TIOGA COUNTY COMMUNITY SERVICES BOARD MEETING

June 15th, 2023 9:30am Via: Hybrid

l.	Review	and	Approval	of	May	Minutes
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- II. Director's Report Lori Morgan
- III. Chair's Report John Bezirganian, MD
- IV. Committee Reports
- V. Unfinished Business
- VI. New Business

 July Meeting
- VII. Adjournment

Acronym List 1-23-20

STR – State Targeted Response Grant

BHCC - Behavioral Health Care Consortium

SUD – Substance Use Disorder

DFC - Drug Free Communities Grant

RPC - Regional Planning Consortium

RFP - Request for Proposal

PAR - Prior Approval Review

IPA – Independent Practice Association

RHIO – Regional Health Information Organization

MAT – Medical Assisted Treatment

TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

COMMUNITY SERVICES BOARD

May 18th, 2023 Pending Approval

Via Hybrid

Member

John Bezirganian, MD

Attendance:

Shawn Nalepa

Fran Bialy

Carolyn Galatzan Larissa Brower

William Standinger, III

Guests:

Peter DeWind, County Attorney

Mental

Lori Morgan, Director of Community Services

Hygiene

Sarah Begeal, Deputy Director of Community Services

Attendance:

Amy Joyce, MH Intern

5309

Meeting called to order at 9:40am

Category:

Meeting Minutes

Topic:

Review of minutes from March 2023 & April 2023

Discussion:

Both approved as written

Topic:

Director's Report - Lori Morgan

Discussion:

Updates:

- Corporate Compliance
 - Policies require board approval
 - o Peter DeWind reviewing de-escalation
 - o Bonadio constructed the policies for personalization
 - Board reviewed the Standards of Conduct
 - Compliance plan, oversight, education, auditing, and response to issues reviewed
 - o Policies discussed in detail
 - 1. Antikickback
 - Bonadio Packet needs to reflect County policy
 - \$75 per person per fiscal year
 - No gifts or swag
 - 2. Billing errors, overpayments, and self-disclosure
 - 3. Conflict of Interest & Financial Disclosure
 - Includes Union Employees
 - Per Peter, use same form for union/non-union
 - Swap out Bonadio form with county including ethical concerns

- Per Peter & Lori, county financial disclosure forms to be used
- Pre-condition of employment
- Peter to address any union push back
- Secretary to DCS to keep track of the annual agreement and send information to staff
- 4. Education & Training
- 5. Discipline & Reinforcement
- 6. Exclusion & Sanction Screening
 - Confirm ability to bill Medicaid (OMIG)
- 7. False claims & whistleblower
- 8. Development & Maintenance
- 9. Investigation of concerns by Compliance Officer
- 10. Response to government investigation
- 11. Roles & responsibilities of the committee
- 12. Search warrants involving legal for documents & requests
- 13. Subpoenas
- 14. Travel & expense reimbursement
 - Adding county language
- 15. Whistleblower & retaliation
- All documents will also be available online as in hard copy
- Motion by Shawn Nalepa to approve, seconded by William Standinger,
 III
- Policies approved unanimously
- Corporate Compliance training/testing will be completed annually by all
- Wendy Arnold is the Corporate Compliance Officer and will review the annual training with the board
- RPF State Competitive Grant
 - Youth ACT services for Tompkins & Tioga Counties combined & RSS
 - Lori wrote letters of support with a 48-slot option
 - A location needed to house Youth ACT team
 - Lori feels this would be a huge benefit to the county
- County Plan
 - o Identical to last year's plan
 - Focusing on the big picture
 - Lori is changing inpatient to yes for OMH & OPWDD
 - Need for crisis system for OPWDD
 - Cross training specific staff
 - Workforce retention
 - o Housing crisis
- School Based Social Workers
 - Waverly and Tioga Central are each requesting 1 full time social worker
 - Each school will be sharing a portion of the cost
 - Candidates being sought
- Owego Clinic
 - Vacant Veteran's office being converted into the clinics office space
 - A sink is being installed in the Nurse Practitioner's exam room
- Spring CLMHD Conference
 - o Lori & Sarah attended
 - County plans taken into consideration
 - o Transportation being worked on at the state level

