

Agenda



TIOGA COUNTY LEGISLATURE

9/16/2025*

12:00 PM

EDWARD D. HUBBARD AUDITORIUM
Ronald E. Dougherty County Office Building
56 Main Street
Owego NY 13827

***MEETING DATE CHANGE**

Meeting called by:	Chair Martha Sauerbrey
Type of meeting:	9 th Regular
Attendees:	Legislator Aronstam Legislator Brown Legislator Bunce Legislator Ciotoli Legislator Flesher Legislator Monell Legislator Roberts Legislator Sauerbrey Legislator Standing
Agenda topics	
Invocation	Legislator Bunce
Pledge of Allegiance	Legislator Bunce
Proclamations (3)	<ul style="list-style-type: none"> Employee Recognition & Appreciation Week National Suicide Prevention Awareness Month in Tioga County National Recovery Month in Tioga County
Privilege of the Floor	
Approval of Minutes	August 12 and 21, 2025

<p>Petitions, Communications & Notices</p> <p>Appointments/ Reappointments</p> <p>Reports Standing Committees</p>	<ul style="list-style-type: none"> • Commissioner of Social Services Search Committee • Tioga County Public Access Law Library Board of Trustees 	
<p>RESOLUTIONS</p>	<ol style="list-style-type: none"> 1. Adopt Local Law No. 2 of 2025 2. Establish Equalization Rates 3. Erroneous Assessment Village of Owego 4. Designation of Tioga County Local Development Corporation, d.b.a. Tioga County Tourism, as Authorized Tourism Promotion Agency for 2026 5. Appoint Member to the Tioga County Industrial Development Agency (TCIDA) 6. Appoint Member to the Tioga County Property Development Corporation Board 7. Resolution Reappointing Member to Community Services Board 8. Filing of an Application for NYSDEC Municipal Waste Reduction and Recycling (MWRR) Program 9. Award Right-of-Way Services and Negotiations to Delta Engineers for Day Hollow Road Culvert Replacement 10. Authorize Contract for Suit-Kote Corporation to Perform Paving Services on the East Portion of East River Drive 11. Approve Change Order for Probation HVAC 12. Approve Second Change Order for 56 Main Street South Wing HVAC 13. Amend Resolution No. 235-25; Authorize Contract for Consultant Services (Department of Public Works) 14. Amend Resolution No. 291-19; Authorize Amended Agreement with Motorola Solutions Change Order #8 – Emergency Management 15. Authorize Acceptance of 2026 NYS PTS Grant (PTS-2026-TIOGA CO SO-00269-(054), Appropriation of Funds, & Modify 2025 Budget – Sheriff's Office 16. Authorize 2025-2026 Contracts with SADD School Associates – STOP DWI 	

17. Extend Contract CBH Medical for Jail Medical and Mental Health Services – Sheriff's Office
18. Authorize Contract with Accumedic Computer Systems, Inc. for Electronic Health Records for Mental Hygiene
19. Authorize Contract with A New Hope Center – Social Services
20. Authorizing Legislative Chair Signature on Contracts for Professional Services with Deluge Media to Create Two Promotional Videos
21. Modify Snowmobile Grant Program Budget for 30% Award Disbursement to Snowmobile Clubs
22. Approve Technical Assistance Provided by ED&P Staff
23. Modify 2025 Budget and Transfer Funds – Office of Emergency Services
24. Authorize Grant Renewal, Appropriation of Funds, and Amend 2025 Budget – Mental Hygiene
25. Authorize Grant Renewal, Appropriation of Funds and Amend 2025 Budget – Mental Hygiene
26. Appropriation of Funds and Budget Modification – Mental Hygiene
27. Appropriation of Funds and Amend 2025 Budget – Social Services
28. Amend Budget & Appropriate Funds – Public Health
29. Amend Budget & Appropriate Funds – Public Health
30. Amend Budget & Appropriate Funds – Public Health
31. Transfer of Funds Workers' Compensation
32. Transfer Reserve Funds to Purchase Copier at Department of Social Services Support Collection Unit (20 Court St.)
33. Authorize Appointment of Community Development Specialist – Economic Development & Planning
34. Authorize Appointment: Chief Information Officer
35. Authorize Salary Increase and One-Time Payment for Legislative Clerk
36. Authorize Salary Adjustment for Director of Assets and Records Management, Management/Confidential – County Clerk's Office
37. Create and Fill Senior Recording Clerk and Abolish One (1) Recording Clerk – County Clerk's Office
38. Amend Resolution No. 169-25; Create and Fill Temporary Full-time Clerk (Seasonal) Position – Treasurer's Office

	<p>39. Amend Resolution No. 170-25; Create and Fill Three (3) Highway Worker (Seasonal) Positions – Public Works</p> <p>40. Resolution to Declare Workday Status for Elected and Appointed Officials</p>	
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**County of Tioga
EXECUTIVE PROCLAMATION**

WHEREAS: The mission and services of Tioga County depend heavily on the tireless contributions of its dedicated employees; and

WHEREAS: The Tioga County Legislature wishes to recognize the efforts of all Tioga County employees; and

WHEREAS: The Employee Recognition Committee was created to provide a mechanism to show our appreciation for the Employees of Tioga County; and

WHEREAS: Those employees who have served for more than 25 years have shown a steadfast commitment to serving the well-being of the residents of Tioga County, and should be recognized by those whom they have served; and

WHEREAS: The Tioga County Legislature would like to especially recognize the following employees who have attained 25-35 years since last year's ceremonies:

Name	Department	Years
Julie Whipple	Department of Social Services	35
Elaine Jardine	Economic Development & Planning	30
Lisa Schumacher	Public Health	25
Judy Dunbar	Department of Social Services	25
Bryon Bennett	Public Works	25
David Ayers	Information Technology	25

NOW THEREFORE, THE TIOGA COUNTY LEGISLATURE does hereby proclaim and designate the week of September 15th – 19th, 2025 as

