# PUBLIC SAFETY COMMITTEE AGENDA EMERGENCY SERVICES MAY 3, 2022 2:30 PM

- APPROVAL OF MINUTES April 5, 2022
- FINANCIAL
  - o April YTD Report
- OLD BUSINESS
  - o Radio Project Report
  - o CAD Project
  - o EMS Study
- NEW BUSINESS
  - New Law to Permit Fire Departments to Bill For EMS
- PERSONNEL
  - o EMS Coordinator Position
- RESOLUTIONS
  - E23 Amend Resolution 291-19 Authorize Amended Agreement with Motorola Solutions Change Order #3
  - E24 Authorize the Submission of Statewide Interoperable Communications Formula Grant Application (SICG22)
- PROCLAMATIONS NONE
- ADJOURNMENT

#### Financial:

Budget: Within Budget - See attached spreadsheets

#### **Old Business:**

#### **Radio Project:**

The Communications Project continues to move forward. The notice to apply for the Statewide Interoperable Communications Grant was released and due back to the state by May 11, 2022. Our office has completed the application and sent it to Peter Zwegerman of NYSTEC for his review. Once reviewed NYSTEC as advised us that Mr. Karn of their organization will take the application to DHSES for review prior to electronic submittal to the grants office.

The County Attorney has had an opportunity to discuss us either purchasing or leasing property for a tower site from a local landowner near Skyline Drive. It appears that we will be able to negotiate a deal for us to build one of the tower sites on the hilltop near Skyline Dr. and Drybrook Roads. Motorola will soon have their Microwave provider visit each tower site and document the geography so the microwave connectivity can be planned and there are no obstructions between sites.

In a brief meeting with Motorola we have discussed how we will go about purchasing towers, shelters, and generators and having the site build. We learned that Motorola will complete all the civil work and build the sites if we purchase the towers, shelters, and generators. This was reviewed with NYSTEC and they feel that this is a good idea and will review the costs with us and Motorola.

We have met with representatives from NYSTEC, the consultant we have hired to represent us with the radio project. They presented us with a Statement of Work proposal describing what assistance they will provide during the next state of the project. Only the services were discussed during our meeting. They are going to review the details of our discussion and provide a quote for their services to the County Chair and Director Simmons.

#### **CAD Project:**

Project is moving along very well and is on schedule to go live in May 10th. We have encountered some additional equipment and services that increased the price of the system above the \$965,000 that was initially authorized. It will be necessary to transfer an additional \$80,000 from Surcharge reserve to the project to cover the added costs.

As we have progressed with the CAD project we have found that the laptop computers in the Sheriff's patrol cars also need to be replaced. The current computers are operating on the Windows 7 platform and the Spillman System needs to operate on Windows 10. County IT has been consulted and determined that these computers cannot be upgraded and operate reliably. We also learned that the Verizon modems and antennas are at the end of their life and those too will need to be replaced. Replacing the laptops, vehicle brackets, and cellular modems are estimated to cost approximately \$60,000. The total amount needed for this phase of the CAD Project is \$140,000. A resolution to draw that amount from the Surcharge Reserve will be presented.

#### **EMS Study:**

The Center for Governmental Research (CGR) has delivered a draft copy of statistical data of the local EMS providers. The reaction to the data that was presented by CGR was met with mixed reviews. While most of the agencies either agreed or had no comment the staff from Campville and Maine EMS did not agree with the data and both agencies accused the staff of CGR of not being accurate with the statistics that were provided. Mr. Bishop has offered to meet with both of those agencies to review the data but neither has accepted the invitation. Maine EMS sent a 14 page document to Mr. Bishop as well as his supervisor accusing Mr. Bishop of being uneducated in the field of rural EMS and challenging the data that was provided by CGR.

#### **Emergency Management:**

Our office sponsoring a 3 day Mass Fatality response course at our office. The class went very well and was well attended. Personnel from Fire, EMS, Coroners, Police, and Public Health agencies attended.

