-13,200	-6,809.25	.00	-6,390.75	51.6%*
A3110 510010 Full Time	3,355,896	-131,682	3,224,214	2,688,986.17	.00	535,227.43	83.4%
A3110 510020 Part Time/Temporar	36,582	0	36,582	29,129.93	.00	7,452.07	79.6%
A3110 510030 Overtime Pay Only	155,348	113,200	268,548	277,871.81	.00	-9,323.48	103.5%*
A3110 510040 Workers Compensati	0	16,705	16,705	7,544.18	.00	9,160.82	45.2%
A3110 510050 All Other(On Call,	74,950	15,000	89,950	79,505.83	.00	10,444.17	88.4%
A3110 520130 Equipment (Not Car	10,000	5,350	15,350	8,413.50	1,519.98	5,416.52	64.7%
A3110 520130 BWC22 Equipment (No	0	0	0	.00	.00	.00	.0%
A3110 520191 Emergency Equipmen	5,000	0	5,000	1,357.62	.00	3,642.38	27.2%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	3,500	17,500	13,565.98	1,486.00	2,448.02	86.0%
A3110 540070 Car Maintenance	49,540	0	49,540	34,204.34	2,631.58	12,704.08	74.4%
A3110 540090 Clothing	32,988	0	32,988	21,483.52	5,646.95	5,857.53	82.2%
A3110 540093 Building Maint & R	15,316	0	15,316	7,232.15	.00	8,083.47	47.2%
A3110 540210 Garbage/Shredding	0	430	430	430.00	.00	.00	100.0%
A3110 540220 Automobile Fuel	120,000	-3,500	116,500	68,074.75	61.35	48,363.90	58.5%
A3110 540280 Investigations	11,241	0	11,241	6,043.69	4,112.37	1,084.46	90.4%
A3110 540320 Leased/Service Equ	0	620	620	437.80	87.56	94.64	84.7%
A3110 540330 Legal Fees	7,500	0	7,500	6,435.70	.00	1,064.30	85.8%
A3110 540335 Asset Forfeiture E	0	0	0	.00	.00	.00	.0%
A3110 540336 Asset Forf. Exp-Re	0	163	163	.00	.00	162.72	.0%
A3110 540350 Office Equip Maint	1,680	0	1,680	718.37	.00	961.63	42.8%
A3110 540420 Office Supplies	16,000	-430	15,570	7,883.46	393.37	7,293.17	53.2%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	12,400.05	582.75	13,017.20	49.9%
A3110 540470 Physicals	12,000	0	12,000	5,110.00	3,825.00	3,065.00	74.5%
A3110 540480 Postage	10,000	0	10,000	8,514.04	335.96	1,150.00	88.5%
A3110 540485 Printing/Paper	9,000	-620	8,380	5,009.11	1,525.32	1,845.57	78.0%
A3110 540485 ACCTG Printing/Pape	0	0	0	.00	.00	.00	.0%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	-500	1,500	.00	.00	1,500.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 540620 Software Expense	54,616	500	55,116	48,988.40	6,085.00	42.81	99.9%
A3110 540640 Supplies (Not Offi	3,000	0	3,000	1,074.89	.00	1,925.11	35.8%
A3110 540640 PLS01 Supplies -PLS	1,089	0	1,089	.00	.00	1,089.32	.0%
A3110 540660 Telephone	12,500	0	12,500	8,352.21	2,280.12	1,867.67	85.1%
A3110 540680 Tires	12,520	0	12,520	10,924.23	.00	1,595.77	87.3%
A3110 540731 Training/State Req	5,000	0	5,000	2,550.00	.00	2,450.00	51.0%
A3110 540733 Training/All Other	17,000	0	17,000	12,868.33	160.00	3,971.67	76.6%
A3110 581088 State Retirement F	714,843	0	714,843	646,326.84	.00	68,516.16	90.4%
A3110 583088 Social Security Fr	280,846	0	280,846	235,915.27	.00	44,930.73	84.0%
A3110 584088 Workers Compensati	50,190	0	50,190	44,883.03	.00	5,306.97	89.4%
A3110 584588 Life Insurance Fri	920	0	920	750.81	169.19	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	612	0	612	479.52	.00	132.48	78.4%
A3110 586088 Health Insurance F	892,542	0	892,542	813,312.66	.00	79,229.34	91.1%
A3110 588988 Eap Fringe	672	0	672	591.49	.00	80.51	88.0%
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-157,133.95	.00	7,133.95	104.8%
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-494.96	.00	-505.04	49.5%*
A3150 422800 MAT Health Services	0	0	0	.00	.00	.00	.0%
A3150 422800 MATA Health Service	0	-20,000	-20,000	.00	.00	-20,000.00	.0%*