- Cab companies being utilized in the county
- Presentation on Psychedelics and SI
 - Positive use for mental health
 - Ketamine and benefits to mental health
 - Dr. Bezirganian explained how it improves the feeling of helplessness in the moment.
 - Improves the function of the brain
 - Arnot Psychiatry currently uses
 - Risk is low
- Question regarding the status of HeaHea -eating disorder clinic
 - Currently seeking staff
- New County Cars
 - Mental Hygiene getting two new cars next year
- Staffing
 - o Dr. Bezirganian is seeing high risk clients weekly
 - All others biweekly
 - Large change in intake
 - New senior social worker improving the intake process and is doing a great job
 - Experiencing more turnover while seeing a large increase in demand for services
 - County is looking into new ways to hire and improve retention

Status:

Informational - Complete

Topic:

New Business - John Bezirganian

Discussion:

Board Member Discussion

- · Two applications received and reviewed
- Board voted and approved both for membership

Status:

Informational - Complete

Adjournment:

The meeting adjourned. The next meeting is scheduled for Thursday, June 15th, 2023, at 9:30am.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

RESOLUTION APPOINTING
NEW MEMBER TO COMMUNITY
SERVICES BOARD

WHEREAS: Christine Schweitzer has agreed to become a new member; and

WHEREAS: The Community Services Board has recommended Christine Schweitzer's appointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Christine Schweitzer be appointed to the Community Services Board for a full term starting June 1st, 2023 and ending May 31st, 2027.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

RESOLUTION APPOINTING
NEW MEMBER TO COMMUNITY

SERVICES BOARD

WHEREAS: Porshea Moore has agreed to become a new member; and

WHEREAS: The Community Services Board has recommended Porshea Moore's appointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Porshea Moore be appointed to the Community Services Board for a full term starting June 1st, 2023 and ending May 31st, 2027.

REFERRED TO: ITCS COMMITTEE

PUBLIC WORKS COMMITTEE

FINANCE COMMITTEE

HEALTH AND HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23 TRANSFER FUNDS AND PURCHASE SECURITY

CAMERAS HHS BUILDING

WHEREAS: The County Information Technology and Communication Services Department has determined the need for security cameras at the Health and Human Services Building; and

WHEREAS: The purchase will be funded utilizing ITCS Capital Hardware Reserve funds which will be allocated into account H1621 520255; and

WHEREAS: Legislative approval is needed to amend or modify budget and appropriate funds; therefore be it

RESOLVED: That the following funds be transferred and the 2023 budget be modified as follows:

FROM: H.387805 Capital Hardware Reserve \$14,732.56

TO: H1621.520255 Security Equipment \$14,732.56

And be it further

RESOLVED: That the Tioga County Legislature authorizes the purchase of 8 Verkada CD61 Indoor Dome Cameras with 8, 10 year licenses from account H1621.520255.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE

PERSONNEL COMMITTEE

RESOLUTION NO. -23 CREATE AND FILL PERMANENT, FULL-TIME

SENIOR CLINICAL SOCIAL WORKER

(SCHOOL/COMMUNITY BASED) POSITION

MENTAL HYGIENE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Mental Hygiene Department has received a request to provide services from the Tioga Center School District starting with the 2023/2024 school year; and

WHEREAS: The Director of Community Services can provide the level of services requested by retaining an additional Senior Clinical Social Worker (School/Community Based); and

WHEREAS: Funding for the position includes \$32,000 annually from a contract with Tioga Center School District and the balance from increased fee-for-service revenue; therefore be it

RESOLVED: That the Director of Community Services is hereby authorized to create one (1) permanent, full-time position of Senior Clinical Social Worker at an annual rate of \$64,931 (CSEA SG XVII) effective July 1, 2023, and be allowed to fill said position prior to the start of the 2023/2024 school year; and be it further

RESOLVED: That if an appropriate eligible list is not available, a provisional appointment may be made; and be it further

RESOLVED: That the Mental Hygiene Department's 2023 authorized full-time headcount shall increase from 34 to 35; and be it further

RESOLVED: That funding be appropriated as follows:

From:	A4310 416200	Mental Health Fees	\$51,600.84
То:	A4310 510010 A4310 581088 A4310 583088 A4310 584088 A4310 585588 A4310 586088 A4310 588988	Full Time Salary State Retirement Fringe Social Security Fringe Workers Compensation Fringe Disability Insurance Fringe Health Insurance Fringe Eap Fringe	\$32,465.50 \$ 3,069.52 \$ 2,568.44 \$ 636.61 \$ 33.93 \$12,819.56 \$ 7.28

REFERRED TO:

HEALTH AND HUMAN SERVICES COMMITTEE

PERSONNEL COMMITTEE

RESOLUTION NO. -23

CREATE AND FILL PERMANENT, FULL-TIME

SENIOR CLINICAL SOCIAL WORKER

(SCHOOL/COMMUNITY BASED) POSITION

MENTAL HYGIENE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Mental Hygiene Department has received a request to provide services from the Waverly Central School District starting with the 2023/2024 school year; and

WHEREAS: The Director of Community Services is able to provide the level of services requested by retaining an additional Senior Clinical Social Worker (School/Community Based); and

WHEREAS: Funding for the position includes \$50,000 annually from a contract with Waverly Central School District and the balance from increased fee-for-service revenue; therefore be it

RESOLVED: That the Director of Community Services is hereby authorized to create one (1) permanent, full-time position of Senior Clinical Social Worker at an annual rate of \$64,931 (CSEA SG XVII) effective July 1, 2023 and be allowed to fill said position prior to the start of the 2023/2024 school year; and be it further

RESOLVED: That if an appropriate eligible list is not available, a provisional appointment may be made; and be it further

RESOLVED: That the Mental Hygiene Department's 2023 authorized full-time headcount shall increase from 35 to 36; and be it further

RESOLVED: That funding be appropriated as follows:

From: A4310 416200	Mental Health Fees	\$51,600.84
To: A4310 510010 A4310 581088 A4310 583088 A4310 584088 A4310 585588 A4310 586088 A4310 588988	Full Time Salary State Retirement Fringe Social Security Fringe Workers Compensation Fringe Disability Insurance Fringe Health Insurance Fringe Eap Fringe	\$32,465.50 \$ 3,069.52 \$ 2,568.44 \$ 636.61 \$ 33.93 \$12,819.56
A4010 300700	cap minge	\$ 7.28

FOR 2023 99							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4210 Alcohol And Drug Services							
A4210 416220 Trt Altprg A4210 416300 Narc Pr Ch A4710 476770 cton Pur	-243,000	000	-243,000	-14,948.09 -68,716.47	88	282	16.6% 28.3%
434860 434890 H	-118,338	000 6-	-118,338	-146,735.00	868	Ŏ'n?	.0% 124.0%
510010 Salary Ft	397,810	•	397,810	114,974.60	888	-7,333.00 282,834.90	
A4210 510050 HWB1 All Other A4210 530551 MC	30,472	000,6	9,000 30,472	55.70 5,400.00 7,079.83	888	444.30 3,600.00 23,392.17	11.1% 60.0% 23.2%
540040 540220	700 100 100 100 100 100 100 100 100 100	200		,350.	999	44.00	
540270	2,639	00	2,639	່ທີ່	888	, 2.826 .00.002	100.0%
A4210 540640 Supplies A4210 540660 Telephone A4310 540733 Train Oth	4,1,000 000,000	908- 008-			888	2,142.55	
581088 St Ret 583088 Social Sec	2,000 18,036 28,182	000	3,000 18,036 28,182	897.33 10,298.71 9,356.67	888	2,102.67 7,736.83 18,825.01	
584088 585588	7,588	000	7,588	,513.	88	5,074.84	
586088 588988	123,439 86	000	455 123,439 86		888	321.07 90,363.63 55.23	29.4% 26.8% 36.1%
TOTAL Alcohol And Drug Services	159,745	0	159,745	-40,926.70	00.	200,671.86	-25.6%
A4211 Council On Alcoholism							
A4211 434861 SA Cn Alc A4211 540590 Svs Rnd A4211 540595 Svs Rnd Ot	-259,499 158,249 101,250	-13,115 13,115 0	-272,614 171,364 101,250	-136,307.00 80,539.98 26,108.34	13,423.33	-136,307.00 77,400.69 75,141.66	50.0% 54.8% 25.8%
TOTAL Council On Alcoholism	0	0	0	-29,658.68	13,423.33	16,235.35	100.0%
A4213 Drug Free Communities Grant							
A4213 444863 FA-DFC GR	0	-89,301	-89,301	-36,526.13	00.	-52,775.32	40.9%