#### **New Business:**

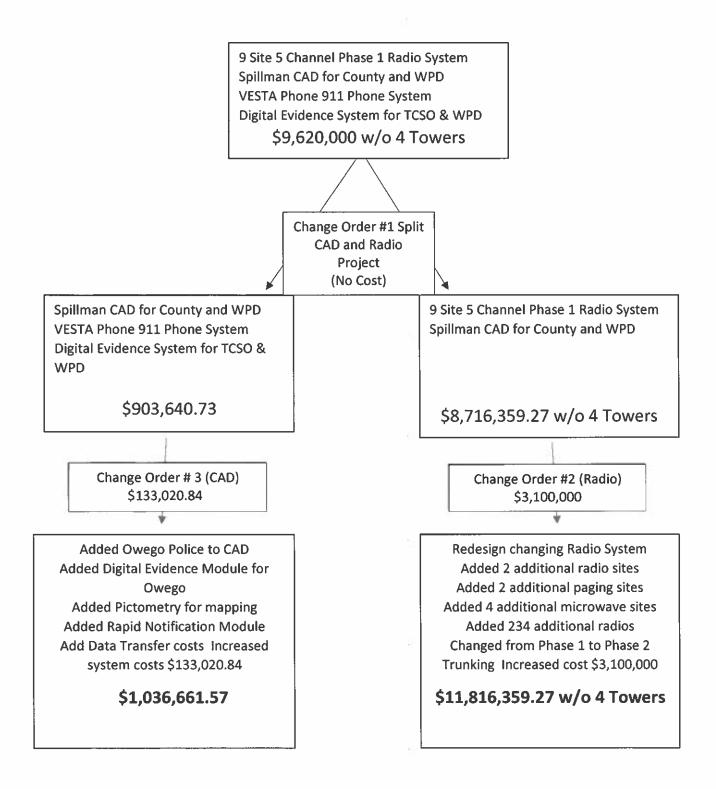
The governor recently passed a bill that will allow fire department based ambulances to bill for their services. This may be helpful for many fire departments who provide advanced level emergency services to pay for operating costs but still falls short of providing enough revenue to small agencies to combat their personnel shortages.

#### Personnel:

The position of EMS Coordinator is still not filled. Once the report from CGR is complete we will review it for suggestions regarding the needs of this position and move towards posting the job.

#### **Resolutions:**

Transfer funds from 911 Surplus to the CAD Project. Authorization to Apply for SICG2022 Targeted Grant.





## PUBLIC SAFETY MEETING

## April 5, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 5, 2022 at 2:30 PM.

### Present:

Dennis Mullen	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Edward Hollenbeck	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Mike Simmons	Director, Emergency Services
Sheriff Gary Howard	Sheriff's Office

## Guest:

Peter DeWind Cathy Haskell County Attorney Legislative Clerk

#### Absent:

Bob Williams

**Deputy Director, Emergency Services** 

## APPROVAL OF MINUTES:

#### Approval of March 8, 2022 minutes:

Legislator Hollenbeck made the motion, seconded by Legislator Roberts to approve the March 8, 2022 Public Safety minutes, as written. Motion carried.

#### **OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:**

#### FINANCIAL:

• Budget is on track.

#### **OLD BUSINESS:**

- Communications Project Report:
  - Radio Project: Chair Sauerbrey, Director Simmons, Kevin Karn of NYSTEC and Chris Meyer from Motorola met on March 30, 2022, little information has been received as to when Grant will be announced; Grants have been stalled due to understaffing.
- CAD Project:
  - o Scheduled to go live in May 2022.
  - Working on fire department response plan.
  - Data Transfer: Cost is being established and will be asked for next month, this is an additional cost which is pertinent to keep the records from the old system.
  - o Training has been ongoing.



- EMS Study:
  - Completed report should be received within the next few weeks.
- Emergency Management:
  - Deputy Director Williams and Director Simmons are working on developing local Emergency plans between Towns and Villages.

## **NEW BUSINESS:**

- Tompkins County Mass Notification System:
  - They have been using SIREN (Safety & Incident Real-Time Emergency Notifications) similar to CODE RED, that the Village of Owego uses and NY Alert, that we currently use; cost is around \$12,000 annually.

## **PERSONNEL:**

- Specialty Team Leaders:
  - o Add two Part-Time Assistant Fire Coordinators (\$100/week):
    - One Position, Safety (HAZMAT).
    - One Position, Technical (CAD).