A3150 422800 MATO Health Service	0	-4,031	-4,031	.00	.00	-4,031.00	.0%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	-2,000.00	.00	-3,000.00	40.0%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,969,557	-164,000	2,805,557	2,467,259.16	.00	338,298.24	87.9%
A3150 510020 Part Time/Temporar	17,350	0	17,350	15,162.18	.00	2,187.90	87.4%
A3150 510030 Overtime Pay Only	144,340	151,500	295,840	258,423.00	.00	37,417.00	87.4%
A3150 510040 Workers Compensati	0	0	0	2,410.94	.00	-2,410.94	100.0%*
A3150 510050 All other(On Call,	25,000	12,500	37,500	34,049.67	.00	3,450.33	90.8%
A3150 520191 Emergency Equipmen	500	0	500	.00	426.60	73.40	85.3%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	0	8,000	4,957.10	235.78	2,807.12	64.9%
A3150 540091 Bedding	1,000	100	1,100	1,024.65	.00	75.35	93.2%
A3150 540093 Building Maint & R	21,158	0	21,158	19,767.20	282.37	1,108.83	94.8%
A3150 540140 Contracting Servic	1,100	500	1,600	1,244.90	.00	355.10	77.8%
A3150 540140 HPCC Contracting Se	0	0	0	.00	.00	.00	.0%
A3150 540210 Garbage/Shredding	5,500	0	5,500	4,464.20	1,035.80	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	208,898	-600	208,298	164,709.34	42,077.23	1,511.43	99.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3150 540370 Medical Expense	956,813	0	956,813	733,996.87	164,831.98	57,983.92	93.9%
A3150 540370 HPCC Medical Expens	0	50,000	50,000	6,567.83	3,101.45	40,330.72	19.3%
A3150 540370 MATA Medical Expens	0	20,000	20,000	.00	.00	20,000.00	.0%
A3150 540370 MATO Medical Expens	0	4,031	4,031	.00	.00	4,031.00	.0%
A3150 540620 Software Expense	75,406	0	75,406	67,774.08	5,140.03	2,491.89	96.7%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	15,419.71	2,295.40	8,284.89	68.1%
A3150 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	413,936	0	413,936	393,666.35	.00	20,269.65	95.1%
A3150 583088 Social Security Fr	240,370	0	240,370	209,579.02	.00	30,790.98	87.2%
A3150 584088 Workers Compensati	51,863	0	51,863	51,869.09	.00	-6.09	100.0%*
A3150 584588 Life Insurance Fri	2,100	0	2,100	1,531.49	193.51	375.00	82.1%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588 Disability Insuran	68	0	68	.00	.00	68.00	.0%
A3150 586088 Health Insurance F	834,024	0	834,024	808,760.61	.00	25,263.39	97.0%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988 Eap Fringe	694	0	694	683.60	.00	10.80	98.4%
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	37,266	0	37,266	33,804.51	.00	3,461.49	90.7%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	7,256	0	7,256	7,423.69	.00	-167.89	102.3%*
A3151 583088 Social Security Fr	2,851	0	2,851	2,421.37	.00	429.63	84.9%
A3151 584088 Workers Compensati	717	0	717	622.63	.00	94.37	86.8%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	18,846	0	18,846	17,810.05	.00	1,035.95	94.5%
A3151 588988 Eap Fringe	10	0	10	8.16	.00	1.44	85.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
H	Capital Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
H3110 Sheriff								
H3110 427010	Refunds of Prior Y	0	0	0	.00	.00	.00	.0%
H3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130	Equipment (Not Car	0	12,709	12,709	12,708.50	.00	.00	100.0%
H3110 520230	Radio & Equipment	0	19,360	19,360	19,360.00	.00	.00	100.0%
H3110 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060	Car/Truck	174,122	-32,069	142,053	117,158.19	.00	24,894.81	82.5%
H3150 Jail								
H3150 520130	Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255	Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000	Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060	Car/Truck	0	0	0	.00	.00	.00	.0%



