



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, April 9, 2026  
9:00 am

○ ATTENDANCE

➤ Legislators

- Tracy Monell, Legislative Chair
- David Cantella, Public Works Committee Chair
- William Standinger, Public Works Committee
- Jo Ellen Rose, Public Works Committee
- Ray Bunce, Public Work Committee

➤ Staff

- Gary Hammond, Commissioner
- Jason Anderson, Project Technician
- Tammy Hummel, Secretary to the Commissioner

➤ Guests

- Jackson Bailey, County Administrator
- Cathy Haskell, Legislative Clerk
- Peter DeWind, Esq., County Attorney
- Christine Freyvogel, Paralegal to the County Attorney

➤ Absent

- Justin Ruggiero, Deputy Commissioner

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for March 5<sup>th</sup>, 2026, meeting was made by William Standinger, seconded by Jo Ellen Rose. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- None

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds
- The Public Safety Building makeover of the wash bay has been started.
  - The I.T. and G.I.S. offices have been finished and employees have been moved back into their space.



- The Treasury employees have been moved and items staying in the office have been covered.
  - The drop ceilings in the Treasury office have been removed for P&J.
  - Multiple work orders at H.H.S. have been completed, from lights to door locks.
  - The lawn mowers and equipment has been made ready for the mowing season.
- Mr. Hammond reported on the Highway Department.
- The county roads have been plowed and salted as needed.
  - The Highway Department hauled sand
  - All the trucks have been washed using the Delphine Street facility.
  - The Highway Department has been cutting down and/or trimming trees and brush cutting at the Walgreens, at D.S.S. with Tri-County Tree Service and various roadways.
  - The creek has been cleaned at Day Hollow Road.
  - Catch basin repairs have been done on Corporate Drive, along with a manhole cover replacement.
  - Mailboxes have been fixed.
  - Sign work and cold patching has been done.
  - Employees have attended training this month to include U-Dig classes, Bucket Truck training, and CDL training for new employees.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
- The tar on the Courthouse roof tested positive for asbestos which will be abated during the project with Delta providing third-party inspection.
  - Equipment for the car wash is being ordered and quotes on construction are still being obtained. The new garage door is in the design phase.
  - The Ronald E. Dougherty County Office Building North Wing HVAC Upgrade project is moving forward with minimal disruption. The crane lift was performed on Monday, March 30<sup>th</sup>, 2026.
  - The Public Safety Building Utility Roll-Up drawings are currently out to bid.
- Mr. Hammond reported on the Highway Capital Projects.
- The low bidder for the Glenmary Drive by Thorn Hillow Road Bridge Replacement project was J.P. Dugan Construction, LLC.
  - Day Hollow Road Culvert is back in design phase due to the additional scope of work; right of way paperwork is still being signed.
  - Straits Corners Road over Pipe Creek is in preliminary design phase.
  - Brown Road Bridge over East Branch Owego Creek is in preliminary design phase.
  - Halsey Valley Road Culvert is in preliminary design phase.



- PERSONNEL
  - None
  
- RESOLUTIONS
  - Create and Fill Three (3) Highway Worker (Seasonal) Positions – Public Works
    - Joe Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  - Approve Change Order for Courthouse and Court Annex Roof Replacement Construction Project
    - Jo Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  - Amend 2026 Capital Budget and Transfer Funds for Trailer
    - Jo Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  - Amend 2026 Capital Budget and Transfer Funds for Trailer II
    - Jo Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  - Authorize Pre-payment of ARPA Funds for Vehicle Wash Equipment to RAC Industries
    - Jo Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  - Authorize Use of ARPA Funds for Vehicle Wash Equipment
    - Joe Ellen Rose (aye), William Standinger (aye), Ray Bunce (aye), David Cantella (aye)
  
- MISCELLANEOUS
  - Mr. Hammond brought up the fact that there were (6) D.S.S. vehicles that were turned into the D.P.W. garage with accident damage in the last month. D.P.W. budgets for maintenance, not repairs. There was a general consensus that discussions will need to be had at the appropriate departmental and legislative committees to review and revise the county vehicle use policy going forward.
  - There was a general discussion regarding the new Walgreen property and the house next to it. The house will be scheduled for demolition and should be able to be accomplished within the next 3-6 months.
  
- PROCLAMATIONS
  - None

TIOGA COUNTY, NEW YORK

## Department of Public Works

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**Gary Hammond, P.E.** Commissioner **Justin Ruggiero** Deputy Commissioner

○ EXECUTIVE SESSION

- A request to enter an executive session to discuss a personnel matter was made by Mr. Hammond. A motion to enter an executive session was made by Mr. Standing at 9:35am and seconded by Mr. Bunce. A motion to adjourn the executive session was made by Mr. Standing at 9:44am and seconded by Mr. Bunce.

○ ADJOURNMENT

- The meeting was adjourned at 9:44am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Hammond", written in a cursive style.

Gary Hammond, P.E.  
Commissioner of Public Works