### RESOLUTIONS:

- <u>Authorize Creation of Two (2) Positions: Assistant Fire Coordinator (PT)</u> A resolution was presented requesting approval to create two part-time positions to assist with mutual aid programs and related projects.
- \*\*Committee agreed to move these resolutions forward

## SHERIFF - Gary Howard:

## FINANCIAL:

- Budget is on track:
  - Revenues are at \$134,458 which is 27% of the budget. Inmate boarders account for \$97,855 which is 65% of the budget.
  - Expenditures are at \$2,658,523 which is 31% of the budget.

## OLD BUSINESS:

- Live Scan Upgrade:
  - Completed waiting on printers and Software configuration.
- Spillman Training New CAD System ongoing.
- Cycle Evaluation Commission of Corrections.
- Tioga County Law Enforcement Agency negotiations are ongoing.

#### **NEW BUSINESS:**

- Trimble Training 3D Scanner:
  - o Crime Scene/Traffic Accident Reconstruction completed.
- TruNarc Training:
  - o To be scheduled.



- Pole camera has been received and implemented.
- Two Night Vision Monoculars have been received and implemented to the SWAT Team.
- MAT Planning Projected to start in September 2022.
- HALT Act Implementation.

#### PERSONNEL:

- Update on Vacancies:
  - Civil One open part-time Deputy Sheriff position remains available, filled one in March 2022; Ladd Dawson is attending Basic Civil School which started on April 4, 2022.
  - Corrections Three open Corrections Officer positions remain available, one vacant part-time Cook position remains available.
    - Three Corrections Officers are attending the Corrections Academy currently.
  - Road Patrol One vacant Deputy position remains available, one Deputy is currently on light duty and at this time there are
    - Two Deputies are presently attending Broome County Academy.
  - E911 Communications One open part-time Public Safety Dispatcher position remains available and one vacant full-time Public Safety Dispatcher Trainee position remains available.
  - o Records All postions are filled.
  - Administation All positions are filled.

#### **RESOLUTIONS:**

 <u>Amending Resolution 102-22 Resolved and Apportioning Forfeiture of Crime Proceeds</u> for Drug Enforcement Activities

A resolution was presented to correct the reserve account numbers and funding be appropriated accordingly.

\*\*Committee agreed to move these resolutions forward

## PROBATION - Brian Cain:

#### FINANCIAL:

Budget on track

## **OLD BUSINESS:**

- Staffing:
  - Interviewed Porshea Moore for the Accounting Associate III position and her start date will be in April 2022.
  - o Three new staff members in March 2022:
    - Two Probation Officers.
    - One Office Specialist.
- Training:
  - DCJS was able to waive training requirements for new Probation Officers until January 2023.

Public Safety Committee Meeting



- Peer Support Specialists:
  - o Currently there are four Peers:
    - Two of the Peers continue providing a Wellness Group.
    - Plans on beginning a Women's Group are forthcoming.
- Financial Workgroup:
  - Three members of the Probation Department (Director Cain, part-time Supervisor Bennett and Probation Assistant Baker) continue working on statewide cooperative efforts to clarify and/or improve the collection and distribution of restitution ordered by the Courts throughout the State of New York.
    - Meetings have continued; Probation Departments in all Counties are experiencing similar issues.

## **NEW BUSINESS:**

- Regional Youth Justice Team Grant:
  - Working with TCDSS to have agencies provide one facilitator jointly presenting the program to Tioga County Schools:
    - Possible collaboration with TCASA and Safe Harbor to present a "Preventitive Module," to schools remains ongoing:
    - Awarded a \$10,000 grant through the Regional Youth Justice Team; Services Director, Liz Myers (TCDSS) applied for the grant which works in combination with our Results Based Leadership approach to Juvenile Justice issues in Tioga County.
  - o Joint Training.
- Ordered new SUV:
  - o "Arming the Department."

## PERSONNEL:

One Unfunded Probation Officer position remains available.

## **RESOLUTIONS:**

None

## ADJOURNED:

Meeting was adjourned at 2:59 PM.

#### EXECUTIVE SESSION:

Motion by Legislator Standinger, seconded by Legislator Hollenbeck to move into Executive Session at 2:59 p.m. to discuss an employee benefit request. Motion carried.

## ADJOURNED:

Legislator Standinger motioned to adjourn Executive Session at 3:36 p.m.