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	12,847,510	50,000	12,897,510	11,059,761.21	255,690.74	1,582,058.23	87.7%
** END OF REPORT - Generated by Rockwell, Diane **							



Tioga County YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	N	Y
Sequence 2	9	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: N

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2020/ 1

To Yr/Per: 2020/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/12

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Tioga County Sheriff's Office



DATE: November 25, 2025
TO: Sheriff Howard
RE: December 2, 2025 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) All positions are filled.
2. **Corrections Division**
 - a) There is currently (1) open Corrections Officer position.
 - b) There is currently (1) open part-time Cook position.
 - c) There is (1) Corrections Officer on light duty.
 - d) There is (1) Corrections Officer on Worker's Comp.
 - e) There is (1) Corrections Officer on military deployment.
3. **Road Patrol**
 - a) There are (6) open Deputy positions.
 - b) There are no Deputies on comp or light duty.
4. **E911 Emergency Communications Center**
 - a) There are currently (2) open E911 Dispatcher positions.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. TCLEA negotiations are ongoing.
2. TCLEU negotiations are ongoing.

Litigation Issues:

1. None.

Budget:

1. Revenues are \$368,938.23 which is 72% of the budget. Expenditures are \$11,427,828.99 which is 85% of the budget. Inmate Boarders are \$157,133.95 which is 105% of the budget. (Adj from NG911 Grant)

Current Projects:

1. Jail camera replacement project ongoing.
2. In the implementation phase for the VESTA Next Gen 911 system – Citizen Input is next step.
3. K9 program planning for anticipated implementation.
4. Building project – Jail HVAC overhead door to upper mezzanine.

Miscellaneous:

1. The average daily inmate population for the month of November 2025 was 51. There were (2) Federal inmates (60 days) and (6) board-ins (180 days) for the month.

Resolutions:

1. Modify 2025 Budget and Transfer Funds – Sheriff's Office.
2. Authorize the Re-Establishment of Prior Year Funds For 2026 Budget - Sheriff's Office.
3. Approve Sole Source Agreement with Trinity Services Group for Jail Food Supply Services - Sheriff's Office.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

APPROVE AGREEMENT WITH TRINITY
SERVICES GROUP, INC. FOR JAIL FOOD
SUPPLY SERVICES
SHERIFF'S OFFICE

WHEREAS: Legislature approval is required for contracts exceeding \$10,000; and

WHEREAS: The Tioga County Sheriff's Office has been utilizing Trinity Services Group since 2018 and is requesting authorization to extend the agreement with Trinity Services Group, Inc. for Jail food supply services at the Tioga County Jail, at an estimated cost of \$216,209.43 annually, for the period December 15, 2025, through December 14, 2026; and

WHEREAS: Cayuga County awarded a contract to Trinity Services Group, Inc. for the provision of inmate food services through a competitive bidding process in accordance with General Municipal Law §103; and

WHEREAS: The executed contract between Cayuga County and Trinity Services Group, Inc. expressly states that it may be used by other political subdivisions within the State of New York, thereby satisfying the requirements of General Municipal Law §103(16) for cooperative purchasing ("piggybacking"); and

WHEREAS: Tioga County wishes to purchase such goods/services under the same terms, conditions, and pricing as set forth in the Cayuga County contract, as authorized by General Municipal Law §103(16); therefore be it

RESOLVED: That the Tioga County Sheriff's Office be authorized to enter into agreement with Trinity Services Group, Inc. at an estimated amount of \$216,209.43 for the period December 15, 2025, through December 14, 2026.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE THE RE-ESTABLISHMENT OF
PRIOR YEAR CAPITAL FUNDS IN THE 2026
BUDGET FOR THE SHERIFF'S OFFICE

WHEREAS: The Sheriff's Office would like to re-establish available funds from the H3110 521060 Car/Truck 2025 capital budget line to use towards the purchase of a vehicle in 2026; and

WHEREAS: Legislative approval is needed to transfer funds and amend the 2026 budget; therefore be it

RESOLVED: That the remaining unencumbered balance of \$24,894.81 be re-established in the 2026 capital budget line H3110 521060 Car/Truck.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

MODIFY 2025 BUDGET AND
TRANSFER FUNDS
SHERIFF'S OFFICE

WHEREAS: Funds need to be transferred to reimburse Cortland County for training related expenses; and

WHEREAS: Legislative approval is needed to modify the 2025 budget and transfer funds; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM:

A3110.510010 Full Time \$17,618.74

TO:

A3110.540733 Training (non-mandatory) \$17,618.74