EMPLOYEE RECOGNITION AND APPRECIATION WEEK

in the County of Tioga, New York, and call upon our citizens to join in recognizing these dedicated employees.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County and are proud to support the observance of National Suicide Prevention Awareness Month; and

WHEREAS: Suicide is the fourteenth leading cause of death in New York State; and

WHEREAS: Suicide is the second leading cause of death for ages 15-24, second leading cause of death for ages 25-34, fourth leading cause of death for ages 35-44, fifth leading cause of death for ages 44-54, ninth leading cause of death for ages 55-64, and nineteenth leading cause of death for ages 65+; and

WHEREAS: Suicide claimed the lives of over 1,717 New Yorkers in 2023; and

WHEREAS: The total deaths to suicide reflected a total of 31,352 years of potential life lost before the age of 65; and

WHEREAS: More than four times as many people died by suicide in 2021 than in alcohol related motor vehicle accidents; and

WHEREAS: Stigma works against Suicide Prevention by discouraging persons at risk from seeking lifesaving help; and

WHEREAS: Most suicides are preventable; and

WHEREAS: Tioga County Mental Hygiene and Tioga County Suicide Prevention Coalition's mission is to increase awareness, provide education, training, resources and coordinate community services to the public; and

WHEREAS: Tioga County is no different than any other community in the country, but chooses to publicly state and place our full support behind local educators, mental health professionals, and parents, as partners in supporting our community in simply being available to one another; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of September 2025 as:

NATIONAL SUICIDE PREVENTION AWARENESS MONTH IN TIOGA COUNTY

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Prevention, treatment and recovery efforts improve the community's welfare and provide renewed outlook on life for those who, along with their family and friends, struggle with substance use disorders; and

WHEREAS: 21.2 million adults have a co-occurring mental health and substance use disorder; and

WHEREAS: 48.4 million people aged 12 and older, or 16.8% of the population in the United States, have a substance use disorder; and

WHEREAS: 13.5% of young adults aged 18-25 had both substance use and mental health disorder in the past year; and

WHEREAS: Nearly 1 in 3 adults had either a substance use disorder or mental illness in the past year and 45.8% of young adults 18-25 had either a substance use disorder or mental illness.

WHEREAS: Substance use negatively affects children, families and loved ones and takes a great toll on our society economically and in terms of safety; and

WHEREAS: Studies have indicated that people who made an effort to get treatment, but did not receive it, were concerned that receiving treatment might cause neighbors and community members to have negative opinions of them; and

WHEREAS: Fear and stigma continue to be barriers to seeking help for an addiction; and

WHEREAS: CASA - Trinity provides prevention, education, advocacy, early intervention and referral services for individuals, friends or family members who are living with an addiction; and

WHEREAS: Tioga County Department of Mental Hygiene remains eager and prepared to provide treatment for Tioga County citizens who choose to work toward recovery for a substance use disorder; and

WHEREAS: Such education and raising awareness is essential in overcoming misconceptions and achieving long-term recovery; and

WHEREAS: To help achieve this goal, the US Department of Health and Human Services, the Substance Use and Mental Health Services Administration, the White House Office of National Drug Control Policy, the New York State Office of Alcoholism and Substance Abuse Services, and the Tioga County Department of Mental Hygiene invite all Tioga County residents to participate in the 36th anniversary of National Alcohol and Drug Addiction Recovery Month now known as National Recovery Month; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of September 2025 as:

NATIONAL RECOVERY MONTH IN TIOGA COUNTY

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

ADOPT LOCAL LAW NO. 2 OF 2025

WHEREAS: A public hearing was held on August 21, 2025, following due notice thereof to consider the adoption of Local Law Introductory No. B of 2025; A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2025; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 2 of the Year 2025.

A Local Law authorizing twelve (12) and thirteen (13) year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: LEGISLATIVE INTENT

New York State Department of Environmental Conservation's (NYSDEC) Youth Deer Hunting Pilot Program (Environmental Conservation Law §11-0935) has been extended from December 31, 2025 to December 31, 2028. Tioga County participated in this pilot program by way of Local Law No. 3 of 2021 with a sunset date of December 31, 2023 and Local Law No. 1 of 2024 with a sunset date of December 31, 2025. It is the intent of this Local Law to authorize Tioga County to permit twelve (12) and thirteen (13) year-old individuals to participate in the extension of the NYSDEC Youth Deer Hunting pilot program in accordance with Environmental Conservation Law §11-0935 for the fall 2026 and beyond as long as the State law continues to be extended.

The enacted 2025-2026 New York State Budget extended the pilot program allowing counties to opt-in by way of Local Law to provide an opportunity for young hunters, ages twelve (12) and thirteen (13), to continue to hunt deer with firearms and crossbow through 2028 if a county authorizes such action within their municipality. Tioga County is passing this Local Law, as hunting is a valued tradition for many families and this continued opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing

quality food to families and contributing to important deer management population control practices.

SECTION 2: PILOT PROGRAM AUTHORIZATION

Pursuant to Environmental Conservation Law, ECL §11-0935, Tioga County elects to participate in the extended pilot program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2028 and beyond as long as the State law continues to be extended.

SECTION 3: STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year-old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- A. Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- B. Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt under the supervision of a licensed adult hunter, age twenty-one (21) years or older, with a crossbow during the times when other hunters may use crossbows; and
- C. Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- D. All licensed twelve (12) and thirteen (13) year old hunters, as well as their adult supervisors, shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- E. All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- F. Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year olds with a firearm or crossbow.

SECTION 4: LOCAL LAW FILING REQUIREMENTS

A copy of this Local Law shall be sent to the New York State Department of Environmental Conservation as well as the New York State Department of State.

SECTION 5: SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, effect, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 6: EFFECTIVE DATE

This Local Law shall take effect January 1, 2026 in accordance with Section 27 of the Municipal Home Rule and will remain in effect pursuant to Environmental Conservation Law (ECL) §11-0935.