Public Safety Committee Meeting

April 5, 2022



Respectfully Submitted,

## Donna Gilligan

Donna Gilligan Accounting Associate III – Payroll Tioga County Sheriff's Office 04/05/22





FOR 2022 04						-	
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRAMERS/ ADJSIMIS	REVIŠED BUDGET	YID ACTUAL	EACUMBRANCES	AVA1LABLE BUDGET	PCT USE/COL
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A3410 Fire A3410 415880 Fire/EMS Reimburse A3410 433060 State Aid-Fire-Sh0 A3410 433060 State Aid-Fir A3410 433060 State Aid-Fir A3410 43050 EMP16 Fed-Aid-EmPG A3410 510010 Full Time A3410 510020 Part Time/Temporar A3410 510020 Part Time/Temporar A3410 520020 Audio Visual Equip A3410 520030 Batteries (Portabl A3410 520130 EMP16 Equipment (Not Car A3410 520130 EMP16 Equipment (Not Car A3410 520130 EMP16 Equipment A3410 520130 EL A3410 520130 Contract Expense A3410 530100 Data Processing A3410 530100 Legal A3410 540000 Contract Expense A3410 540140 Contracting Servic A3410 540140 EMP16 Contracting S A3410 540140 EMP16 Contracting S A3410 540144 Ems Instructors A3410 54020 Legal Fuel A3410 54020 Legal Fuel A3410 540300 Legal A3410 540340 Literature A3410 540340 Medical Expense A3410 540340 Mileage Expense A3410 540480 Postage A3410 540480 Postage A3410 540480 Postage	$\begin{array}{c} -5,000\\ 0\\ 0\\ -20,000\\ 0\\ 0\\ 31,652\\ 10,000\\ 1,200\\ 9,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{c} -5,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 1,652\\ 10,000\\ 3,000\\ 1,200\\ 1,200\\ 5,633\\ 626,176\\ 11,757\\ 5,000\\ 5,633\\ 626,176\\ 11,757\\ 5,000\\ 2,000\\ 23,000\\ 23,000\\ 23,000\\ 23,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	-2,432.50 .00 .00 .00 7,704.88 181.53 409.27 .00 2,502.55 .00 -446.32 1.095.46 327,778.60 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{c} -2,567,50\\ &00\\ -20,000,00\\ &00\\ 23,947,12\\ 9,818,47\\ 2,590,73\\ 1,200,00\\ 5,707,13\\ 3,200,00\\ 5,707,13\\ 4,073,04\\ 298,397,86\\ 11,756,51\\ 5,000,00\\ &00\\ &00\\ &00\\ &00\\ &00\\ &00\\ &00\\ $	48.7%* .0% .0%* .0% .0% 24.3% 13.6% .0% 36.6% .0% -111.6% 27.7% 52.3% .0% .0% .0% .0% .0% .0% .0% .0% .0% .0

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FOR 2022 04							
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A3640 427010 COV19 Refunds Of Pr A3640 43080 State Aid-C837990 A3640 435100 COV19 State Aid-C837990 A3640 43657 Hazard Mitigation A3640 443050 EMP16 Federal Aid-Civil A3640 443050 EMP16 Federal Aid-C A3640 443050 EMP17 Federal Aid-C A3640 443050 EMP17 Federal Aid-C A3640 443050 EMP18 Fed-Aid- EMPG A3640 443050 EMP18 Fed-Aid- EMPG A3640 443050 EMP20 Fed-Aid- EMPG A3640 443050 EMP21 Fed-Aid- EMPG A3640 443050 EMP21 Fed-Aid- EMPG A3640 443050 EMP21 Fed-Aid- EMPG A3640 510010 Cov19 Federal Aid-F A3640 510010 Full Time A3640 510020 Part Time/Temporar A3640 510030 Overtime Pay Only A3640 530300 Legal A3640 530300 Legal A3640 530300 Legal A3640 530300 Legal A3640 530300 Contract Expense A3640 540010 Advertising A3640 540010 Car Maintenance A3640 540140 HME17 Contracting S A3640 540141 Gis Create & Maint	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{c} .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00$	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 57,799.10 21,563.73 6,894.26 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	. 0% . 0% . 0% . 0% . 0% . 0% . 0% . 0%

