

Board of Elections

1062 State Route 38 P.O. Box 306 Owego, NY 13827

Democratic Commissioner James C. E. Wahls
Democratic Deputy Commissioner Amber Duke
🌐 www.TiogaCountyNY.gov

☎ 607 687 8261

Republican Commissioner Kelly A. Johnson
Republican Deputy Commissioner James Hoover
✉ VoteTioga@tiogacountyny.gov



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, August 4, 2026

10:30 a.m.

AGENDA

APPROVAL OF MINUTES

FINANCIAL

- YTD Budget Report attached
- Presentation of Budget

OLD BUSINESS

- See July minutes
- Updates:
 - Manual Recount REP Spencer Town Justice July 8; No Change
 - Recanvass Results Completed Ahead of Deadline July 13

NEW BUSINESS

- Dr. John L. Flateau Voting & Elections Database of New York (VEDA)
- Post-election Surveys and Reports Timely to NYS BOE
- Need new poll site in Apalachin; Apalachin UMC is closing

PERSONNEL

- Election Inspector Update: 169 signed up for summer inspector training; goal of at least 185. Classes began July 15; 3/10 completed.
- Deputy Commissioner James Hoover Submitted Resignation; Job posted July 23
- Commissioners to attend NYS Election Security Workshop August 12
- Commissioners to attend NYS ECA Conference August 24-August 27

RESOLUTIONS / PROCLAMATIONS

- Appointment of (2) Election Clerk PT (Seasonal)
- Authorize Three-Year Agreement for Annual Firmware ImageCast Evolution Voting Machines
- Authorize Appointment of Republican Deputy Commissioner of Elections Board

Board of Elections

1062 State Route 38 P.O. Box 306 Owego, NY 13827

Democratic Commissioner James C. E. Wahls
Democratic Deputy Commissioner Amber Duke
☎ www.TiogaCountyNY.gov

☎ 607 687 8261

Republican Commissioner Kelly A. Johnson
Republican Deputy Commissioner James Hoover
✉ VoteTioga@tiogacountyny.gov



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, July 7, 2026

10:30 a.m.

MINUTES

ATTENDANCE

Legislators Andrew Aronstam, Ron Ciotoli, and Bill Standing.

Commissioners James Wahls and Kelly Johnson.

Guests: County Administrator Jackson Bailey, Legislative Chair Tracy Monell, Legislative Clerk Cathy Haskell, Legislator JoEllen Rose.

Absent: Legislator Jake Brown.

APPROVAL OF MINUTES

Motion by Legislator Ciotoli. Second by Legislator Standing. All in favor. Carried.

FINANCIAL

The YTD Budget Report was presented.

Commissioner Wahls stated we were on track. Legislators had no questions or concerns.

OLD BUSINESS

See June minutes.

Update: The 2026 primary election results were certified timely.

NEW BUSINESS

We have a manual recount to complete tomorrow, July 8, for Republican Spencer Town Justice.

Recanvass Results deadline is July 13.

A status report on the Board of Elections Strategic Plan was given, which mainly pertained to progress on accessibility goals.

PERSONNEL

As of this morning, there were 157 people signed up for summer election inspector training. We want to train at least 185 over the course of the summer to ensure we have enough for the busy general election. Commissioner Johnson stated we still have around 20 left to call to get signed up and of these 157, 13 are new for this year.

BOE reports that no staff participates in remote work. The commissioners had looked into it, but IT did not approve access to the voter database, so it would not be beneficial to us.

RESOLUTIONS / PROCLAMATIONS

A resolution was presented to Amend Resolution 343-24; 2024 Ballot by Mail Grant and Amend Resolution 366-25; 2025 Vote by Mail Grant. Commissioner Wahls explained that the resolution would permit any remaining funds for each grant to be carried forward annually for as long as these grants are extended.

OPEN DISCUSSION

Legislator Ciotoli brought up an incident he was aware of that happened on Election Day in Broome County regarding inspectors showing voters their signatures if they didn't match. The commissioners explained that this is not proper protocol, but we have had similar issues and they were addressed.

Meeting adjourned.