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -25

ESTABLISH EQUALIZATION RATES

RESOLVED: That under the provisions of Section 804 of the Real Property Tax Law, equalization rates for the purpose of apportioning 2025 County taxes among the several Towns are hereby established as follows:

Town of Barton	56.20
Town of Berkshire	65.00
Town of Candor	61.50
Town of Newark Valley	42.50
Town of Nichols	17.38
Town of Owego	52.25
Town of Richford	70.00
Town of Spencer	70.00
Town of Tioga	4.30

12

REFERRED TO:

FINANCE COMMITTEE
ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -25

ERRONEOUS ASSESSMENT
VILLAGE OF OWEGO

WHEREAS: Application for Corrected Tax Roll for the 2025 Village taxes, submitted by Town of Owego Assessor on behalf of the Village of Owego, indicates that parcel # 128.16-1-8.1 in the Village of Owego assessed to Village of Owego is erroneous in that the parcel should have been coded with an exemption code; and

WHEREAS: The parcel was correctly coded in Roll Section 8 Wholly Exempt, an exemption code was erroneously not applied to the parcel; and

WHEREAS: As a result, a Village tax bill was generated in the amount of \$20.69 that should not have been generated; and

WHEREAS: This meets the criteria of a Clerical Error per RPTL 550 paragraph 2 (c); therefore be it

RESOLVED: That the Village of Owego should be informed that the tax bill be considered null and void; and be it further

RESOLVED: That the erroneous tax be charged back to the Village of Owego.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -25 DESIGNATION OF TIOGA COUNTY
LOCAL DEVELOPMENT CORPORATION,
D.B.A. TIOGA COUNTY TOURISM, AS
AUTHORIZED TOURISM PROMOTION
AGENCY FOR 2026

WHEREAS: The Tioga County Local Development Corporation, d.b.a. the Tioga County Tourism Office, is the not-for-profit corporation that develops and implements a tourism promotion and marketing program for the county; and

WHEREAS: The Tioga County Tourism Office coordinates with the state in its tourism grants program; and

WHEREAS: The New York State Tourism Grants Program is designed to encourage tourism promotion throughout the regions of New York State; and

WHEREAS: The guidelines for this local assistance program require counties to appoint an official Tourism Promotion Agency (TPA); therefore be it

RESOLVED: That the Tioga County Tourism Office be and hereby is designated by the Tioga County Legislature as their Tourism Promotion Agency for the 2026 budget year and authorized to make application for and receive grants on behalf of the county pursuant to the New York State Tourism Promotion Act.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. – 25 APPOINT MEMBER TO THE TIOGA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY (TCIDA)

WHEREAS: Pursuant to §856(2) of the General Municipal Law the members of the Tioga County Industrial Development Agency (TCIDA) serve at the pleasure of the Legislature without a term until they either resign or are replaced by the Legislature; and

WHEREAS: Mari Townsend has resigned from the Tioga County Industrial Development Agency Board of Directors effective February 6, 2025; and

WHEREAS: The Tioga County Industrial Development Agency (TCIDA) Board of Directors desires to fill this vacant position; and

WHEREAS: Barbara J. Case has expressed a desire to serve on the Tioga County Industrial Development Agency (TCIDA); therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Mari Townsend for her loyal service to the residents of Tioga County; and be it further

RESOLVED: That the Tioga County Legislature hereby appoints Barbara J. Case to replace Mari Townsend's position on the Tioga County Industrial Development Agency Board of Directors effective September 16, 2025.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

APPOINT MEMBER TO THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: David Astorina resigned from the Tioga County Property Development Corporation (TCPDC) Board as of March 31, 2024; and

WHEREAS: The TCPDC Board is looking to fill this vacant position that expired December 31, 2024; and

WHEREAS: Ray Bunce is willing and able to serve in this position on the TCPDC Board; and

WHEREAS: Ray Bunce's appointment as a TCPDC Board Member is conditioned by his holding office as a Tioga County Legislator for which his term expires on 12/31/2027; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoints Ray Bunce to the Tioga County Property Development Corporation Board to fill the vacant position for the term of 9/16/25 – 12/31/26.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 RESOLUTION REAPPOINTING
MEMBER TO COMMUNITY SERVICES BOARD

WHEREAS: Tina Lounsbury's appointment to the Community Services Board will expire on November 30, 2025; and

WHEREAS: The Community Services Board has recommended Tina Lounsbury's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Tina Lounsbury be reappointed to the Community Services Board for term starting December 1, 2025 and ending November 30, 2029.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

FILING OF AN APPLICATION FOR NYSDEC
MUNICIPAL WASTE REDUCTION AND RECYCLING
(MWRR) PROGRAM

WHEREAS: The State of New York announced a grant from the NYSDEC Municipal Waste Reduction and Recycling Program to support counties and local governments with their recycling and waste reduction program expenses; and

WHEREAS: Through this grant Solid Waste would be partially reimbursed for their eligible costs of the Sustainability Manager position and recycling and waste reduction educational and outreach program; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Sustainability Manager to apply and administer said grant; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to sign the application for said grant upon approval by the County Attorney.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AWARD RIGHT-OF-WAY SERVICES AND
NEGOTIATIONS TO DELTA ENGINEERS FOR
DAY HOLLOW ROAD CULVERT REPLACEMENT

WHEREAS: Tioga County was awarded funding through NYSDOT to replace a large culvert on Day Hollow Road in the Town of Owego; and

WHEREAS: The Commissioner of Public Works received a proposal for right-of-way services and negotiations for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$27,920; therefore be it

RESOLVED: That the Tioga County Legislature award the proposal for right-of-way services and negotiations for the Day Hollow Road Culvert Replacement to Delta Engineers not to exceed \$27,920 to be paid out of the following account: Culverts - H5110 520003 H2302.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT FOR SUIT-KOTE
CORPORATION TO PERFORM PAVING SERVICES
ON THE EAST PORTION OF EAST RIVER DRIVE

