

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

December 2, 2025

8:30 AM

- **APPROVAL OF MINUTES** – November 4, 2025
- **FINANCIAL**
 - November 2025 Budget
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Caseloads {Reports available after 12/1/25}
 - Tioga Career Center Report
 - Strategic Plan Bi-Annual Update
- **PERSONNEL**
 - Tara Hauptfleisch promoted to Director of Employment & Transitional Supports effective 11/1/25
 - Jeanette Horan promoted to Principal Social Welfare Examiner effective 11/3/25
 - Michael Carlson promoted to Senior Caseworker effective 11/3/25
 - Hayley Champlin, Caseworker, hired effective 11/3/25
 - Heather Houze promoted to Senior Social Welfare Examiner, effective 11/29/25
- **RESOLUTIONS**
 - Authorize the Appointment of Commissioner of Social Services
 - Authorize Funding of Vacant Director of Social Services Position
 - Recognize Shawn L. Yetter 35 Years of Cumulative Dedicated Service
 - Appropriation of Funds & Amend 2025 Budget
 - Appropriation of Funds & Amend 2025 Budget
 - Appropriation of Funds Youth Bureau 2026
 - Authorization to Sign Contract (Steuben Co. Non-Secure Detention Services)
 - Authorize Contract with Multiple Agencies
 - Authorize Contract with Securitas Security Services
 - Authorize Contract with Home of Wyoming Conference
- **PROCLAMATIONS**
 - None
- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 Social Services Administration							
A6010 418110 Repayments of SNAP	-1,000	0	-1,000	-5,103.39	.00	4,103.39	510.3%
A6010 436100 State Aid-Social S	-2,145,000	-246,916	-2,391,916	-762,572.00	.00	-1,629,344.00	31.9%*
A6010 446100 Federal Aid-Social	-2,000,000	-533,996	-2,533,996	-2,202,620.00	.00	-331,375.72	86.9%*
A6010 446110 Federal Aid - SNAP	-700,000	0	-700,000	-519,896.00	.00	-180,104.00	74.3%*
A6010 446150 Federal Aid-Flexib	-1,900,000	0	-1,900,000	-1,950,113.00	.00	50,113.00	102.6%
A6010 510010 Full Time	4,532,006	163,664	4,695,670	3,845,543.56	.00	850,126.92	81.9%
A6010 510020 Part Time/Temporar	217,182	0	217,182	101,660.66	.00	115,514.94	46.8%
A6010 510030 Overtime Pay Only	100,000	0	100,000	65,401.75	.00	34,598.25	65.4%
A6010 510050 All Other(On Call,	37,600	0	37,600	31,649.85	.00	5,950.15	84.2%
A6010 520070 Chairs	1,200	302	1,502	1,327.19	.00	1,175.21	88.3%
A6010 520090 Computer	3,000	8,500	11,500	5,220.68	.00	6,279.32	45.4%
A6010 520200 Office Equipment	1,000	4,539	5,539	1,558.00	.00	3,981.00	28.1%
A6010 520210 Other Furniture	0	3,698	3,698	2,135.66	.00	1,561.94	57.8%
A6010 520220 Printer	1,500	0	1,500	.00	.00	1,500.00	.0%
A6010 530100 Data Processing	92,921	0	92,921	97,033.08	.00	-4,112.08	104.4%*
A6010 530300 Legal	13,812	0	13,812	8,249.50	.00	5,562.50	59.7%
A6010 530551 Maintenance in Lie	166,733	0	166,733	70,054.73	.00	96,678.27	42.0%
A6010 530582 Security Services	18,000	0	18,000	13,639.11	.00	4,360.89	75.8%
A6010 540010 Advertising	6,700	-1,900	4,800	297.98	.00	4,502.02	6.2%
A6010 540040 Books	3,834	0	3,834	2,989.02	.00	844.98	78.0%
A6010 540070 Car Maintenance	7,000	0	7,000	6,158.59	.00	841.41	88.0%
A6010 540140 Contracting Servic	1,005,000	170,959	1,175,959	814,834.62	214,299.21	146,825.17	87.5%
A6010 540180 Dues	6,257	0	6,257	5,698.00	.00	559.00	91.1%
A6010 540190 Education Reimburs	0	3,270	3,270	.00	.00	3,270.00	.0%
A6010 540201 Food Stamps/Client	4,000	0	4,000	1,884.00	.00	2,116.00	47.1%
A6010 540210 Garbage/Shredding	6,100	1,900	8,000	6,816.14	.00	1,183.86	85.2%
A6010 540220 Automobile Fuel	20,000	0	20,000	11,887.73	.00	8,112.27	59.4%
A6010 540270 Insurance-Liabilit	50,000	1,006	51,006	51,005.51	.00	.00	100.0%
A6010 540320 Leased/Service Equ	14,500	-4,823	9,677	4,188.72	.00	5,488.28	43.3%
A6010 540330 Legal Fees	3,000	0	3,000	1,579.03	.00	1,420.97	52.6%
A6010 540360 Meals/Food	300	0	300	60.48	.00	239.52	20.2%
A6010 540370 Medical Expense	100	0	100	36.60	.00	63.40	36.6%
A6010 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6010 540420 Office Supplies	23,000	3,500	26,500	15,213.74	.00	11,286.26	57.4%
A6010 540441 Paternity Testing	1,500	0	1,500	1,194.34	.00	305.66	79.6%
A6010 540480 Postage	30,000	7,000	37,000	28,575.56	7,000.00	1,424.44	96.2%
A6010 540485 Printing/Paper	4,000	3,500	7,500	5,772.05	.00	1,727.95	77.0%
A6010 540487 Program Expense	15,500	293,723	309,223	172,690.34	7,074.51	129,458.15	58.1%
A6010 540581 Security Systems &	80,000	0	80,000	70,422.48	.00	9,577.52	88.0%
A6010 540620 Software Expense	94,443	-677	93,766	93,765.80	.00	.20	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 540640 Supplies (Not Offi	2,400	5,000	7,400	3,002.16	.00	4,397.84	40.6%
A6010 540660 Telephone	25,500	-4,075	21,425	14,238.87	.00	7,186.13	66.5%
A6010 540733 Training/All other	32,000	3,530	35,530	18,593.48	.00	16,936.52	52.3%
A6010 540810 Nyschg-Cseu	0	0	0	-9,751.50	.00	9,751.50	100.0%
A6010 540820 Nyschg-Ebics	40,000	0	40,000	23,112.00	.00	16,888.00	57.8%
A6010 540840 Nyschg-Legal	20,000	0	20,000	11,649.00	.00	8,351.00	58.2%
A6010 540850 Nyschg-Training	5,200	0	5,200	6,018.00	.00	-818.00	115.7%*
A6010 581088 State Retirement F	563,796	19,657	583,453	459,039.08	.00	124,413.52	78.7%
A6010 583088 Social Security Fr	378,837	12,602	391,439	301,121.75	.00	90,317.05	76.9%
A6010 584088 Workers Compensati	100,380	4,490	104,870	95,756.31	.00	9,113.85	91.3%
A6010 585088 Unemployment Insur	0	9,125	9,125	9,125.01	.00	.00	100.0%
A6010 585388 Disability Insurance	5,576	245	5,821	4,535.12	.00	1,285.44	77.9%
A6010 586088 Health Insurance F	1,606,473	84,861	1,691,334	1,645,480.77	.00	45,852.79	97.3%
A6010 588988 Eap Fringe	1,392	59	1,451	1,258.38	.00	192.18	86.8%
TOTAL Social Services Administration	2,595,792	12,742	2,608,533	2,681,424.54	228,373.72	-301,265.14	111.5%
A6050 Public Facility For Children							
A6050 436100 State-Child Advoca	-100,000	-178,114	-278,114	-205,176.54	.00	-72,937.93	73.8%*
A6050 510010 Fulltime	59,365	0	59,365	49,607.10	.00	9,757.90	83.6%
A6050 510050 All Other-On Call,	45,500	0	45,500	.00	.00	45,500.00	0%
A6050 520070 Chairs	0	1,969	1,969	1,968.90	.00	.00	100.0%
A6050 520090 Computer	0	29,094	29,094	29,077.95	.00	16.34	99.9%
A6050 520210 Other Furnitue	0	7,939	7,939	7,939.43	.00	.00	100.0%
A6050 540140 Contracting Servic	0	125,012	125,012	102,884.07	.00	22,128.32	82.3%
A6050 540180 Dues	412	0	412	412.00	.00	.00	100.0%
A6050 540191 Electric Utility	1,800	2,100	3,900	3,527.88	.00	372.12	90.5%
A6050 540390 Mileage Expense	200	-200	0	.00	.00	.00	0%
A6050 540420 Office Supplies	500	0	500	500.00	.00	.00	100.0%
A6050 540487 Program Expense	5,000	15,422	20,422	14,809.22	.00	5,613.10	72.5%
A6050 540550 Rent/Lease	10,800	12,000	22,800	20,900.00	.00	1,900.00	91.7%
A6050 540640 Supplies (Not Offi	200	1,107	1,307	1,302.24	.00	4.76	99.6%
A6050 540660 Telephone	1,800	0	1,800	1,134.78	.00	665.22	63.0%
A6050 540733 Training/All other	2,200	5,799	7,999	7,020.16	.00	979.22	87.8%
A6050 581088 State Retirement F	6,698	0	6,698	3,171.04	.00	3,526.96	47.3%
A6050 583088 Social Security Fr	7,813	0	7,813	3,801.73	.00	4,011.27	48.7%
A6050 584088 Workers Compensati	1,195	0	1,195	1,012.25	.00	182.75	84.7%
A6050 585388 Disability Insuran	68	0	68	50.20	.00	17.80	73.8%
A6050 586088 Health Insurance F	12,074	0	12,074	11,027.09	.00	1,046.91	91.3%
A6050 588988 EAP Fringe	16	0	16	13.33	.00	2.67	83.3%
TOTAL Public Facility For Children	55,641	22,129	77,770	54,982.83	.00	22,787.41	70.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 Day Care							
A6055 418550 Repayments of Day	0	0	0	-935.60	.00	935.60	100.0%
A6055 427010 Refunds of Prior Y	0	0	0	-1,654.00	.00	1,654.00	100.0%
A6055 436550 State Aid-Day Care	-2,596,455	0	-2,596,455	-1,922,971.00	.00	-673,484.00	74.1%*
A6055 540487 Day Care Program E	2,478,504	0	2,478,504	2,054,806.49	.00	423,697.51	82.9%
TOTAL Day Care	-117,951	0	-117,951	129,245.89	.00	-247,196.89	-109.6%
A6070 Services For Recipients							
A6070 436700 RTA State Aid-Servi	-37,960	0	-37,960	.00	.00	-37,960.00	.0%*
A6101 436010 Federal Aid-Servic	-74,000	0	-74,000	-172,886.00	.00	98,886.00	233.6%
A6070 540487 Title XX Program E	157,000	0	157,000	135,507.56	.00	21,492.44	86.3%
A6070 540487 RTA Program Expense	37,960	0	37,960	.00	.00	37,960.00	.0%
TOTAL Services For Recipients	83,000	0	83,000	-37,378.44	.00	120,378.44	-45.0%
A6101 Medical Assistance							
A6101 418010 Repayments of Medi	-80,000	0	-80,000	-10,147.92	.00	-69,852.08	12.7%*
A6101 436010 State Aid-Medical	32,000	0	32,000	3,767.00	.00	28,233.00	11.8%
A6101 446010 Federal Aid-Medica	28,000	0	28,000	3,687.00	.00	24,313.00	13.2%
A6101 540487 Medicaid Program E	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL Medical Assistance	0	0	0	-2,693.92	.00	2,693.92	100.0%
A6102 Medical Assistance - Mmis							
A6102 540487 MMIS Program Expen	8,284,704	0	8,284,704	7,319,706.00	.00	964,998.00	88.4%
TOTAL Medical Assistance - Mmis	8,284,704	0	8,284,704	7,319,706.00	.00	964,998.00	88.4%
A6109 Family Assistance							
A6109 418090 Repayments Family	-290,000	0	-290,000	-165,366.20	.00	-124,633.80	57.0%*



