

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL & SAFETY COMMITTEE

September 15, 2026

10:30 A.M.

- APPROVAL OF MINUTES: August 11, 2026
- FINANCIAL
 - Safety
 - Law
- OLD BUSINESS
 - Litigation and Claims
- NEW BUSINESS
 - NYMIR Risk Management Review
 - PESH Voluntary Compliance Inspection
- PERSONNEL
 - 3rd Assistant County Attorney Vacancy
- RESOLUTIONS
 - AUTHORIZE APPOINTMENT OF 3RD ASSISTANT DISTRICT ATTORNEY DISTRICT ATTORNEY
 - EXECUTE LEASE OF PROPERTY LOCATED AT 20 COURT STREET, OWEGO, NY TO HOUSE ASSIGNED COUNSEL RESOURCE CENTER
 - AMEND RESOLUTION NO. 212-26; AUTHORIZE CONTRACT FOR CONSULTANT SERVICES FOR THE ASSIGNED COUNSEL PROGRAM
- PROCLAMATIONS
 - N/A
- EXECUTIVE SESSION
 -
- ADJOURNMENT

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FINANCE, LEGAL AND SAFETY COMMITTEE

August 11, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Public Defender Arcesi, Deputy Treasurer Stagg, Assistant District Attorney Reardon

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve the July 14, 2026, minutes. Legislator Standinger made the motion seconded by Legislator Aronstam and was unanimously carried.

FINANCIAL: Safety and Legal's budget are tracking well.

OLD BUSINESS:

- **Litigation and Claims:** This month there has been litigations for bankruptcies, and a new claim has been filed.
- **Title VI Recertification:** DOT has recertified the plan, and a resolution has been submitted for its adoption.

NEW BUSINESS:

- **District Attorney's Budget:** This budget is zero-based with no changes.
- **Public Defender's Budget:** This budget is zero-based with no changes. There will be a capital charge for storage fees, however this will be absorbed by ITCS.
- **Safety Budget:** This budget is zero-based with no changes. Ms. Holbrook will be seeking grants and outside funding opportunities for the replacements of AEDs.
- **County Attorney's Budget:** this budget is zero based with minor changes to cover software for legal filings. Attorney DeWind has been in discussions with other departments for additional funding to turn the 3rd Assistant County Attorney part-time position into a full-time position.

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- National 811 Emphasis Day: Ms. Holbrook stated today is National 811 Emphasis Day and explained the program to the Legislature.
- NYMIR Walkthrough: The scheduled date for the annual walkthrough will be August 18, 2026. This year NYMIR will be doing appraisals on 33 properties/tower sites. Legislator Ciotoli said that will result in an increase in the County's insurance.

PERSONNEL

- 3rd Assistant County Attorney Vacancy: This position remains open with no interest.

RESOLUTIONS: AMEND RESOLUTION NO. 193-18, AS AMENDED BY RESOLUTION NO. 45-23; AS AMENDED BY RESOLUTION NO. 255-23 AS AMENDED BY RESOLUTION NO. 296-23 AS AMENDED BY RESOLUTION NO. 366-23 AS AMENDED BY RESOLUTION NO. 148-24 AS AMENDED BY RESOLUTION NO. 152-26 ADOPTION OF TIOGA COUNTY TITLE VI PLAN ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH PROFICIENCY PLAN, DATA COLLECTION PLAN, ADA TRANSITION PLAN AND EMPLOYEE TRAINING PLAN, AUTHORIZE APPROPRIATION FROM UNASSIGNED FUND BALANCE AND MODIFY 2026 BUDGET ASSIGNED COUNSEL and AUTHORIZATION TO APPLY FOR GRANT SAFETY OFFICE were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: Legislator Bunce asked for a motion to enter into Executive Session to discuss a personnel matter. Legislator Standing made the motion seconded by Chair of Legislator Monell at 11:09 A.M. A motion was made to exit Executive Session and was seconded.