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT JULY 2026

FOR 2026 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 Elections							
A1450 412910 Election Fees	-4,000	0	-4,000	-5,173.28	.00	1,173.28	129.3%
A1450 510010 Full Time	223,578	0	223,578	117,357.18	.00	106,220.82	52.5%
A1450 510020 Part Time/Temporar	225,562	0	225,562	66,154.19	.00	159,407.81	29.3%
A1450 510030 Overtime Pay Only	11,000	0	11,000	2,347.19	.00	8,652.81	21.3%
A1450 520090 Computer	2,000	0	2,000	.00	.00	2,000.00	.0%
A1450 520130 Equipment (Not Car	5,000	0	5,000	23.00	.00	4,977.00	.5%
A1450 530551 Maintenance in Lie	27,223	0	27,223	6,227.80	.00	20,995.20	22.9%
A1450 540010 Advertising	3,500	0	3,500	991.68	.00	2,508.32	28.3%
A1450 540140 Contracting Servic	600	0	600	296.66	.00	303.34	49.4%
A1450 540320 Leased/Service Equ	4,000	-1,000	3,000	.00	.00	3,000.00	.0%
A1450 540390 Mileage Expense	600	0	600	285.96	214.04	100.00	83.3%
A1450 540420 Office supplies	3,000	0	3,000	1,383.39	.00	1,616.61	46.1%
A1450 540480 Postage	15,000	0	15,000	8,496.40	.00	6,503.60	56.6%
A1450 540485 Printing/Paper	2,500	50	2,550	431.99	695.48	1,422.53	44.2%
A1450 540490 Election Expense	44,000	-2,418	41,582	14,515.41	3,495.00	23,571.39	43.3%
A1450 540550 Rent	3,000	0	3,000	1,500.00	.00	1,500.00	50.0%
A1450 540560 Repairs	500	0	500	236.37	.00	263.63	47.3%
A1450 540620 Software Expense	68,438	2,418	70,857	63,913.62	6,943.00	.00	100.0%
A1450 540733 Training/All Other	10,000	1,000	11,000	8,621.46	.00	2,378.54	78.4%
A1450 581088 State Retirement F	65,191	0	65,191	21,291.60	.00	43,899.40	32.7%
A1450 583088 Social Security Fr	35,005	0	35,005	10,339.32	.00	24,665.68	29.5%
A1450 584088 Workers Compensati	8,255	0	8,255	11,108.91	.00	-2,853.91	134.6%*
A1450 585588 Disability Insuran	395	0	395	124.74	.00	270.26	31.6%
A1450 586088 Health Insurance F	130,532	0	130,532	56,864.87	.00	73,667.13	43.6%
A1450 588988 Eap Fringe	106	0	106	138.30	.00	-32.30	130.5%*
TOTAL NO PROJECT	884,985	50	885,035	387,476.76	11,347.52	486,211.14	45.1%
BBMG Ballot By Mail Grant							
A1450 439060 BBMG State Aid-Elec	0	-12,343	-12,343	-850.99	.00	-11,491.59	6.9%*
A1450 520070 BBMG Chairs	0	851	851	850.99	.00	.00	100.0%
A1450 540480 BBMG Postage Ballot	0	1,000	1,000	263.68	.00	736.32	26.4%
A1450 540490 BBMG Election Expen	0	10,492	10,492	3,196.00	2,000.00	5,295.59	49.5%
TOTAL Ballot By Mail Grant	0	0	0	3,459.68	2,000.00	-5,459.68	100.0%
VBMG Vote by Mail 2025							
A1450 439060 VBMG State Aid-Elec	0	-13,129	-13,129	.00	.00	-13,128.77	.0%*



Tioga County
YEAR-TO-DATE BUDGET REPORT JULY 2026

FOR 2026 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1450 540490 VBMG Election Expen	0	13,129	13,129	.00	.00	13,128.77	.0%
TOTAL Vote by Mail 2025	0	0	0	.00	.00	.00	.0%
TOTAL Elections	884,985	50	885,035	390,936.44	13,347.52	480,751.46	45.7%
TOTAL REVENUES	-4,000	-25,471	-29,471	-6,024.27	.00	-23,447.08	
TOTAL EXPENSES	888,985	25,521	914,507	396,960.71	13,347.52	504,198.54	
H1450 Elections							
H1450 520300 Voting Machines	45,000	0	45,000	.00	.00	45,000.00	.0%
TOTAL Elections	45,000	0	45,000	.00	.00	45,000.00	.0%
TOTAL EXPENSES	45,000	0	45,000	.00	.00	45,000.00	
GRAND TOTAL	929,985	50	930,035	390,936.44	13,347.52	525,751.46	43.5%