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FOR 2025 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6109 427010 Refunds Of Prior Y	0	0	0	-1,260.92	.00	1,260.92	100.0%
A6109 436090 State Aid-Family A	0	0	0	-347.00	.00	347.00	100.0%
A6109 446090 Federal Aid-Family	-1,100,000	0	-1,100,000	-679,161.00	.00	-420,839.00	61.7%*
A6109 540487 Family Assist Prog	1,800,000	0	1,800,000	1,323,906.38	7,166.70	468,926.92	73.9%
TOTAL Family Assistance	410,000	0	410,000	477,771.26	7,166.70	-74,937.96	118.3%
A6119 Child Care							
A6119 418190 Repayments Of Chil	-290,000	0	-290,000	-244,457.87	.00	-45,542.13	84.3%*
A6119 436190 State Aid-Child Ca	-1,465,893	0	-1,465,893	-1,325,405.00	.00	-140,488.00	90.4%*
A6119 446190 Federal Aid-Child	-495,000	0	-495,000	-555,850.00	.00	60,850.00	112.3%
A6119 540487 Foster Care Progra	2,840,884	1,020,000	3,860,884	3,135,390.81	18,517.23	686,975.96	82.2%
TOTAL Child Care	589,991	1,020,000	1,609,991	1,029,677.94	18,517.23	561,795.83	65.1%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-5,000	0	-5,000	-2,462.88	.00	-2,537.12	49.3%*
A6123 436230 State Aid-Juvenile	-101,438	0	-101,438	-31,474.78	.00	-69,963.22	31.0%*
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	-8,805.00	.00	-691,195.00	1.3%*
A6123 540487 JD Program Expense	750,000	-350,000	400,000	301,386.68	.00	98,613.32	75.3%
A6123 540487 RTA JD Program -RTA	700,000	-670,000	30,000	22,570.82	.00	7,429.18	75.2%
TOTAL Juvenile Delinquent Care	643,562	-1,020,000	-376,438	281,214.84	.00	-657,652.84	-74.7%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
TOTAL State Training Schools	700,500	0	700,500	542,064.00	.00	158,436.00	77.4%
A6140 Safety Net							
A6140 418400 Repayments Of Safe	-100,000	0	-100,000	-97,023.60	.00	-2,976.40	97.0%*
A6140 427010 Refunds Of Prior Y	0	0	0	-2,481.09	.00	2,481.09	100.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6140 436400 State Aid-Safety N	-197,200	0	-197,200	-144,627.00	.00	-52,573.00	73.3%*
A6140 446400 Federal Aid-Safety	-20,000	0	-20,000	-9,329.00	.00	-10,671.00	46.6%*
A6140 540487 Safety Net Program	900,000	0	900,000	685,535.55	.00	214,464.45	76.2%
TOTAL Safety Net	582,800	0	582,800	432,074.86	.00	150,725.14	74.1%
A6141 Energy Crisis Assistance Progr							
A6141 418410 Repayments Of Home	-135,000	0	-135,000	-121,651.33	.00	-13,348.67	90.1%*
A6141 446410 Federal Aid-Home E	115,000	0	115,000	99,933.00	.00	15,067.00	86.9%
A6141 540487 HEAP Program Expen	20,000	0	20,000	8,771.80	.00	11,228.20	43.9%
TOTAL Energy Crisis Assistance Progr	0	0	0	-12,946.53	.00	12,946.53	100.0%
A6142 Emergency Assistance To Adults							
A6142 436420 State Aid-Emergenc	-15,000	0	-15,000	-8,802.00	.00	-6,198.00	58.7%*
A6142 540487 EAA Program Expens	30,000	0	30,000	21,088.45	.00	8,911.55	70.3%
TOTAL Emergency Assistance To Adults	15,000	0	15,000	12,286.45	.00	2,713.55	81.9%
TOTAL General Fund	13,843,039	34,871	13,877,909	12,907,429.72	254,057.65	716,421.99	94.8%
TOTAL REVENUES	-14,373,946	-959,026	-15,332,972	-11,045,193.12	.00	-4,287,779.07	
TOTAL EXPENSES	28,216,985	993,897	29,210,882	23,952,622.84	254,057.65	5,004,201.06	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 '11