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting.

Respectfully submitted,

Christine Freyrogel

Paralegal to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2026 LEGAL BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-15,124.12	.00	-34,954.88	30.2%*
A1420 510010 Full Time	190,013	0	190,013	121,579.50	.00	68,433.50	64.0%
A1420 510020 Part Time/Temporar	43,098	0	43,098	27,576.10	.00	15,521.90	64.0%
A1420 520090 Computer	0	383	383	314.41	68.25	.00	100.0%
A1420 520200 Office Equipment	450	-383	67	.00	.00	67.34	.0%
A1420 540000 Contract Expense	500	0	500	63.92	376.10	59.98	88.0%
A1420 540010 Advertising	250	0	250	225.00	.00	25.00	90.0%
A1420 540040 Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	1,053.40	.00	1,346.60	43.9%
A1420 540330 Legal Fees	65,000	18,844	83,844	35,167.50	14,400.00	34,276.25	59.1%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	1,000.00	.00	500.00	66.7%
A1420 540390 Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420 Office Supplies	510	0	510	208.05	.00	301.95	40.8%
A1420 540480 Postage	150	350	500	189.55	.00	310.45	37.9%
A1420 540485 Printing/Paper	400	0	400	26.03	.00	373.97	6.5%
A1420 540731 Training/State Req	1,500	-350	1,150	150.00	.00	1,000.00	13.0%
A1420 581088 State Retirement F	33,351	0	33,351	14,006.81	.00	19,344.19	42.0%
A1420 583088 Social Security Fr	17,908	0	17,908	10,706.76	.00	7,201.24	59.8%
A1420 584088 Workers Compensati	4,223	0	4,223	2,416.89	.00	1,806.11	57.2%
A1420 585588 Disability Insuran	202	0	202	75.48	.00	126.52	37.4%
A1420 586088 Health Insurance F	66,779	0	66,779	59,264.89	.00	7,514.11	88.7%
A1420 588988 Eap Fringe	54	0	54	30.09	.00	23.91	55.7%
TOTAL Law	380,209	18,844	399,053	259,172.41	14,844.35	125,035.99	68.7%
TOTAL General Fund	380,209	18,844	399,053	259,172.41	14,844.35	125,035.99	68.7%
TOTAL REVENUES	-50,079	0	-50,079	-15,124.12	.00	-34,954.88	
TOTAL EXPENSES	430,288	18,844	449,132	274,296.53	14,844.35	159,990.87	
GRAND TOTAL	380,209	18,844	399,053	259,172.41	14,844.35	125,035.99	68.7%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-8,486.14	.00	8,486.14	100.0%
CI8042 510010 Fulltime	63,188	0	63,188	40,110.22	.00	23,077.78	63.5%
CI8042 540070 Car Maintenance	1,000	0	1,000	297.99	.00	702.01	29.8%
CI8042 540140 Contracting Servi	164,500	0	164,500	88,547.58	74,352.42	1,600.00	99.0%
CI8042 540140 M7674 Contracting	0	14,763	14,763	14,394.87	368.41	.00	100.0%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	980.06	.00	1,019.94	49.0%
CI8042 540420 Office Supplies	400	0	400	139.58	.00	260.42	34.9%
CI8042 540480 Postage	75	0	75	.74	.00	74.26	1.0%
CI8042 540640 Supplies (Not Off	600	0	600	269.33	.00	330.67	44.9%
CI8042 540733 Training/All othe	2,500	0	2,500	533.49	.00	1,966.51	21.3%
CI8042 581088 State Retirement	9,040	0	9,040	7,348.59	.00	1,691.41	81.3%
CI8042 583088 Social Security F	4,854	0	4,854	2,885.25	.00	1,968.75	59.4%
CI8042 584088 workers Compensat	1,145	0	1,145	805.63	.00	339.37	70.4%
CI8042 585588 Disability Insura	55	0	55	37.74	.00	17.26	68.6%
CI8042 586088 Health Insurance	18,101	0	18,101	20,098.42	.00	-1,997.42	111.0%*
CI8042 588988 Eap Fringe	15	0	15	10.03	.00	4.97	66.9%
TOTAL 504 Coordinator/Safety	267,723	14,763	282,486	167,973.38	74,720.83	39,792.07	85.9%
TOTAL Liability Insurance Fund	267,723	14,763	282,486	167,973.38	74,720.83	39,792.07	85.9%
TOTAL REVENUES	0	0	0	-8,486.14	.00	8,486.14	
TOTAL EXPENSES	267,723	14,763	282,486	176,459.52	74,720.83	31,305.93	
GRAND TOTAL	267,723	14,763	282,486	167,973.38	74,720.83	39,792.07	85.9%