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FOR 2023 99					:		
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4213 444863 CARA FA-CARA A4213 540590 SR-DFC A4213 540590 CARA SR-CARA	000	-34,615 89,301 34,615	-34,615 89,301 34,615	-18,151.18 50,217.82 24,786.28	0000	-16,464.00 39,083.63 9,828.90	52.4% 56.2% 71.6%
TOTAL Drug Free Communities Grant	0	0	0	20,326.79	00.	-20,326.79	100.0%
A4309 Mental Hygiene County Administ							
434980	-42,037 -58,471	00	-42,037 -58.471	-44,307.00	00.0	2,270.00	105.4%
446010	_	00	-101,904	, F	388	904	
510020	36,570	000	36,570	8,076.88	888	28,493.12	22.1% 22.1%
A4309 510050 Salary Oth A4309 510050 HWBL A11 Other	5,200	000	5,200	1,390.00	888	3,810.00 -300.00	26.7% 100.0%
520200 520200 530100		1,000		,137	888	1,362.	61. 1.1%
530300 Lega 530551 MLR	9,344	, o c	101	2,423.	868	6,920.60	25.3%
540010 540040		00		, 277.	888	100 222	55.0% 55.0%
540070	N,	00		,392	283.20	500 323	24.5%
A4309 540140 Contracts A4309 540140 Cont svs A4309 440180 Pues	49,500 43,500	000	49,500 43,500	17,039.14	٠.	32,460.86 27,134.45	34.4% 37.6%
540190	,w.	000	Nm.	,440	88	3,252.00	100.0% .0%
	an-	000	an .	584.	000	715	25.4% 39.3%
	- <u>i</u> -4-	000	4,200	1,526.39	888		100.0% 36.3%
540350	240 820	000	240 820 820	119.70	98		. 08 . 0%
540420 540480	3,150	000	6,500 3,150	1,993.23 1,024.29	70.92	4,435.85	31.8% 32.5%
540590 540595	12,000	> 0C	12,000	9,219.15	999		.0% 76.8%
309 540640	2,500	-1,000	1,500	498.36	90.		33.2%

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FOR 2023 99				:			
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4309 540660 Telephone A4309 540733 Train Oth A4309 581088 St Ret A4309 583088 HWB1 Social Sec A4309 583088 Work Comp A4309 585588 Disab Ins A4309 588988 Eap	1, 1, 48, 48, 15,	00000000	1; 59; 48, 15,	30, 18, 7, 77,	888888888	1,004.12 1,000.00 29,469.22 30,701.92 -22.95 8,513.58 461.50 132,838.40	30.4% 50.7% 37.1% 100.0% 45.5% 36.9% 51.5%
101AL Mental Hygrene County Administ A4310 Mental Health Clinic	1,029,091	0	1,029,091	385,331.17	354.12	643,405.74	37.5%
A4310 416200 Mh Fees A4310 434890 HWB1 SA-Other H A4310 434900 Sa Mh A4310 510030 Salary Ft A4310 510050 HWB1 All Other A4310 510050 HWB1 All Other A4310 510050 HWB1 All Other A4310 530551 HWB1 All Other A4310 540040 Books A4310 540130 Contracts A4310 540130 Felephone A4310 58088 HWB1 Social Sec A4310 58088 HWB1 Social Sec A4310 58588 Disab Ins A4310 58588 HWB1 Social Sec A4310 586088 Health Ins	-1,800,000 -961,644 1,150,257 1,150,257 22,000 22,000 22,454 1,000 355,000 70,000 375,000 1,000	-18,000 -100,000 18,000 3,000 -3,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,800,000 -1,061,644 -20,075 1,150,257 1,150,257 1,8,000 22,454 4,000 382,451 382,451 382,451 382,000 34,001 26,000 1,000	-555, 809.77 -644, 765.40 -20, 075.00 378, 281.84 1,385.00 18,300.00 4,643.28 1,932.95 24,686.55 12,279.49 415.94 415.94 415.94 77.18 32,285.98 31,359.28 11,359.28 77.18 32,285.98 31,359.28 77.18	888888888888888888888888888888888888888	-1,244,190.23 -18,000.00 -416,878.60 771,974.66 21,247.49 14,615.00 17,810.72 2,500.00 248,077.07 46,744.00 96,744.00 96,744.00 96,744.00 13,720.51 13,720.51 13,720.51 13,720.51 13,720.51 13,720.51 12,889.16 -12,367.25 223,819.78	30.0% 100.0%
TOTAL Mental Health Clinic	-504,300	-100,000	-604,300	-470,503.76	00.	-133,796.09	77.9%