WHEREAS: The Tioga County Department of Public Works is authorized to procure services based on New York State (NYS) Office of General Services (OGS) bids and from other bids in the neighboring counties where applicable; and

WHEREAS: The NYS Department of Transportation has allotted financial resources specifically to perform road services to County roads; and

WHEREAS: Suit-Kote Corporation has offered the Department of Public Works to pave a portion of East River Drive at a cost lower than the Deputy Commissioner's estimate based on the active OGS bids (Award #23334) as well as the current County commodity bids; therefore be it

RESOLVED: That the Tioga County Legislature authorize the Department of Public Works to enter into contract with Suit-Kote Corporation not to exceed \$34,277.32 to be paid out of Paving Projects 2025 Account H5110.540001.H2501.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

APPROVE CHANGE ORDER FOR
PROBATION HVAC

WHEREAS: The award for Probation Wing Court Annex was awarded to Postler & Jaeckle Corporation on Resolution No. 207-24; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$1,538.75 to be paid out of the following account:

H1620.520927 – Court Annex

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

APPROVE SECOND CHANGE ORDER FOR
56 MAIN STREET SOUTH WING HVAC

WHEREAS: The award for construction services to be performed for the 56 Main Street South Wing HVAC Upgrade project was awarded to Postler & Jaeckle Corporation on Resolution No. 206-24; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$3,566.75 to be paid out of the following account:

H1620.520911 – Renovations 56 Main St

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 235-25;
AUTHORIZE CONTRACT FOR CONSULTANT
SERVICES (DEPARTMENT OF PUBLIC WORKS)

WHEREAS: Resolution No. 235-25 adopted on June 19, 2025 authorized a contract for consultant services in the Department of Public Works; and

WHEREAS: Tioga County has budgeted for the expenses associated with the salaries of full-time employees; and

WHEREAS: The Commissioner of Public Works has budgeted for the expenses associated with consultant services in Resolution No. 235-25; and

WHEREAS: The account listed in Resolution No. 235-25 was incorrect and the transfer of funds should have been to A1490.540140 and not A1490.510020; and

WHEREAS: Budget amendments require Legislative approval; therefore be it

RESOLVED: That Resolution No. 235-25 be amended and the funding transferred as follows:

From:	A1490.510010	Full Time	\$3,000
To:	A1490.540140	Contracting Services	\$3,000

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 291-19;
AUTHORIZE AMENDED AGREEMENT WITH
MOTOROLA SOLUTIONS CHANGE ORDER #8
EMERGENCY MANAGEMENT

WHEREAS: Resolution No. 291-19 authorized the Director of Emergency Services to enter into an agreement with Motorola Solutions for a P25 Phase 1 Digital Simulcast Trunked Radio System at an amount not to exceed \$9,620,000; and

WHEREAS: Change Order #1 separated the Computer Aided Dispatch (CAD) from the Radio Tower Project at no cost to the County; and

WHEREAS: By Resolution No. 23-22, the Legislature authorized Change Order #2 for additional tower sites, equipment and conversion to a P25 Phase 2 Digital Simulcast Trunked Radio System for a cost not to exceed \$3,100,000; and

WHEREAS: By Resolution No. 152-22, the Legislature authorized Change Order # 3 to include adding Owego Police to the Computer Aided Dispatch (CAD); adding Digital Evidence Module for Owego; adding Pictometry for Mapping; adding Rapid Notification Module; and Data Transfer Costs for a cost not to exceed \$133,020.84; and

WHEREAS: By Resolution No. 20-23 and Resolution No. 123-24, the Legislature authorized the County to enter into a lease with Motorola Solutions at an amount not to exceed \$4,044,973.15; and

WHEREAS: By Resolution No. 444-23, the Legislature authorized Change Order #4 to include the additional cost of building 4 new tower sites, refurbishing one county owned site, adding our equipment to PA State Police site and additional enhancements to radio and telephone equipment that has changed since the original contract of 2019 for an additional cost not to exceed \$5,650,000; and

WHEREAS: By Resolution No. 199-24, the Legislature authorized Change Order #5 to include a shelter and generator for the Ballou Road tower site at a cost not to exceed \$619,642.08 with Motorola Solutions; and

WHEREAS: By Resolution No. 294-24, the Legislature authorized Change Order #6 to add the Aware for 911 product line at no cost to the County; and

WHEREAS: By Resolution No. 248-25, the Legislature authorized Change Order #7 to add tower lighting to the Babcock Farms tower site in Nichols, at an additional cost of \$60,827 to the County (which will be deducted from the (\$316,716) Motorola credit); Remove the cost of a shelter for the Round Top site

for a credit to the project of (\$290,391); Correct Change Order #4 to correct the size of the shelters; Change the size of the propane tank at Hanson, Babcock, Spencer, Prospect, and Ballou Road towers; Prospect Tower – The County, not Motorola, will replace damaged fence rail pipe and will be responsible for deforestation within the compound and 10' outside the compound for a credit of (\$26,325); and Adjust the project completion date from December 31, 2025 to December 31, 2026; and

WHEREAS: Change Order #8 is being enacted to authorize structural modifications to the Carmichael Tower to allow the addition of RF and microwave antennas at a cost of \$80,717; and burial of electrical conduit and line and rebuilding of the driveway at the Pegasus Site at a cost of \$358,432. Utilizing the remaining credit from Change Order #7 of (\$255,889) brings the total county cost to \$183,260; therefore be it

RESOLVED: That the County Legislature hereby authorizes an amended agreement, by way of Change Order #8 with Motorola Solutions, 500 West Monroe Street, 44th Floor, Chicago, IL 60661, to add RF and microwave antennas and burial of electrical conduit and line; and rebuilding of the driveway at the Pegasus Site at a cost not to exceed \$183,260 for Change Order #8; and be it further

RESOLVED: That the Chair of the Legislature be authorized to execute Motorola's Change Order #8, after review and approval by the County Attorney.