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	13,843,039	34,871	13,877,909	12,907,429.72	254,057.65	716,421.99	94.8%

** END OF REPORT - Generated by Andrews, Mickelle **



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CD							
Federal Employment Programs							
CD6293 Federal Employment Programs							
CD6293 424010 Interest And Earn	0	0	0	-2,856.29	.00	2,856.29	100.0%
CD6293 447910 Federal Aid-Feder	-277,890	0	-277,890	-149,692.23	.00	-128,197.77	53.9%*
CD6293 510010 Full Time	159,188	0	159,188	139,396.18	.00	19,791.82	87.6%
CD6293 510050 All Other(On Call	0	0	0	2,143.37	.00	-2,143.37	100.0%*
CD6293 530551 Maintenance in Li	13,922	0	13,922	6,302.94	.00	7,619.06	45.3%
CD6293 540010 Advertising	250	0	250	.00	.00	250.00	.0%
CD6293 540130 Contracts	12,000	0	12,000	.00	.00	12,000.00	.0%
CD6293 540420 Office Supplies	1,500	0	1,500	.00	460.29	1,039.71	30.7%
CD6293 540480 Postage	260	0	260	93.08	.00	166.92	35.8%
CD6293 540733 Training/All Othe	800	0	800	.00	.00	800.00	.0%
CD6293 581088 State Retirement	21,860	0	21,860	23,764.71	.00	-1,904.71	108.7%*
CD6293 583088 Social Security F	11,555	0	11,555	10,762.00	.00	793.00	93.1%
CD6293 584088 Workers Compensat	3,585	0	3,585	3,133.90	.00	451.10	87.4%
CD6293 585588 Disability Insura	204	0	204	155.40	.00	48.60	76.2%
CD6293 586088 Health Insurance	52,718	0	52,718	50,170.98	.00	2,547.02	95.2%
CD6293 588988 Eap Fringe	48	0	48	41.30	.00	6.70	86.0%
TOTAL Federal Employment Programs	0	0	0	83,415.34	460.29	-83,875.63	100.0%
TOTAL Federal Employment Programs	0	0	0	83,415.34	460.29	-83,875.63	100.0%
TOTAL REVENUES	-277,890	0	-277,890	-152,548.52	.00	-125,341.48	
TOTAL EXPENSES	277,890	0	277,890	235,963.86	460.29	41,465.85	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	83,415.34	460.29	-83,875.63	100.0%

** END OF REPORT - Generated by Andrews, Mickelle **



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR:	FEDERAL EMPLOYMENT PROGRAMS	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CD6293	Federal Employment Programs							
CD6293 424010	Interest And Earn	0	0	0	-2,856.29	.00	2,856.29	100.0%
CD6293 447910	Federal Aid-Feder	-277,890	0	-277,890	-149,692.23	.00	-128,197.77	53.9%*
CD6293 510010	Full Time	159,188	0	159,188	139,396.18	.00	19,791.82	87.6%
CD6293 510050	All Other(On Call	0	0	0	2,143.37	.00	-2,143.37	100.0%*
CD6293 530551	Maintenance in Li	13,922	0	13,922	6,302.94	.00	7,619.06	45.3%
CD6293 540010	Advertising	250	0	250	.00	.00	250.00	.0%
CD6293 540130	Contracts	12,000	0	12,000	.00	.00	12,000.00	.0%
CD6293 540420	Office Supplies	1,500	0	1,500	.00	460.29	1,039.71	30.7%
CD6293 540480	Postage	260	0	260	93.08	.00	166.92	35.8%
CD6293 540733	Training/All Othe	800	0	800	.00	.00	800.00	.0%
CD6293 581088	State Retirement	21,860	0	21,860	23,764.71	.00	-1,904.71	108.7%*
CD6293 583088	Social Security F	11,555	0	11,555	10,762.00	.00	793.00	93.1%
CD6293 584088	Workers Compensat	3,585	0	3,585	3,133.90	.00	451.10	87.4%
CD6293 585588	Disability Insura	204	0	204	155.40	.00	48.60	76.2%
CD6293 586088	Health Insurance	52,718	0	52,718	50,170.98	.00	2,547.02	95.2%
CD6293 588988	Eap Fringe	48	0	48	41.30	.00	6.70	86.0%
TOTAL Federal Employment Programs	0	0	0	0	83,415.34	460.29	-83,875.63	100.0%
TOTAL Federal Employment Programs	0	0	0	0	83,415.34	460.29	-83,875.63	100.0%
TOTAL REVENUES	-277,890	-277,890	0	-277,890	-152,548.52	.00	-125,341.48	
TOTAL EXPENSES	277,890	277,890	0	277,890	235,963.86	460.29	41,465.85	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	83,415.34	460.29	-83,875.63	100.0%