A4311 Rehabilitation Support Service

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FOR 2023 99		:					
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4311 540595 Svs Rnd Ot	16,905	0	16,905	4,226.25	00.	12,678.75	25.0%
TOTAL Rehabilitation Support Service	16,905	0	16,905	4,226.25	0.	12,678.75	25.0%
A4320 crisis Intervention services							
540010 540140	10 156,8 <u>61</u>	00	10 156,861	.00	8. 8.	127.225.54	.0% 18.9%
A43ZU 34U36U Meals,Food A43ZO 540S9O Svs Rnd A43ZO 540733 Train Oth	50 181,327 600	100,000	281,327 600	34,269.53 .00	888	247,057.47 600.00	12.2%
TOTAL Crisis Intervention Services	338,848	100,000	438,848	63,904.99	00.	374,943.01	14.6%
A4321 Health Home Care Management							
A4321 540130 Contracts A4321 540590 svs Rnd A4321 540640 ADULT Supplies A4321 540640 CHILD Supplies	20,897 5,343 10,166 10,016	0000	20,897 5,343 10,166 10,016	10,448.00 2,672.00 925.50 1,134.15	.00 .00 .00 .00	10,449.00 2,671.00 9,240.50 8,478.33	50.08 50.08 9.1,8 4,8
TOTAL Health Home Care Management	46,422	0	46,422	15,179.65	403.52	30,838.83	33.6%
A4333 Psycho Social Club							
A4333 540130 Contracts A4333 540140 Cont Svs	132,681 95,159	00	132,681 95,159	66,340.00 47,580.00	00.	66,341.00 47,579.00	50.0%
TOTAL Psycho Social Club	227,840	0	227,840	113,920.00	00.	113,920.00	50.0%
A4390 Criminal Psychiatric Expenditu							
A4390 540590 Svs Rnd	198,000	0	198,000	00.	00.	198,000.00	%0.
TOTAL Criminal Psychiatric Expenditu	198,000	0	198,000	00.	00.	198,000.00	%0.

	PCT USE/COL	2.0%	
			
	AVAILABLE BUDGET	14,180.97 1,436,570.66	.00 -2,222,520.59 14,180.97 3,659,091.25
	ENCUMBRANCES	14,180.97	.00
	YTD ACTUAL	61,799.71	-1,744,812.04 1,806,611.75
;	REVISED BUDGET	1,512,551	-3,967,333 5,479,884
	TRANFRS/ ADJSTMTS	0	-264,032 264,032
	ORIGINAL APPROP	1,512,551	-3,703,301 5,215,852
			TOTAL REVENUES TOTAL EXPENSES
FOR 2023 99	ACCOUNTS FOR: A General Fund	TOTAL General Fund	

FOR 2023 99

PCT USE/COL	5.0%
AVAILABLE BUDGET	1,436,570.66
ENCUMBRANCES	14,180.97
YTD ACTUAL	61,799.71
REVISED BUDGET	1,512,551
TRANFRS/ ADJSTMTS	0
ORIGINAL APPROP	1,512,551
	GRAND TOTAL

** END OF REPORT - Generated by Korba, Christopher **

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