25

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AUTHORIZE ACCEPTANCE OF
2026 NYS PTS GRANT
(PTS-2026-TIOGA CO SO-00269-(054)
APPROPRIATION OF FUNDS &
MODIFY 2025 BUDGET
SHERIFF'S OFFICE

WHEREAS: The Sheriff's Office applied for and was awarded a NYS PTS (Police Traffic Services) grant (PTS-2026-Tioga Co-SO-00269-(054) in the amount of \$13,200; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2025 budget be modified and funds be appropriated to the following accounts:

FROM: A3110.445890 Federal Aid – Other Transportation \$13,200

TO: A3110.510030 Sheriff Overtime \$13,200

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE 2025-2026 CONTRACTS WITH
SADD SCHOOL ASSOCIATES
STOP DWI

WHEREAS: It is the desire of the STOP DWI Program to arrange five contracts with SADD School Associates which are defined as independent contractors not entitled to county employee benefits; and

WHEREAS: It is the desire to contract with the following five SADD School Associates for the school year 2025-2026; Aria French to serve the Candor School District; Matthew Cicchetti to serve the Newark Valley School District; Cynthia Tebo to serve the Owego Apalachin School District; Kimberly Alpert to serve the Spencer Van Etten School District, and; Janice Barto to serve the Tioga Central School District; and

WHEREAS: Each SADD School Associate will be compensated \$100 each month for the ten months of the school year, but will not exceed \$1,000 for the year; and

WHEREAS: The Tioga County Attorney has approved the agreement that defines the rights and responsibilities of all the parties involved and outlines the compensation to be paid to the STOP DWI School Associates; therefore be it

RESOLVED: That these contracts for SADD School Associates be authorized for the 2025-2026 school year.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

EXTEND CONTRACT
CBH MEDICAL FOR JAIL MEDICAL
AND MENTAL HEALTH SERVICES
SHERIFF'S OFFICE

WHEREAS: Resolution No. 515-23 authorized the execution of an agreement for medical and mental health services for inmates at the Tioga County Jail with the option to renew for three additional one-year terms; and

WHEREAS: This agreement will expire December 31, 2025 and the Sheriff's Office would like to extend it an additional year at a cost not to exceed \$910,345; therefore be it

RESOLVED: That the agreement with CBH Medical to provide comprehensive medical and mental health services for the inmates at the Tioga County Jail be extended for a one-year period beginning January 1, 2026; and be it further

RESOLVED: That the Tioga County Legislature authorizes the execution of this agreement with CBH Medical to provide such services.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT WITH
ACCUMEDIC COMPUTER SYSTEMS INC. FOR
ELECTRONIC HEALTH RECORDS FOR
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene uses the services of Accumedic Computer Systems Inc. for the purpose of utilizing an Electronic Health Records Software System; and

WHEREAS: Accumedic Computer Systems, Inc. has been utilized by Tioga County Mental Hygiene for more than ten years and this is a contract renewal; and

WHEREAS: Tioga County Mental Hygiene budgeted in 2025 for this contract; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to enter into a 5-year contract with Accumedic Computer Systems, Inc., on behalf of Mental Hygiene, for \$233,000 plus transaction-based fees of billing claims, remittance, eligibility and telereminder services.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

AUTHORIZE CONTRACT WITH
A NEW HOPE CENTER
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with A New Hope Center to provide three Advocates, funded through the New York State Office of Victim Services, to assist the Child Advocacy Center in their mission; and

WHEREAS: The Department of Social Services wishes to renew the contract for October 1, 2025 through September 30, 2026 in the amount of \$159,993.26; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with A New Hope Center for the period October 1, 2025 through September 30, 2026; and be it further

RESOLVED: That available funds on 12/31/25 of the original \$159,993.26 will be carried forward into the New Year.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

AUTHORIZING LEGISLATIVE CHAIR SIGNATURE ON
CONTRACTS FOR PROFESSIONAL SERVICES WITH
DELUGE MEDIA TO CREATE TWO PROMOTIONAL
VIDEOS

WHEREAS: The Tioga County Solid Waste would like to hire Deluge Media to produce two educational/outreach videos on waste reduction in Tioga County; and

WHEREAS: These professional services will be produced prior to December 31, 2025, for the total cost for the two videos will be \$13,140; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair of Tioga County or their designee to enter into these agreements with Deluge Media as approved by the County Attorney.

REFERRED TO:

ED&P COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

MODIFY SNOWMOBILE GRANT PROGRAM
BUDGET FOR 30% AWARD DISBURSEMENT TO
SNOWMOBILE CLUBS

WHEREAS: Tioga County serves as a Local Sponsor to request state funding advances for costs incurred in performing the work required in the development and maintenance of a snowmobile trail system according to the provisions of Section 27.17 of the Parks, Recreation and Historic Preservation (OPRHP) Law of New York State completed by the Tioga County Snowmobile Clubs; and

WHEREAS: Requests for funding advances are made to the NYS OPRHP via the Tioga County Economic Development and Planning Department based on detailed labor and materials in the development and maintenance of the Countywide snowmobile trail system solely within the boundaries of Tioga County as approved by OPRHP; and

WHEREAS: The snowmobile clubs included in this program are named: Tioga Ridge Runners, Ridge Riders of Whitney Point, Spencer-VanEtten Snowmobile Club, Dryden-Caroline Drifters and Candor Valley Riders; and

WHEREAS: The 2024-2025 Snowmobile 30% Award request of \$15,551.41 was made June 27, 2025, and has been received by the County on July 18, 2025; and

WHEREAS: Per Resolution No. 191-10 the Tioga County Legislature authorized the receipt of an annual six percent (6%) administrative fee from total funds received and documented. The fee is paid at the time of the final thirty percent (30%) award payment; therefore be it