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FOR 2022 04							
ACCOUNTS FOR: A General Find	ORIGINAL APPROP	TRANERS/ ADJS1015	REVISED BUDGET	YTD ACTUAL	COCOMERA/ACC5	AVATLABLE BUDGET	PCT UST/COL
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	2,500	0	2,500	1,147.09	595.80	757.11	69.7%
3640 540360 COV19 Meals/Food	Q	0	0	.00	.00	.00	.0%
3640 \$40390 Mileage Expense	0	0	0	.00	.00	.00	.0%
3640 540420 Office Supplies	500	0	500	.00	.00	500.00	. 0%
3640 540420 COV19 Office Suppli	0	0	0	.00	.00	.00	. 0%
3640 540510 Radio Repairs 3640 540540 Reimbursements	500	0	500	.00 .00 .00	.00	\$00.00	.0%
3640 540540 Reimbursements 3640 540560 Repairs	500	0	500	.00	.00	.00 500.00	.0%
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3640 540660 Telephone	3.000	ő	3,000	318.05	719.91	1,962.04	34.6%
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3640 583088 Social Security Fr	7,413	Ő	7,413	2,387.52	.00	5,025.40	32.2%
3640 584088 Workers Compensati	2,398	0	2,398	708.59	.00	1,689.05	29.6%
3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
3640 585588 Disability Insuran	68	0	68	20.88	.00	46,98	30.8%
3640 586088 Health Insurance F	25,721	0	25,721	7,770.56	.00	17,949.94	30.2%
3640 588988 Eap Fringe	29	0	29	8.10	.00	20.41	28.4%

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FOR 2077-04								
		ORIGINAL APPROP	TRADERS/ ADJSTNIS	REVISED BUDGET	VID ACTUAL	EUCUMBRANCES	AVAILABLE BUDGE (	PCT USE/COL
	GRAND TOTAL	284,453	658,465	942,918	403,588.00	2,660.03	536,670.35	43.1%
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REFERRED TO:	PUBLIC SAFETY COMMITTEE FINANCE/LEGAL COMMITTEE
RESOLUTION NO22	Amend resolution #291-19 Authorize Amended Agreement with
	MOTOROLA SOLUTIONS CHANGE ORDER #3

WHEREAS: Resolution #291-19 authorized the Director of Emergency Services to enter into an agreement with Motorola Solutions for a P25 Phase 1 Digital Simulcast Trunked Radio System at an amount not to exceed \$9,620,000; and

EMERGENCY MANAGEMENT

WHEREAS: Resolution #23-22 authorized the Director of Emergency Services to enter in an agreement with Motorola for an additional \$3,100,000 to convert to a P25 Phase 2 Digital Simulcast Trunked Radio System; and

WHEREAS: With the progression of the project it is necessary to include the following: Add Owego Police to the CAD; Add Digital Evidence Module for Owego; Add Pictometry for Mapping; add Rapid Notification Module; and add Data Transfer Costs; and

WHEREAS: The additional cost would not exceed \$133,020.84; therefore be it

RESOLVED: That the County Legislature hereby authorizes an agreement with Motorola Solutions, 500 West Monroe Street, 44<sup>th</sup> Floor, Chicago, IL 60661 for a P25 Phase 2 Digital Simulcast Trunked Radio System for the Office of Emergency Services for a period of December 20, 2019 through December 20, 2024; and be it further

RESOLVED: That the County will utilize available grant funding as the initial payment under the terms and conditions of the contract and will continue to seek and use grant funding for the project at which time the County may bond or lease for the balance of the project cost. In the event that the County does not receive the anticipated grant funding for this project and after the County's best efforts to seek alternative funding the remaining funds are not locally appropriated, the contract may be terminated after paying for any equipment delivered and services performed to date; and be it further

RESOLVED: That the Chairwoman of the Legislature is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution. **REFERRED TO:** 

**RESOLUTION NO. -22** 

PUBLIC SAFETY COMMITTEE

AUTHORIZE THE SUBMISSION OF STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT APPLICATION (SICG 22) OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security and Emergency Services has issued a Statewide Interoperable Communications Formula Grant 2022. The grant will be used for upgrading the radio communications in the county and there is no local share associated with said grant; and

WHEREAS: County Policy # 47 requires that permission be obtained prior to submitting said application; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the Statewide Interoperable Communications Formula Grant application 2022.