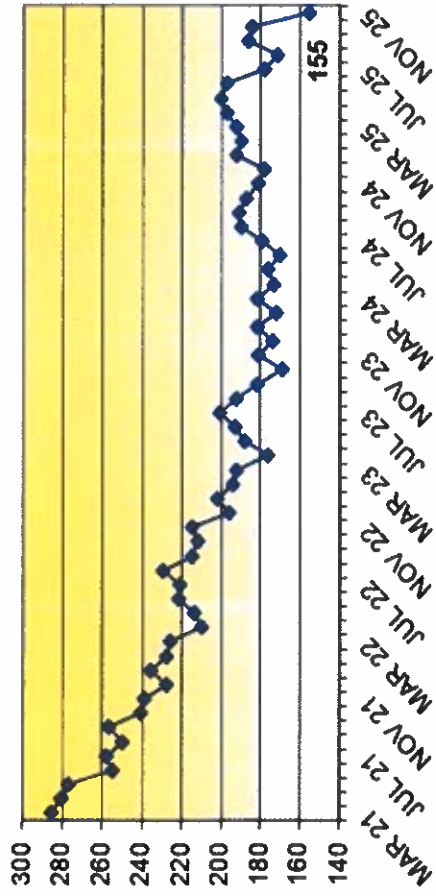
** END OF REPORT - Generated by Andrews, Mickelle **

CASELOAD CHANGES - 2025

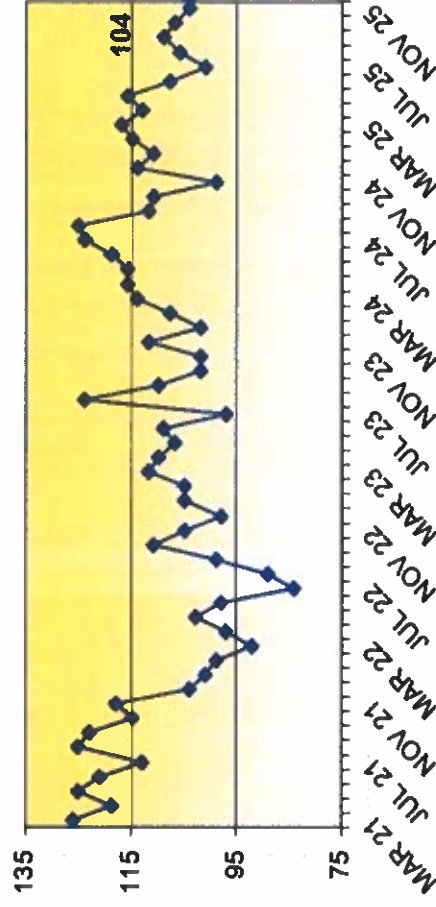
TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Cases			
	12/31/2024	11/30/2025	% Change
FA	99	89	-10%
SNA Singles	82	78	-5%
SNA Families	9	7	-22%
Total TA	190	174	-8%
MA-Only	1,896	1,994	5%
MA-SSI	1,079	1,049	-3%
Total MA	2,975	3,043	2%
SNAP	2,808	2,592	-8%
Day Care	190	208	9%
Services	394	446	13%
Individuals			
	12/31/2024	11/30/2025	% Change
FA	178	155	-13%
SNA Singles	82	78	-5%
SNA Families	32	26	-19%
Total TA	292	259	-11%
MA-Only	2,008	2,137	6%
MA-SSI	1,079	1,049	-3%
Total MA	3,087	3,186	3%
SNAP	5,153	4,625	-10%
Services	1,030	1,166	13%
Individuals On Medicaid			
	12/31/2024	11/30/2025	% Change
TA	292	259	-11%
MA	3,087	3,186	3%
ADC-FC	0	0	0%
TOTAL	3,379	3,445	2%

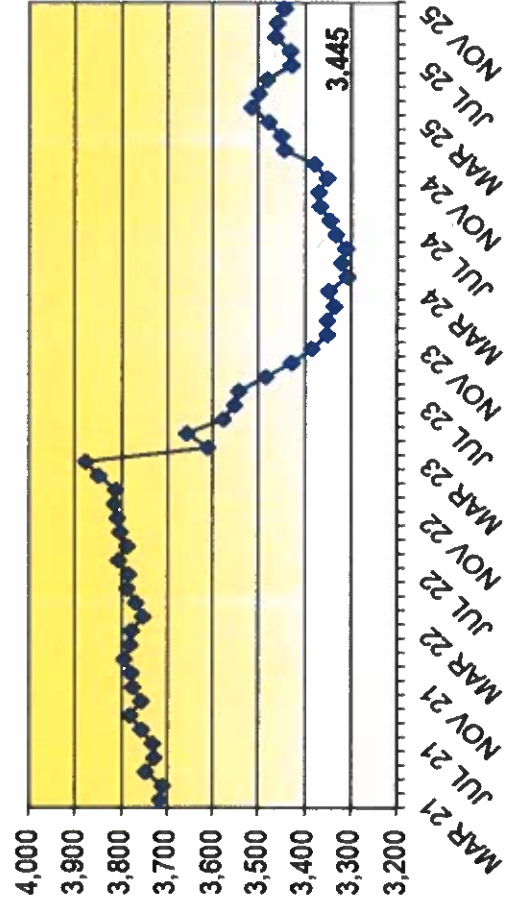
Total Family Assistance Recipients
March 2021 - Nov. 2025



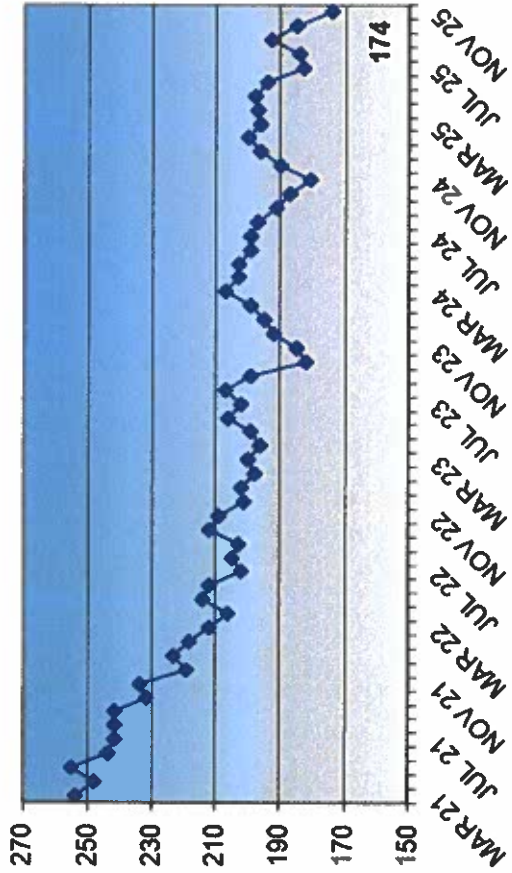
Total Safety Net Recipients
March 2021 - Nov. 2025