RESOLVED: The 30% Award received July 18, 2025, \$3,569.01 is the administrative fee to be received by the County for services provided prior to distribution of the award, leaving \$11,982.40 to be paid out to the Snowmobile Clubs; and be it further

RESOLVED: That the 2025 Snowmobile Grant Program budget be modified and funds be appropriated to reflect the 2024-2025 30% grant award to the following accounts:

From: A7180	439890 State Aid-Snowmobile Grant	\$11,982.40
To: A7180	540590 Services Rendered	\$11,982.40

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -25 APPROVE TECHNICAL ASSISTANCE
PROVIDED BY ED&P STAFF

WHEREAS: A resolution is required by County policy to disclose matching cash and/or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Tioga County Economic Development and Planning staff provided technical assistance for the following:

<u>Organization</u>	<u>Source</u>	<u>Amount</u>	<u>Purpose</u>
Village of Owego	NY SWIMS Round II	\$100,000.00	Marvin Park Pool Improvements

And

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided as noted above.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

MODIFY 2025 BUDGET AND TRANSFER FUNDS
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2025 budget and transfer funds between object of expenses; and

WHEREAS: Monies need to be transferred to cover the cost of equipment for the Radio Tower Project; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM: A3415.540140.IO20F	Contracted Services	\$11,888.62
TO: A3415.520130.IO20F	Equipment (not car)	\$11,888.62
FROM: A3415.540140.IO21F	Contracted Services	\$11,068.23
TO: A3415.520130.IO21F	Equipment (not car)	\$11,068.23

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AUTHORIZE GRANT RENEWAL
APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
MENTAL HYGIENE

WHEREAS: The Office of National Drug Control Policy (ONDCP) and the Centers for Disease Control and Prevention (CDC) have partnered in an effort to reduce substance abuse among youth; and

WHEREAS: Tioga County Mental Hygiene needs authorization to receive Federal funding for the Drug Free Communities (DFC) Grant in partnership with Tioga County Public Health, Tioga County Alcohol and Substance Abuse Prevention (TC ASAP) Community Coalition; and

WHEREAS: Tioga County Mental Hygiene was originally awarded said grant in 2018 and was awarded a five-year extension renewed annually from 09/30/2023 through 09/30/2028; and

WHEREAS: This grant year is 09/30/2025 through 09/29/2026 and the said funds need to be appropriated annually; and

WHEREAS: The Department deems it to be in the best interest of the community and youth of Tioga County to renew this grant funding; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That the grant funds be appropriated and the 2025 budget be amended as follows:

From: A4213 444863	Federal Aid DFC Grant	\$125,000
To: A4213 540590	Services Rendered DFC Grant	\$125,000

And be it further

RESOLVED: That available funds on 12/31/25 will be carried forward into the New Year 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AUTHORIZE GRANT RENEWAL
APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
MENTAL HYGIENE

WHEREAS: The Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) have partnered in an effort to reduce substance abuse among youth; and

WHEREAS: Tioga County Mental Hygiene needs authorization to receive Federal funding for the Sober Truth on Preventing Underage Drinking Act (STOP Act) Grant in partnership with Tioga County Public Health, Tioga County Alcohol and Substance Abuse Prevention (TC ASAP) Community Coalition; and

WHEREAS: Tioga County Mental Hygiene was originally awarded said grant in 2023 and the grant was awarded for five years from 09/30/2023 through 09/29/2027; and

WHEREAS: This grant year is 09/30/2025 through 09/29/2026 and the said funds need to be appropriated annually; and

WHEREAS: The Department deems it to be in the best interest of the community and youth of Tioga County to renew this grant funding; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That the grant funds be appropriated and the 2025 budget be amended as follows:

From: A4213.444863 STOP	Federal Aid DFC Grant	\$ 60,000
To: A4213.540590 STOP	Services Rendered	\$ 60,000

And be it further

RESOLVED: That available funds on 12/31/25 will be carried forward into the New Year 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 APPROPRIATION OF FUNDS AND
BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene has been allocated additional pass-through state aid funding for the purpose of Ongoing Integrated Supported Employment, Family Peer Support Services, Outreach, Health Home Care Management, Warm Line, Drop-In Center, Psychosocial Club, and Supported Housing; and

WHEREAS: Tioga County Mental Hygiene has contracted with Catholic Charities, AspireHopeNY, Tioga County Veterans' Service Agency, and Rehabilitative Support Services to provide these services to Tioga County residents; and

WHEREAS: Tioga County Mental Hygiene will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A4310 434900	State Aid-Mental Health	\$14,130.00
To: A4311 540595	Services Rendered (Other)	\$ 357.00
To: A4320 540590	Services Rendered	\$ 2,542.00
To: A4321 540130	Contracts	\$ 433.00
To: A4321 540590	Services Rendered	\$ 111.00
To: A4333 540130	Contracts	\$ 9,972.00
To: A4333 540140	Contracting Services	\$ 715.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 25 APPROPRIATION OF FUNDS AND
AMEND 2025 BUDGET
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services has an approved allocation of \$165,385 for SFY 2025-2026 for Family-Centered Case Management Services; and

WHEREAS: The Family-Centered Case Management Services is to provide a range of case management services for TANF eligible families who are having difficulty stabilizing their households and transitioning toward greater financial security; and

WHEREAS: Two Employment Specialists tied to the Family-Centered Case Management Services allocation are required for said duties; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.446100 Federal Aid: Social Services Admin	\$ 165,385
To: A6010.510010 Full Time Expense	\$ 86,382
To: A6010.581088 State Retirement Fringe	\$ 8,676
To: A6010.538088 Social Security Fringe	\$ 6,609
To: A6010.584088 Workers Compensation Fringe	\$ 2,504
To: A6010.585588 Disability Insurance Fringe	\$ 125
To: A6010.586088 Health Insurance Fringe	\$ 55,883
To: A6010.588988 EAP Fringe	\$ 34
To: A6010.540420 Office Supplies	\$ 500
To: A6010.540487 Program Expense	\$ 3,747
To: A6010.540660 Telephone	\$ 925