** END OF REPORT - Generated by Johnson, Kelly **

Budget Notes

Org	Obj	2026 Budget	2027 Budget	Difference	Notes
A1450 - Elections	412910 - Election Fees	(\$4,000.00)	(\$4,000.00)	\$0.00	
	422800 - Health Services-Other Gov	\$0.00		\$0.00	
	439060 - State Aid-Elections	\$0.00		\$0.00	
	440890 - Federal Aid-Other	\$0.00		\$0.00	
	510010 - Fulltime	\$223,578.00	\$223,578.00	\$0.00	
	510020 - Part Time/Temporary	\$225,562.00	\$222,139.00	(\$3,423.00)	
	510030 - Overtime Pay Only	\$11,000.00	\$11,000.00	\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520090 - Computer	\$2,000.00	\$2,000.00	\$0.00	
	520130 - Equipment (Not Car)	\$5,000.00	\$5,000.00	\$0.00	
	520220 - Printer	\$0.00		\$0.00	
	520490 - Capital Election Expense	\$0.00		\$0.00	
	530551 - MLR	\$27,223.00	\$27,223.00	\$0.00	
	540010 - Advertising	\$3,500.00	\$3,500.00	\$0.00	
	540140 - Contracting Services	\$600.00	\$9,890.00	\$9,290.00	Culligan Water: ~\$600 ICE Voting Machine Annual Hardware Warranty (36 units): \$6,580.00 (new) ICP2 Voting Machine Annual Hardware Warranty (9 units): \$1,215.00 (new) MS-ISAC / EI-ISAC Membership, state mandated: \$1,495.00 (new)
	540143 - Election Inspectors	\$0.00		\$0.00	
	540320 - Leased/Service Equipment	\$4,000.00	\$0.00	(\$4,000.00)	Zeroed out due to completion of Xerox lease, and to help offset increases for Software and Contracting Services.
	540390 - Mileage Expense	\$600.00	\$600.00	\$0.00	
	540420 - Office Supplies	\$3,000.00	\$3,000.00	\$0.00	
	540480 - Postage	\$15,000.00	\$15,000.00	\$0.00	
	540485 - Printing/Paper	\$2,500.00	\$2,500.00	\$0.00	
	540490 - Election Expense	\$44,000.00	\$31,000.00	(\$13,000.00)	Decr. by \$13,000 to help offset incr. to Software Expense and Contracting Services; also election expenses are likely to be lower in odd years.
	540520 - Recording/Microfilm	\$0.00		\$0.00	
	540540 - Reimbursements	\$0.00		\$0.00	
	540550 - Rent/Lease	\$3,000.00	\$3,000.00	\$0.00	
	540560 - Repairs	\$500.00	\$500.00	\$0.00	
	540620 - Software Expense	\$68,438.42	\$76,726.35	\$8,287.93	NTS software license, Reso # 342-24: 2027 Amt = \$45,663.55 (incr. by \$2,584.73) ICE Voting Machine Annual Firmware Maintenance (28 units) = \$6,300.00 (new) ICP2 Voting Machine Annual Firmware Maintenance (9 units) = \$2,052.00 (new) EMS Annual Software Maintenance (up to 35 electoral districts) = \$7,200.00 (decr. by \$1,800) Robis Asked Annual Software Maint. (68 units) = \$6,392.00 Peplink InControl Subsc. (19 units) = \$551.00 Clear Ballot Software License & Support PREPAID = \$8,567.80
	540660 - Telephone	\$0.00		\$0.00	
	540733 - Training/All Other	\$10,000.00	\$10,000.00	\$0.00	
	581088 - State Retirement Fringe	\$65,191.00	\$25,594.00	(\$39,597.00)	
	583088 - Social Security Fringe	\$35,005.00	\$35,005.00	\$0.00	
	584088 - Workers Compensation Fringe	\$8,255.00	\$8,255.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$395.00	\$395.00	\$0.00	
	586088 - Health Insurance Fringe	\$130,532.00	\$55,830.00	(\$74,702.00)	
	588988 - EAP Fringe	\$106.00	\$106.00	\$0.00	
	Org Total:	\$884,985.42	\$767,841.35	(\$117,144.07)	
Grand total for all Orgs:		\$884,985.42	\$767,841.35	(\$117,144.07)	