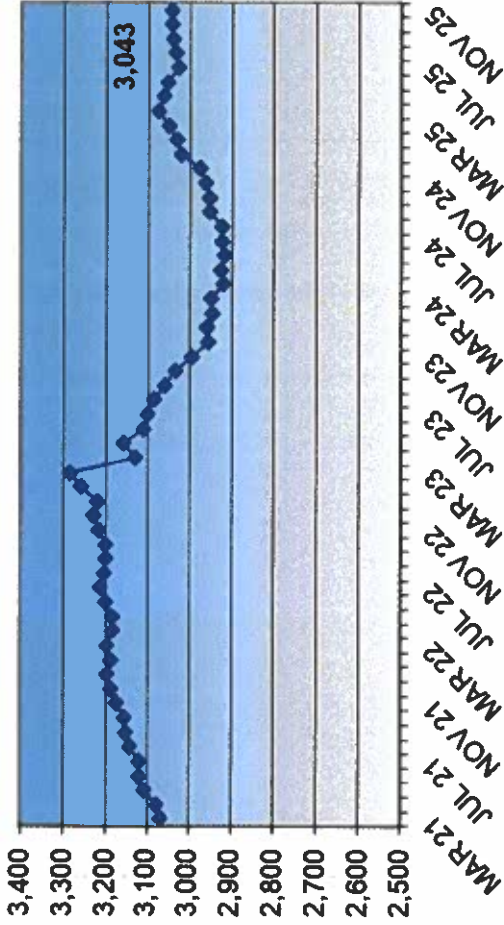
Total Medicaid Recipients
March 2021 - Nov. 2025



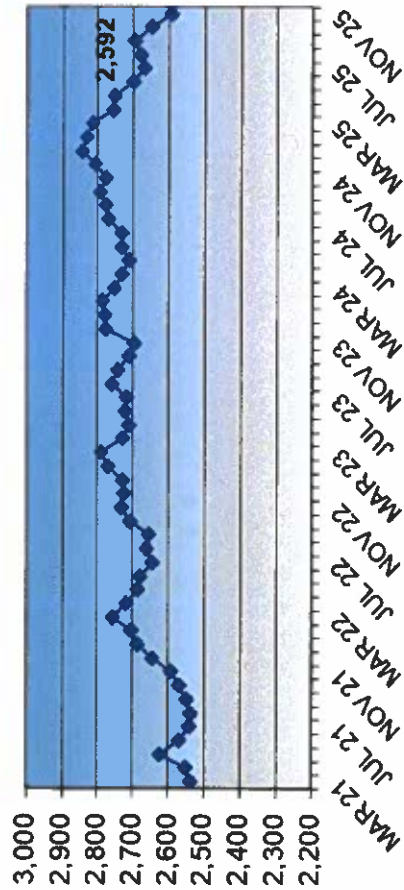
Temporary Assistance Caseload
March 2021 - Nov. 2025



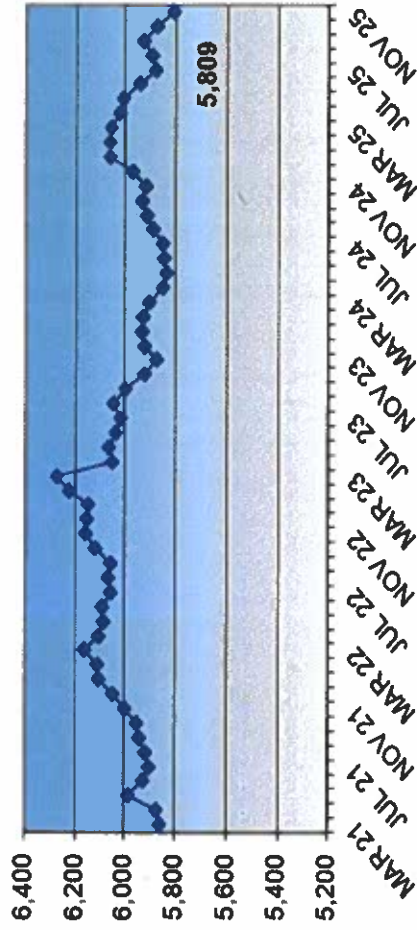
Total Medicaid Caseload
March 2021 - Nov. 2025



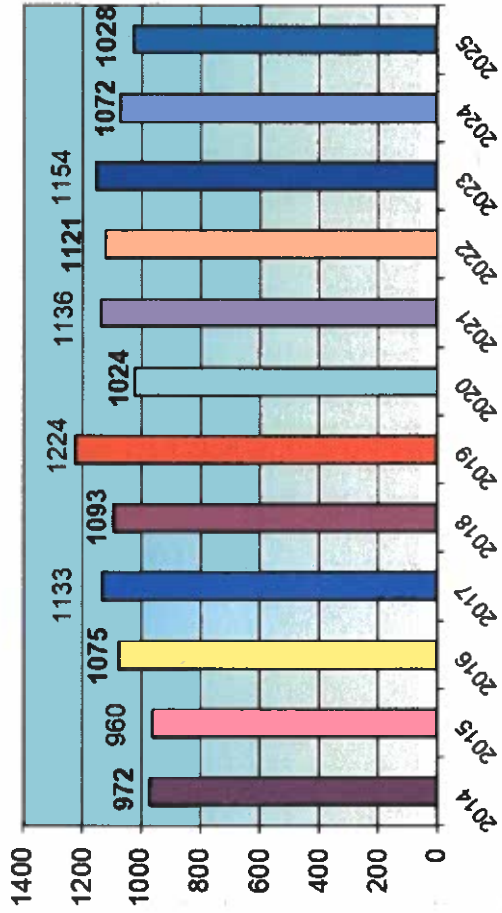
Total SNAP Caseload
March 2021 - Nov. 2025



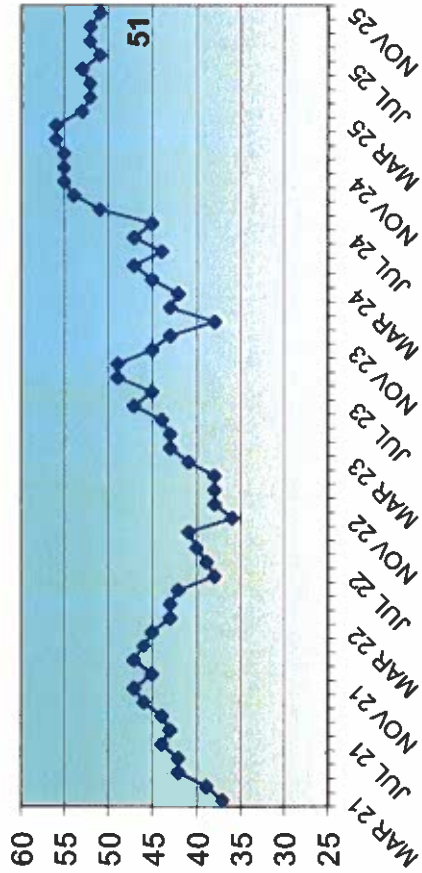
Total Transitional Supports Caseload
March 2021 - Nov. 2025