And be it further

RESOLVED: That available funds on 12/31/25 of the original \$165,385 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) applied for a grant from the Mildred Faulkner Truman Foundation with authorization from Legislative Resolution No. 184-25; and

WHEREAS: TCPH has been awarded the grant and will receive the funds specifically for Traffic Safety Car Seat program; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From:

A4053.422800 MFT Public Health: Local Grants \$ 2,500

To:

A4053.540487 MFT Public Health: Program Expense \$ 2,500

And be it further

RESOLVED: That the balance of this funding on 12/31/2025 be carried forward into the 2026 budget in the same budget lines.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has been notified of approval of funding for the 2025-26 fiscal year for the *Drug Free Communities (DFC)* portions of the County's Advocacy, Support and Prevention (ASAP) Coalition; and

WHEREAS: TCPH will receive the funds specifically for coordinating the ASAP Coalition via pass-through from Tioga County Mental Hygiene; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From:

A4053 422800 DFC	Health Services-Other Governments	\$125,000
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To:

A4053 540487 DFC	Program Expense	\$125,000
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And be it further

RESOLVED: That the balance of this funding on 12/31/2025 be carried forward into the 2026 budget in the same budget lines.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25 AMEND BUDGET & APPROPRIATE FUNDS
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has been notified of approval of funding for the 2025-26 fiscal year for the *Sober Truth On Preventing underage drinking (STOP)* portion of the County's Advocacy, Support and Prevention (ASAP) Coalition; and

WHEREAS: TCPH will receive the funds specifically for coordinating the ASAP Coalition via pass-through from Tioga County Mental Hygiene; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From:

A4053 422800 STOP	Health Services-Other Governments	\$ 60,000
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To:

A4053 540487 STOP	Program Expense	\$ 60,000
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And be it further

RESOLVED: That the balance of this funding on 12/31/2025 be carried forward into the 2026 budget in the same budget lines.

REFERRED TO: PERSONNEL COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 TRANSFER OF FUNDS
WORKERS' COMPENSATION

WHEREAS: Resolution No. 306-24 authorized the Chair of the Legislature to purchase workers' compensation specific excess Insurance from Smith Brothers for the period of January 1, 2025 through December 31, 2025; and

WHEREAS: The audit of the 1/1/2024-1/1/2025 coverage period from Midwest Employer's Casualty was completed; and

WHEREAS: An annual adjustment is due to the difference in the audited, actual payrolls compared to the original budget estimates that were submitted; and

WHEREAS: Legislative approval is required for budget modifications and transfer of funds; and

WHEREAS: Funds are available in one of the Expense accounts; therefore be it

RESOLVED: That the following sum be transferred:

From: S1720.540101	Compensation Awards	\$31,159.00
To: S1722.540270	Insurance – Liability	\$31,159.00

REFERRED TO: ITCS COMMITTEE
FINANCE COMMITTEE
HEALTH AND HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25 TRANSFER RESERVE FUNDS TO PURCHASE COPIER
AT DEPARTMENT OF SOCIAL SERVICES SUPPORT
COLLECTION UNIT (20 COURT ST)

WHEREAS: The Department of Social Services Support Collection Unit has determined there is a need for a new copier in their office at 20 Court Street due to poor print quality of their current copier and the need for constant maintenance calls; and

WHEREAS: TOPP Business Solutions has provided a quote based on Sourcewell Contract 030321-RCH for a RICOH Mon Copier with ADF offering the NYS contract purchase price of \$7,856.00; and

WHEREAS: Purchasing the copier outright instead of entering a 60-month lease for a total of \$10,701.60 results in savings of \$2,845.60; and

WHEREAS: Purchases through a valid New York State contract are exempt from the requirement to obtain three competitive quotes in accordance with applicable procurement regulations; and

WHEREAS: The purchase is eligible for a reimbursement of approximately 65%; and

WHEREAS: Amending of the budget, the appropriation of Capital funds, and utilization of Capital Reserve funds require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Department of Social Services Support Collection Unit to proceed with direct procurement and implementation of a new copier and that the following funds be transferred and the 2025 budget be modified as follows:

FROM:	H 387805	Capital Hardware Reserve	\$7,856.00
TO:	H 6010 521130	Equipment (Not Car)	\$7,856.00

And be it further

RESOLVED: That any reimbursement received on the copier purchase will be transferred back into the Capital Hardware Reserve at the end of 2025.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO.-25

AUTHORIZE APPOINTMENT OF
COMMUNITY DEVELOPMENT SPECIALIST
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Community Development Specialist position was vacated as of August 20, 2025; and

WHEREAS: The Director of Economic Development and Planning was authorized to fill the vacant Community Development Specialist position via the Backfill Request form process; and

WHEREAS: The Director of Economic Development and Planning reviewed applications, conducted interviews and identified a qualified candidate with prior relevant work experience; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to appoint Marley Norton to the position of full-time Community Development Specialist at an annual Management/Confidential salary of \$56,640.00 effective October 4, 2025; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Ms. Norton shall serve a probationary period of eight to fifty-two weeks; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Ms. Norton shall be eligible for any authorized 2026 Management/Confidential salary increase effective April 4, 2026, following a successful six-month evaluation.

REFERRED TO: INFORMATION TECHNOLOGY
PERSONNEL COMMITTEE

RESOLUTION NO. -25 AUTHORIZE APPOINTMENT:
CHIEF INFORMATION OFFICER

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential (MC) position within Tioga County; and

WHEREAS: The position of Chief Information Officer has been vacant since June 13, 2025, due to a prior announced resignation; and

WHEREAS: A committee was formed to recruit for a replacement and after interviewing a number of candidates, the committee has identified a well-qualified candidate; therefore be it

RESOLVED: That the Tioga County Legislature provisionally appoints Brandon Clark to the title of Chief Information Officer at an annual salary of \$98,249 effective September 20, 2025, pending successful completion of civil service examination requirements; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Mr. Clark shall be eligible for any authorized 2026 Management/Confidential salary increase effective March 20, 2026, following a successful six-month evaluation.