Budget Notes

Org	Obj	2026 Budget	2027 Budget	Difference	Notes
H1450 - Elections	430891 - State Aid Grant	\$0.00		\$0.00	
	439060 - State Aid-Elections	\$0.00		\$0.00	
	440890 - Federal Aid-Other	\$0.00		\$0.00	
	520300 - Voting Machines	\$45,000.00	\$45,000.00	\$0.00	
	520490 - Capital Election Expense	\$0.00		\$0.00	
	520620 - Software Expense	\$0.00		\$0.00	
	Org Total:	\$45,000.00	\$45,000.00	\$0.00	
	Grand total for all Orgs:	\$45,000.00	\$45,000.00	\$0.00	

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. --26

APPOINTMENT OF (2) ELECTION CLERK PT
(SEASONAL)

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the Management/Confidential listing; and

WHEREAS: Two positions for Election Clerk PT Seasonal were approved by the County Legislature to be added to the Board of Elections authorized employee head count, effective January 1, 2026; and

WHEREAS: The Election Commissioners have selected two candidates to fill said vacancies; therefore be it

RESOLVED: That Kristy Whatley and Amy Ross shall be appointed as the Election Clerks PT (Seasonal), effective August 17, 2026 at the rate of \$19.89/hr.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE THREE-YEAR AGREEMENT FOR ANNUAL
FIRMWARE LICENSES AND HARDWARE
WARRANTIES FOR IMAGECAST EVOLUTION
VOTING MACHINES

WHEREAS: Tioga County purchased twenty-six (26) ImageCast Evolution (ICE) voting machines from Dominion Voting Systems in 2021; and

WHEREAS: The Annual Firmware License and Hardware Warranty for such voting machines was covered for five years from the date of purchase; and

WHEREAS: The five-year period expired on July 31, 2026; and

WHEREAS: Two (2) additional ICE voting machines were gifted to Tioga County from Oswego County in 2024, bringing the total to twenty-eight (28) ICE machines; and

WHEREAS: Maintaining the firmware ensures voting machines remain in optimal condition to serve Tioga County voters, and hardware warranties are important to cover the cost of equipment repairs and service; and

WHEREAS: Dominion Voting Systems has been awarded New York State Office of General Services (OGS) Centralized Contract Award No. 23198, and Tioga County is authorized to purchase from such contract pursuant to New York State General Municipal Law; and

WHEREAS: Per NYS-OGS Contract Award 23198, the ICE Annual Firmware License costs \$225.00 per machine, and the ICE Annual Hardware Warranty costs \$235.00 per machine, resulting in a grand total of \$12,880.00 for 28 machines; and

WHEREAS: Legislative approval is required for expenditures greater than \$10,000; and

WHEREAS: Dominion Voting has provided Tioga County a quote of this pricing for a contract term of three years; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review of the County Attorney to execute a three-year agreement with Dominion Voting Systems for Annual Firmware Licenses and Annual Hardware Warranties for twenty-eight (28) ImageCast Evolution (ICE) voting machines through New York State OGS Contract Award No. 23198, at an annual cost not to exceed

\$12,880.00, for a total contract amount not to exceed \$38,640.00, subject to annual appropriations by the Legislature.

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26

APPOINTMENT OF REPUBLICAN
DEPUTY COMMISSIONER OF ELECTIONS BOARD

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Deputy Commissioner of Elections Board (Republican) will be vacant August 7, 2026 due to resignation; and

WHEREAS: The Republican Election Commissioner has selected a candidate to fill said vacancy; therefore be it

RESOLVED: That Amy L Sheridan shall be appointed as Deputy Commissioner of Elections (Republican) effective August 24, 2026 at an annual Management/Confidential salary of \$48,237.