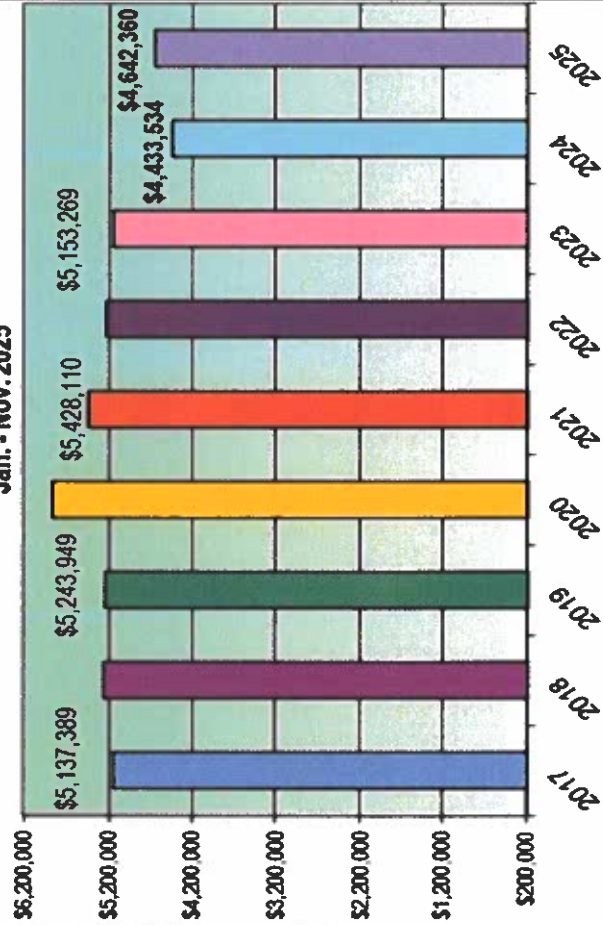
**Child Protective Services
State Central Register Reports (Hotline)
2014 - 2024 Annual Totals
Jan. - Nov. 2025**



**Children in Foster Care
at End of Month
March 2021 - Nov. 2025**



**Child Support Collections
2017 - 2024
Jan. - Nov. 2025**





TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108

Owego, New York 13827

607-687-8500

Fax: 607-687-7759

COMMITTEE MEETING

12/2/2025



Current open job postings in Tioga =111

76 new Unemployment claims opened in November, 70 had effective claim dates in November, there were 17 seasonal claims, and 6 were older claims that just opened.

Unemployment Rates: "NYSDOL will soon announce the updated dates for our press releases concerning the monthly employment reports for September, October, and November. We are currently obtaining the necessary data from the U.S. Department of Labor (USDOL). We are committed to delivering this information as promptly as possible and appreciate your patience during this time."

Aug '25 Aug '25 Nov '24

	Aug '25	Aug '25	Nov '24
Tioga	3.6	3.6	3.1
NYS	4.7	4.7	4.2
US	4.5	4.5	4.0

The Career Center has been especially busy with the influx of seasonal workers and ongoing unemployment-related needs. This month, we hosted a Job Fair at the Center, welcoming Greenlight, Tioga County Personnel, Tioga County Correctional Department, Pathways, Unity House, Tioga Opportunities, and Catholic Charities, with 27 job seekers in attendance. We also participated in the Chamber's Job Fair and the Tioga County Community Winter Resource Fair.

In collaboration with DSS, we worked with their ABAWD customers—14 of whom were eligible for the WIOA Program, where we assisted them with job searches, résumé development, and interview preparation. We are also actively supporting 28 DSS clients through the JOBS program, with one individual securing employment this period.

On the technology front, I met with the IT Department, and they have generously offered to purchase four desktop computers for the resource room, along with a printer and a laptop, with the possibility of upgrading four of our current laptops. Additionally, I spoke with the Deputy Commissioner of Broome, who asked me to compile a list of needed items so he can submit a request for potential support for Tioga.

County of Tioga
Strategic Plan Project Owner Status Report
Project Owner: Department of Social Services | DECEMBER 2025 UPDATE

Taxpayer Value Objectives

No Taxpayer Value Objectives

Accessibility to Services Objectives

Address Transportation Needs Within the Health and Human Services Delivery System

Project Owner: Department of Social Services

Quarter 1 Milestones

STATUS: In Progress

§ Convene a meeting with key players to begin the conversation.

Quarter 2 Milestones

STATUS: In Progress

§ Educate community and key players about existing resources.

Quarter 3 Milestones

STATUS: In Progress

§ Create a community survey on Transportation needs; utilize an outside vendor if needed.

Quarter 4 Milestones

STATUS: In Progress

§ Conduct survey and compile survey results. Issue report to key players and begin planning for implementation of how to address identified gaps in 2025.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

We continue to participate in the 5311 finding meetings through the Rural Health Network of SCNY which is the lead on transportation issue. We will convene a County specific meeting in the next quarter.

Creation of a Workgroup for Affordable Housing

Project Owner: Department of Social Services

Quarter 1 Milestones

STATUS: In Progress

§ Assemble interested parties to consider options.

Quarter 2 Milestones

STATUS: In Progress

§ Develop plan.

Quarter 3 Milestones

STATUS: In Progress

§ Implement plan.

Quarter 4 Milestones

STATUS: In Progress

§ Analyze outcomes.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

The focus over the last quarter had been on the encampment issues in the County, which our Department has been actively involved with. It is anticipated that a specific meeting to address affordable housing will be convened in the next quarter with DSS, EDP and other.

Workforce Objectives

Improve Recruitment and Retention Practices

Project Owner: Department of Social Services

Quarter 1 Milestones

STATUS: Completed

§ Establish baseline vacancy factor, by title, in order to effectively measure outcomes for the year.

Quarter 2 Milestones

STATUS: Completed

§ Support appropriate staff in attending employment outreach opportunities for recruitment (Job Fairs, media)..

Quarter 3 Milestones

STATUS: Completed

§ Strengthen internal communication teams that already exist and examine the addition of other teams that could assist in retention.

Quarter 4 Milestones

STATUS: On Hold

§ Review data for the year and establish the change in the metrics. Develop metrics for the following year.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

The vacancy factor has been reduced from 29% to less than 5% (depending on the day). The Administrative team has implemented specific activities to assist with this objective.

Continue Succession Planning Practices

Project Owner: Department of Social Services

Quarter 1 Milestones

§ Analyze current data on existing workforce.

STATUS: Completed

Quarter 2 Milestones

§ Continue to conduct "Stay interviews" and create a more formalized process for information obtained during those.

STATUS: Completed

Quarter 3 Milestones

§ Continue to conduct "Stay interviews" and create a more formalized process for information obtained during those.

STATUS: Completed

Quarter 4 Milestones

§ Analyze year long data and assess for potential organizational changes that would create a more stable succession plan.

STATUS: Completed

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Stay interviews are conducted by the Commissioner at 6 and 18 month intervals. Data is shared with Directors.

Conduct a Needs Assessment of Mandated Training

Project Owner: Department of Social Services

Quarter 1 Milestones

§ Create assessment tool.

STATUS: On Hold

Quarter 2 Milestones

§ Collate assessment tool data.

STATUS: On Hold

Quarter 3 Milestones

§ Create a plan based on data.