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -25

AUTHORIZE SALARY INCREASE AND ONE-TIME
PAYMENT FOR LEGISLATIVE CLERK

WHEREAS: The Tioga County Legislature recognizes the exceptional performance and dedication of Legislative Clerk Cathy Haskell in fulfilling the duties and responsibilities of the Legislative Office without the assistance of a Deputy Legislative Clerk for over one year; and

WHEREAS: During this period, Mrs. Haskell successfully maintained the efficiency, accuracy, and continuity of legislative operations, ensuring that the needs of the Legislature, the public, and County departments were met in a timely and professional manner; and

WHEREAS: The Legislature wishes to acknowledge and compensate Mrs. Haskell for both her ongoing contributions and the additional workload undertaken during this time; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes a permanent increase of \$6,000.00 to the annual base salary of Legislative Clerk Cathy Haskell, effective the first full payroll period following the adoption of this resolution, with no retroactive adjustment; and be it further

RESOLVED: That the Legislature hereby authorizes a one-time payment of \$4,000.00 to Mrs. Haskell in recognition of the successful completion of the tasks and responsibilities of the Legislative Office without a Deputy for over one year; and be it further

RESOLVED: That the Tioga County Treasurer is hereby authorized to make said salary adjustment and one-time payment from the appropriate budget lines.

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE SALARY ADJUSTMENT FOR
DIRECTOR OF ASSETS AND RECORDS
MANAGEMENT, MANAGEMENT/CONFIDENTIAL
COUNTY CLERK'S OFFICE

WHEREAS: Legislative approval is required for a title salary increase within Tioga County; and

WHEREAS: The County Clerk requested a review for the 2026 salary range of the title Director of Assets and Records Management (Management/Confidential); and

WHEREAS: The Personnel Officer, after reviewing all submitted and researched data, has made a determination that due to the extensive knowledge base required to accession, store, deaccession, and properly destroy records per the New York State retention schedule for the records of all Tioga County Departments (excluding the Sheriff's Department, ITCS, and the Department of Social Services) while strictly adhering to confidentiality requirements; the knowledge and organization necessary to create and maintain a database of all non-capital assets owned by Tioga County there is justification to request a salary adjustment; therefore be it

RESOLVED: That the appropriate Management/Confidential salary range for the Director of Assets and Records Management be \$54,294 - \$64,294; and be it further

RESOLVED: That the 2026 annual salary of the current incumbent in the Director of Assets and Records Management title, Janis Hopkins, shall be increased by \$4,095 effective the first full 2026 pay period.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25 CREATE AND FILL SENIOR RECORDING CLERK AND
ABOLISH ONE (1) RECORDING CLERK
COUNTY CLERK'S OFFICE

WHEREAS: Legislative approval is required to create and abolish positions within Tioga County; and

WHEREAS: Upon review of the department needs, the County Clerk has determined that there is a need for a "senior level" Recording Clerk position for 2026; and

WHEREAS: On August 19, 2025, the Personnel Department received a new position duties statement from the County Clerk's Office; and

WHEREAS: After a review of the New Position Duties Statement, the Personnel Officer has determined that the appropriate classification for the new position shall be Senior Recording Clerk (CSEA SG VI); therefore be it

RESOLVED: That one (1) full-time Senior Recording Clerk (\$38,859-\$39,859 CSEA SG VI) shall be created effective January 1, 2026, and filled in accordance with payroll procedures; and be it further

RESOLVED: That upon the appointment of the Senior Recording Clerk (SG VI), one (1) full-time Recording Clerk (CSEA SG V) position will be abolished.

REFERRED TO:

FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 169-25;
CREATE AND FILL TEMPORARY FULL-TIME
CLERK (SEASONAL) POSITION
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: Resolution No. 169-25 created (1) temporary, full-time Clerk (Seasonal) position at the hourly rate of \$15.50 in accordance with Resolution No. 196-09, effective April 19, 2025 through October 3, 2025; and

WHEREAS: The Treasurer's Office has identified a need to extend and refill the temporary, full-time Clerk position to provide clerical support within the office due to a leave of absence; and

WHEREAS: The Treasurer has budget for said position in the approved 2025 budget; therefore be it

RESOLVED: That the Treasurer shall be allowed to refill said position and extend the duration of the position not to exceed beyond December 12, 2025.

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 170-25;
CREATE AND FILL THREE (3)
HIGHWAY WORKER (SEASONAL) POSITIONS
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ three (3) Highway Worker (Seasonal) positions for 2025; and

WHEREAS: Resolution No. 170-25, created and filled three (3) temporary, full-time Highway Worker (Seasonal) positions effective April 15, 2025, through December 1, 2025, at an hourly rate of \$15.77 (equivalent to CSEA Grade 7), not to exceed \$30,000; and

WHEREAS: The Commissioner of Public Works has identified a need to increase the approved budgeted amount of \$30,000 to \$40,000; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to increase the budgeted amount not to exceed \$40,000.

REFERRED TO: PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -25 RESOLUTION TO DECLARE WORKDAY
STATUS FOR ELECTED AND APPOINTED
OFFICIALS

WHEREAS: Resolution Nos. 206-09, 127-16, 230-17, 30-18, 59-18, 308-19, 160-19, 229-22, 410-24, 465-24, 37-25, 196-25 and 294-25 established a standard workday for elected and appointed officials for New York State and Local Employees' Retirement System reporting purposes; therefore be it

RESOLVED: That the County of Tioga, Location Code 10049, hereby establishes the following as the standard workday for the title below, for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System as follows:

Appointed Officials

Five-day work week, seven-hour day:

Administrative Coordinator for Tioga County IDA and
Property Development Corporation

Assistant EMS Coordinator PT