



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, March 3, 2026

10:30 a.m.

MINUTES

ATTENDANCE

Present: Legislators Andy Aronstam, Ron Ciotoli, Bill Standinger, and Jake Brown. Commissioners James Wahls and Kelly Johnson. Guests: Legislative Chair Tracy Monell, County Administrator Jackson Bailey, Legislator Jo Ellen Rose

APPROVAL OF MINUTES

Motion by Legislator Standinger, seconded by Legislator Brown. All in favor. Carried.

FINANCIAL

YTD Budget Report was presented. Legislators had no questions or concerns. Noted that the Treasurer's office has rolled the money forward for grants.

OLD BUSINESS

See February minutes.

National Change of Address (NCOA) List Maintenance was completed.

NEW BUSINESS

Met with Legislator Aronstam per his request. He followed up with a tour of the BOE offices and asked about the needs and concerns facing the BOE and is speaking with Jackson.

Created new COOP for BOE.

Commissioner Wahls and Deputy Commissioner Hoover presented an elections slideshow to OACSD Government Classes. Legislator Ciotoli asked if these would be beneficial to present to U-E and Vestal school districts with only a small portion being Tioga County residents. Commissioners stated they may be able to do a joint presentation with Broome County and would reach out to them.

Party enrollment deadline was Saturday, February 14. Both deputies worked that day as the office had to be open.

Official enrollment numbers were submitted to the state. These numbers were used to figure the petition signatures required and the contribution limits.

Automatic Voter Registration (AVR) was implemented at the DMV. There have been issues where the state has had to turn off the registrations coming in a couple of times. We have not received any Change of Address (COA) documents.

Met with Bryan Goodrich to assist with address and location issues in the county. Commissioner Johnson stated that when commissioners are out completing accessibility surveys for our polling locations, they would be doing some address field visits.

Petitions began circulating February 24. Submission date is April 6. Reiterated the explanation of the filing period modification for designating petitions with regards to the Protect Passover Act.

New items since the agenda was sent:

12 dates inspector training have been set, plus 1 backup date.

Dominion training dates for four staff are set May 5-7.

PERSONNEL

Dan Cacciaglia started officially as Voting Machine Technician (R) on Jan 28. Things have been going well with the technicians setting up procedures together and getting Dan ready for elections.

RESOLUTIONS / PROCLAMATIONS

Resolution was presented to authorize per-election stipends for certain election inspector duties. Commissioner Wahls explained it has been a long-time practice to pay these, but we are looking to make it official by resolution since the legislature sets the salaries. Committee was unanimously in favor.

Meeting adjourned.