STATUS: On Hold

Quarter 4 Milestones

§ Implement plan.

STATUS: On Hold

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

We have delayed this until we were able to get staffing stabilized. We will move forward with the first three milestones during this quarter and be able to report on outcomes in January.

Community Partnership Objectives

Strengthening Community Partnerships

Project Owner: Department of Social Services

Quarter 1 Milestones

§ Administrative team will identify all community partnerships needed to meet our mission.

STATUS: Completed

Quarter 2 Milestones

§ All identified partners will be contacted, and the team will renew relationships or strengthen existing ones.

STATUS: Completed

Quarter 3 Milestones

§ Invite all identified partners to the existing Commissioner's Advisory Council and have a large kick-off event for that expanded group.

STATUS: On Hold

Quarter 4 Milestones

§ Administrative team will analyze our success and conduct follow-up reach outs where needed.

STATUS: On Hold

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Directors have worked with their relevant partners. Children's Services has conducted various outreach activities to schools. The Youth Bureau Director has worked with community partners. The Advisory Council will be strengthened in 2025.

REFERRED TO:

PERSONNEL COMMITTEE
HEALTH & HUMAN SERVICES

RESOLUTION NO. -25

AUTHORIZE THE APPOINTMENT OF
COMMISSIONER OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: The current Commissioner of Social Services is retiring effective December 13, 2025; and

WHEREAS: A committee was formed to recruit for a replacement and after interviewing a number of candidates, the committee has identified a qualified candidate; therefore be it

RESOLVED: That the Tioga County Legislature appoints Elizabeth Myers to the position of Commissioner of Social Services at an annual salary of \$110,292, effective December 13, 2025, for a five-year term, which will run through December 13, 2030; and be it further

RESOLVED: That in accordance with the Tioga County Employee Handbook Management/Confidential Benefits policy, Ms. Myers shall be eligible for any authorized 2026 Management/Confidential salary increase effective June 13, 2026, following a successful six-month evaluation; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Ms. Myers shall serve a probationary period of eight to fifty-two weeks.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

AUTHORIZE FUNDING OF VACANT
DIRECTOR OF SOCIAL SERVICES POSITION

WHEREAS: Legislative approval is required to fund any unfunded vacancy and to authorize any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: Since 2023, the Director of Social Services position has been left vacant and unfunded; however, due to staffing needs, the Commissioner of Social Services wishes to now fund said vacancy; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the funding of the vacant Director of Social Services position at an annual 2025 Management/Confidential salary range of \$73,748 - \$83,748 effective December 9, 2025.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO.

RECOGNIZE SHAWN L. YETTER
35 YEARS OF CUMULATIVE DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Shawn began his career in public service with the Tioga County Department of Social Services in 1981, as a Summer Case Aide. He returned the following summer again as a Temporary Social Welfare Examiner. He was quickly given full-time employment as a Social Welfare Examiner. In 1986 Shawn was promoted to Sr. Social Welfare Examiner. Shawn left the Department in August of 1986 to pursue higher education, later returning in December of 1986 again as a Social Welfare Examiner. Throughout his pursuit of higher education, Shawn worked for the Department on a temporary basis. He returned full-time to the Department in 1988 as a Social Services Investigator for a short two months as he again left to pursue an opportunity in the not-for-profit arena. Shawn returned once again in 1991 as the TASAP Administrator. In 1993, Shawn was promoted to Executive Assistant to the Commissioner of Social Services. In 1996, Shawn was again promoted to Director of Administrative Services. In 1997, Shawn was again promoted to Deputy Commissioner. Shawn then departed for an opportunity in Orange County, NY as a Deputy Commissioner in 1998. Shawn returned to Tioga County Department of Social Services on January 21, 2003 as Commissioner; and

WHEREAS: Shawn L. Yetter has been a dedicated public servant to the citizens of Tioga County; and

WHEREAS: Shawn L. Yetter has ensured the Department's mission that all people are treated respectfully, fairly and with compassion in the performance of his duties; and

WHEREAS: Shawn L. Yetter will retire on December 12, 2025; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Shawn L. Yetter for his thirty-five years of dedicated and loyal service to the Tioga County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated, and outstanding employee, Shawn L. Yetter.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
SOCIAL SERVICES

WHEREAS: Youth Bureau program funding has been awarded to Tioga County Department of Social Services which is 100% reimbursable from the New York State Office of Children and Family Services for the operation of the Child Advocacy Center; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6050.436100 State Aid – Child Advocacy Center	\$ 2,000
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To: A6050.540487 Program Expense	\$ 2,000
----------------------------------	----------

And be it further

RESOLVED: That available funds on 12/31/25 of the original \$2,000 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 25 APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
SOCIAL SERVICES

WHEREAS: Additional funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services for Non-Residential Domestic Violence Services; and

WHEREAS: A New Hope Center is the approved Non-Residential Domestic Violence Program in Tioga County; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.446100 Federal Aid: Administration	\$ 41,112
--	-----------

To: A6010.540140 Contracting Services	\$ 41,112
---------------------------------------	-----------

And be it further

RESOLVED: That available funds on 12/31/25 of the original \$41,112 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 APPROPRIATIONS OF FUNDS
YOUTH BUREAU 2026

WHEREAS: The Tioga County Legislature approves Youth Bureau program funding which is 100% reimbursable from the New York State Office of Children and Family Services; and

WHEREAS: The Tioga County Youth Bureau's 2026 program funding was approved by Resolution No. 370-25; and

WHEREAS: The plan submitted for expenditure of these funds has been approved by New York State Office of Children and Family Services; and

WHEREAS: Appropriation of these funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A7310. 438200	State Aid- Youth Programs	\$ 104,017
To: A7310. 541540	Reimbursements	\$ 104,017

And be it further

RESOLVED: That available funds on 12/31/25 of the original \$104,017 will be carried forward into the New Year.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZATION TO SIGN CONTRACT
SOCIAL SERVICES

WHEREAS: Tioga County contracts with Steuben County for a detention bed due to a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2026 through December 31, 2026 at an amount not to exceed \$255,500; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Steuben County for one detention bed for a period of January 1, 2026 to December 31, 2026; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT WITH MULTIPLE AGENCIES
SOCIAL SERVICES

WHEREAS: The Commissioner of Social Services of Tioga County is charged with the responsibility of the administration of all child welfare services in the County of Tioga pursuant to section 395 et seq. of Social Services law; and

WHEREAS: The Department of Social Services contracts with multiple foster care agencies to provide these services at Maximum State-Aid Rates; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with the agencies listed below for the period January 1, 2026 through December 31, 2026; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

Children's Home PKPS
Children's Home of Jeff County
Children's Home of Wyoming Conf.
Elmcrest Children's Center
Glove House-Group Home
Hillside Children's Center
Homespace Corp
House of the Good Shepherd
Lincoln Hall Boys Haven
New Directions Youth & Family Svcs
Northeast Parent and Child Society
Parsons Parent & Children Center
Pathways, Inc.
St. Anne Institute
St. Catherine's Center
The LaSalle School
The William George Agency
Together for Youth
Vanderhayden