** END OF REPORT - Generated by Freyvogel, Christine **

REFERRED TO:

FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE APPOINTMENT OF
3RD ASSISTANT DISTRICT ATTORNEY
DISTRICT ATTORNEY

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: Effective August 21, 2026, the 3rd Assistant District Attorney resigned and the position is vacant; and

WHEREAS: The District Attorney has identified Nicholas Weisbrod as a satisfactory candidate, and he has passed the County mandated criminal background check; therefore be it

RESOLVED: That the District Attorney is hereby authorized to appoint Nicholas Weisbrod to the title of 3rd Assistant District Attorney, at an annual Management/Confidential salary of \$95,152 effective September 21, 2026; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Mr. Weisbrod shall serve a probationary period of eight to fifty-two weeks; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Mr. Weisbrod shall be eligible for any authorized 2027 Management/Confidential salary increase effective, following a successful six-month evaluation.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

EXECUTE LEASE OF PROPERTY
LOCATED AT 20 COURT STREET, OWEGO, NY
TO HOUSE ASSIGNED COUNSEL RESOURCE
CENTER

WHEREAS: Tioga County has identified a need to lease office space to house the Tioga County Assigned Counsel Resource Center; and

WHEREAS: Office space located at the lower level of 20 Court Street, Owego, NY was deemed suitable and renovated for the intent and purposes of the Assigned Counsel Resource Center, inclusive of all utilities; and

WHEREAS: The proposed lease is for an initial period of five (5) years at the rate of \$12,000.00 per year to be paid in twelve (12) monthly installments of \$1,000.00 with an option to extend the lease for an additional two years at the same annual lease rate without further resolution; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney to execute a lease with the Tioga County Assigned Counsel Office for the lease of said office space located at 20 Court Street, Owego, New York, which lease shall commence on October 1, 2026.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -30

AMEND RESOLUTION NO. 212-26;
AUTHORIZE CONTRACT FOR
CONSULTANT SERVICES FOR THE
ASSIGNED COUNSEL PROGRAM

WHEREAS: The Tioga County Legislature adopted Resolution No. 212-26 on May 12, 2026 authorizing a consultant services contract with recently retired Grants and Program Administrative Assistant, Janice Yuricek, in the Assigned Counsel Office to provide continuity of operations and training of the successor at a rate of \$50.00 per hour, not to exceed \$5,000 effective May 18, 2026 to be paid from the ILS grant funds; and

WHEREAS: The Assigned Counsel Administrator has identified the need to extend the consultant services contract with Janice Yuricek effective September 15, 2026 at the existing rate of \$50.00 per hour and to increase the total contract amount from \$5,000 to an amount not to exceed \$15,000; therefore be it

RESOLVED: That Resolution No. 212-26 is hereby amended to authorize the extension of the consultant services contract with Janice Yuricek, effective September 15, 2026 at a rate of \$50.00 per hour and to increase the total authorized contract amount from \$5,000 to an amount not to exceed \$15,000 to be paid from the ILS grant funds under organization number A1174 of the County budget.