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT WITH
SECURITAS SECURITY SERVICES

WHEREAS: The Tioga County Department of Social Services has a contract with Securitas to provide security services at the HHS complex; and

WHEREAS: The need for ongoing security exists at these locations; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Securitas to continue providing security services at the HHS complex effective as of January 1, 2026; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT WITH
CHILDREN'S HOME OF WYOMING CONFERENCE
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Children's Home of Wyoming Conference to provide In-Home Parenting Education services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2026 through December 31, 2026 in the amount of \$110,000; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Children's Home of Wyoming Conference for the provision of In-Home Parent Education Services for the period January 1, 2026 through December 31, 2026.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, November 4, 2025 at 8:27 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Andrew Aronstam	Legislator
Mr. Ray Bunce	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)
Guests: Mr. Jackson Bailey	County Administrator
Ms. Cathy Haskell	Legislative Clerk
Ms. Marte Sauerbrey	Legislative Chair
Ms. Liz Myers	Deputy Commissioner (DSS)
Ms. Sarah Begeal	Deputy Director of Community Services

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba reported that the financials show ten months of Expenses and nine months of Fee-for-Service Revenue. FFS Revenues are strong despite vacancies. Projections show a return to local share. The 2025 budget is tracking well.

2. Old Business

- Criminal Psych – Patient has not been discharged as far as MH knows. There are only enough funds in the budget line to cover from October 1 through the first week in November. MH will do a resolution if needed to move money out of the salary line to cover any shortfall. Even with having to do that, MH will still meet budget goals.

3. New Business

- Federal Impact – None so far
- 3rd Quarter Remote Work Usage – Ms. Morgan shared that MH had 17 users over three months, mainly school-based workers
- Opioid Abatement Money – The RFP went out today. This will be awarded by the end of December.
- Death at Weitzman's – The clinic has made it a priority to see anyone that wants to come in.

4. Personnel

- Hunter Buchmann, LMSW, started 10/20/25

5. Resolutions - Legislators approved resolutions to move forward

- Authorize Contract with AspireHopeNY to Administer Parent Support Services
- Authorize Contract with Fairview Recovery Services for Contracting with Mental Hygiene Contracted Staffing
- Authorize Contract with Rehabilitation Support Services, Inc. to Administer Psychosocial Club, Health Home Non-Medicaid Care Management, Health Home Service Dollars & Administration, Supported Housing Rental Assistance and Community Services, Warm Line and Drop-In Center (pass through State Aid)
- Authorize Contract with Trinity to Administer Prevention and Jail Services (pass through State Aid)
- Authorize Contract with Tompkins-Seneca-Tioga BOCES to Administer Prevention Services (pass through State Aid)
- Authorize Contract with Catholic Charities to Administer Ongoing Integrated Supported Employment Services (pass through State Aid)
- Appropriation of Funds and Budget Modification (pass through State Aid)

6. Proclamations

- None

PUBLIC HEALTH

1. Financial

- Mr. Denis McCann reported that the financial reports show 60% of local share used through October. The 3rd Quarter State Aid has not come in yet, will be in November. Expenses for Escrow and Preschool are down. He expects to have a good return of local share at the end of 2025.

2. Old Business

- Federal Budget Impact – No direct impacts

3. New Business – Agency Report for October:

- Submitted a Letter of Intent to apply for Project Public Health Ready (Public Health Emergency Preparedness Accreditation). Only 11 LHD's in NYS have ever been accredited.
- PH would like to proceed with the process of entering into an agreement with an intern from SUNY Farmingdale to complete a 40-hour practicum in dental hygiene on the Dental Van. There is not currently an MOU with SUNY Farmingdale so, Mr. Peter DeWind will need to approve an MOU. Legislators gave their approval to move forward with this plan.
- A question was asked how many kids are in the Early Intervention Program. Ms. Vroman noted there are 40 kids in the program with approximately 10 kids waiting for services at any given time. There is still a provider shortage throughout NYS.
- Mr. Bailey reported that Ms. Vroman and PHEP Coordinator attended the CEPA, which emergency response led. Ms. Vroman stated Public Health has a great relationship with OEM and the CEPA was a great opportunity to look at where we are and where we need to improve. Municipalities were invited to take part in the finalizing the plan and distributing information to appropriate partners.

4. Personnel
 - Service Coordinator will be returning
5. Resolutions
 - None
6. Proclamations
 - None

SOCIAL SERVICES

1. Financial
 - Ms. Mickelle Andrews reported that the administrative side of the 2025 budget is on target. Foster Care continues to run over budget. Will be presenting a resolution to transfer money to cover the Foster Care expenses through the end of 2025. There is an increase in the 2026 budget for Foster Care.
2. Old Business
 - None
3. New Business
 - Caseloads – See Caseload Summary
During October, Cash Assistance decreased 8 cases, with Family Assistance decreasing 2 cases and Safety Net decreasing 4 cases. Cash Assistance is down 3% for the year.
MA-Only increased 11 cases
MA-SSI decreased 8 cases
Total Individuals on Medicaid decreased 4 to 3,459 – Medicaid is up 2% for the year.
SNAP decreased 46 cases - SNAP is down 6% for the year
Day Care decreased 6 cases
 - Tioga Career Center report is attached. The unemployment numbers have not been updated due to the government shutdown
 - Commissioner Yetter noted that 50%-60% of SNAP benefits will be released tomorrow. Then the State will process the payments.
 - HEAP (Home Energy Assistance Program) is also currently not funded due to the government shutdown. The State had delayed the opening of regular HEAP to 11/19/25 from 11/1/25. DSS is still taking applications for SNAP & HEAP. SNAP benefits are re-certified once a year.
4. Personnel Changes
 - Jeanette Carosella promoted to Senior Caseworker effective 10/20/25
 - Nancy Leonard, Seasonal OS I (HEAP), hired effective 10/20/25
 - Tiffani Valentine, Seasonal OS I (HEAP), hired effective 10/20/25
 - Penny Walker, Seasonal OS I (HEAP), hired effective 10/20/25
 - Julie Whipple, Director of Employment & Transitional Supports, retired effective 10/21/25
 - Deborah Cooper, Senior Caseworker, resigned effective 10/27/25

5. Resolutions - Legislators approved resolutions to move forward

- Authorize Tioga County Department of Social Services to Accept Donations in Excess of \$1,000 – (Gifts for FC children)
- Amend 2025 Budget (FC)
- **PULLED RESOLUTION:** Appropriation of Funds & Amend 2025 Budget (CAC). This was a competitive grant that was protested by an applicant and is now with the State Comptroller's office. We will need to re-apply for this funding when the RFP comes out in the spring. The CAC office will remain open; however we will not be able to add a position as planned. The funding has gone back to 2024 levels.

6. Proclamations

- Adoption Awareness Month (repeat)

Ms. Myers shared that almost 10 adoptions have gone through recently.

Legislator Standinger asked for a motion to approve the October 7, 2025 minutes as written. Motion made by Legislator Monell. Seconded by Legislator Bunce. Motion Carried.

ADJOURNED:

Health & Human Services Committee adjourned at 8:58 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services